DIVISION MEMORANDUM
NO. 251, s. 2018

ATTENDANCE TO CONFERENCE AND ORIENTATION OF THE DIVISION CI COORDINATORS ON FTAD’S PROCESSES

To: BEVERLY S. DAUGDAUG, Ed.D.
Chief-Curriculum Implementation Division

Attention: IDA I. JUEZAN
Public Schools District Supervisor

1. Attached is an Unnumbered Regional Memorandum dated March 25, 2019, Re: Conference and Orientation of the Division CI Coordinators on FTAD’s Processes.

2. In connection thereto, Mrs. Ida I. Juezan, PSDS, is hereby directed to attend the said Conference on March 29, 2019.

3. This activity aims to orient the Division CI Coordinators on the processes of the Field Technical Assistance Division (FTAD) and its future directions based on the Operations Manual Version 2.0.

4. Meals and snacks shall be charged to Regional Office Funds while travel and other incidental expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

5. For compliance.

WINNIE E. BATOON, Ed.D
Officer In-charge
Office of the Schools Division Superintendent

Encls: Conference and Orientation of the Division CI Coordinators on FTAD’s Processes

References: Unnumbered Regional Memo dated March 25, 2019
To be indicated in the Perpetual Index under the following subjects:
Subjects: Orientation FTAD CI
Conference and Orientation of the Division CI Coordinators On FTAD’s Processes
03-27-2019
MEMORANDUM

To: All Schools Division Superintendents

Subject: CONFERENCE AND ORIENTATION OF THE DIVISION CI COORDINATORS ON FTAD'S PROCESSES

Date: March 25, 2019

Please be informed that the Conference and Orientation of the Division Continuous Improvement (CI) Coordinators on FTAD’s processes will be held on March 29, 2019, from 8:00 AM up to 5:00 PM at RELC-NEAP, Quirino Avenue, Davao City. This activity aims to orient the Division CI Coordinators on the processes of the Field Technical Assistance Division (FTAD) and its future directions based on the approved Operations Manual Version 2.0 dated March 14, 2019 of the above-mentioned Functional Division.

All Division CI Coordinators are enjoined to attend.

Meals and snacks shall be charged against the Regional Office Funds while travel and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information and dissemination,

ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director