DIVISION MEMORANDUM
No. 210, s. 2019

CONCEPTUALIZATION AND MAKING OF ADVOCACY MATERIALS FOR ROXI LRMDC SERVICES AND REQUIREMENTS

To: Chief, Curriculum Implementation Division
Attention: Myleen C. Robiños
Project Development Officer II

1. In pursuance to an Unnumbered Regional Memorandum dated March 5, 2019, re: “Conceptualization and Making of Advocacy Materials for ROXI LRMDC Services and Requirements”, Mrs. Robiños is hereby directed to attend in said activity on March 11-12, 2019 at the Regional LRMDC Office, F. Torres St., Davao City.

2. Food (snacks, lunch and dinner) of the participants shall be charged against ROP Funds, while travelling and other expenses shall be charged against the local funds, all subject to the usual accounting and auditing rules and regulations.

3. For compliance.

WINNIE E. BATOON, Ed. D.
Office-in-Charge
Office of the Schools Division Superintendent
MEMORANDUM

To : Schools Division Superintendents
Divisions of Digos City, Davao del Norte, Tagum City

Subject: CONCEPTUALIZATION AND MAKING OF ADVOCACY MATERIALS FOR ROXI LRMDC SERVICES AND REQUIREMENTS

Date : March 5, 2019

In compliance with the standards of Quality Management System on Requirements for Products and Services - Customer Communication, the Curriculum and Learning Management Division (CLMD) through the Learning Resource Management and Development Center (LRMDC) will conceptualize and make Advocacy Materials for Regional Office XI LRMDC Services and Requirements on March 5-6, 2019 at the LRMDC, F. Torres St., Davao City.

To expedite the said activity, this Office hereby advises the following employees to assist the LRMDC Staff, to wit:

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<tr>
<th>Name</th>
<th>Position</th>
<th>Schools Division Office</th>
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</thead>
<tbody>
<tr>
<td>Myleen C. Robiños</td>
<td>PDO II</td>
<td>Digos City</td>
</tr>
<tr>
<td>Neil Edward Diaz</td>
<td>PDO II</td>
<td>Davao del Norte</td>
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<tr>
<td>Jecson L. Oafallas</td>
<td>PDO II</td>
<td>Tagum City</td>
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Immediate dissemination of this Memorandum to the concerned is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director