DIVISION MEMORANDUM

No. 253, s. 2019

March 28, 2019

Adopt-A-School Program (ASP) 1st Quarter 2019 Report Submission

To: All School Heads

1. Attached is unnumbered Regional Memorandum dated March 22, 2019 regarding the submission of the ASP Quarterly Report.

2. In view of the above, all school heads are hereby directed to submit their school’s ASP 1st Quarter Report not later than April 3, 2019.

3. Reports should be submitted in hard and soft copies. Email the soft copies to peter.senarillos@deped.gov.ph.

4. For your guidance and compliance.

WINNIE E. BATOON, EdD
Officer in Charge
Office of the Schools Division Superintendent

P. JSENARILLOS: Adopt-A-School Program (ASP) 1st Quarter 2019 Report Submission
March 28, 2019

Roxas Street cor. Lopez, Llaneta Street, Zone II, Digos City 8002. (082) 553-8396 | (082) 553-8376 | (082) 553-9170 (082) 553-9170 | (082) 553-8375
(R) (082) 553-8376 | (082) 553-9170 | www.depeddigoscity.org | digos.city@deped.gov.ph
MEMORANDUM

To: Schools Division Superintendents

Attention: Division Adopt-a-School Program (ASP) Focal Person

Subject: SUBMISSION OF DIVISION ADOPT-A-SCHOOL PROGRAM (ASP) 1ST QUARTER REPORT

Date: March 22, 2019

This Office would like to remind all the Division Adopt-a-School Program (ASP) Focal Persons/Coordinators that the deadline for submission of the Division Adopt-a-School Program (ASP) Report for the 1st Quarter is on March 30, 2019, as agreed during the 1st Quarter Consultative Meeting held at the Regional Office last February 26, 2019.

As an additional reminder, submission should be both in hardcopy and softcopy (PDF file.)

Further, this Office would like to acknowledge and appreciate the Division of Compostela Valley, as the first Schools Division Office (SDO) to submit the said report.

Please be guided accordingly.

ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director

Empowerment  Adaptability  Goal-oriented  Leadership  Excellence

Page 1 of 1
<table>
<thead>
<tr>
<th>DONATIONS</th>
<th>PARTICULARS</th>
<th>QTY.</th>
<th>AMOUNT</th>
<th>DONOR</th>
<th>PRIVATE SECTOR</th>
<th>LGU</th>
<th>DATE COMPLETED/TURN-OVER</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. CLASSROOM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- New Construction</td>
<td>e.g. 1 storey, 2 classroom</td>
<td>2</td>
<td>1,300,000.00</td>
<td>ABC Corporation</td>
<td></td>
<td></td>
<td>March 6, 2012</td>
</tr>
<tr>
<td>- Rehabilitation/Repair</td>
<td>2 classroom</td>
<td>2</td>
<td>200,000.00</td>
<td>DEF Enterprises</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. FURNITURE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- e.g. Teacher's Table armchair</td>
<td></td>
<td>10</td>
<td>9,000.00</td>
<td>ABC Corporation</td>
<td></td>
<td></td>
<td>January 10, 2012</td>
</tr>
<tr>
<td>3. TOILET &amp; WASH FACILITIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- New Construction</td>
<td>Toilets</td>
<td>1</td>
<td>30,000.00</td>
<td>ABC Corporation</td>
<td></td>
<td></td>
<td>January 10, 2012</td>
</tr>
<tr>
<td>- Renovation/Repair</td>
<td>Wash Facilities</td>
<td>2</td>
<td>10,000.00</td>
<td>Governor</td>
<td></td>
<td></td>
<td>Governor February 24, 2012</td>
</tr>
<tr>
<td>4. MAINTENANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- e.g. Construction materials, Paints</td>
<td></td>
<td>2</td>
<td>1,000.00</td>
<td>ABC Corporation</td>
<td></td>
<td></td>
<td>February 10, 2012</td>
</tr>
<tr>
<td>5. REAL STATE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- e.g. Land</td>
<td>1 hectare</td>
<td>1</td>
<td>100,000.00</td>
<td>Alumni</td>
<td></td>
<td></td>
<td>January 12, 2012</td>
</tr>
<tr>
<td>6. OTHERS PLS. SPECIFY</td>
<td>Construction of concrete fence</td>
<td>1</td>
<td>6,000.00</td>
<td>PTA</td>
<td></td>
<td></td>
<td>March 15, 2012</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,672,000.00</td>
</tr>
</tbody>
</table>

* Please attach the following documents:
1. Deed of Donation
2. Deed of Acceptance

Prepared by: ________________________________

School Head/Principal/OIC

Noted by: ________________________________

ASP Division Coordinator

Approved by: ________________________________

Schools Division Superintendent