DIVISION MEMORANDUM
No. 256, s. 2019

TRAINING OF THE DAVAO REGIONAL ATHLETIC ASSOCIATION (DAVRAA) QUALIFIED ATHLETES, COACHES AND CHAPERONS FOR THE 2019 PALARONG PAMBANSA

To: Public Schools District Supervisors
    Secondary School Principals (Private and Public)

1. Attached is Regional Memorandum No. 036, s. 2019 concerning the conduct of the Training of the Davao Regional Athletic Association (DAVRAA) Qualified Athletes, Coaches and Chaperons for the 2019 Palarong Pambansa in Davao City on April 27 to May 4, 2019, with the accompanying training matrix, schedule and list of event-managers, training staff and committee members.

2. The training period shall be from April 9 to April 23, 2019. Athletes, Coaches and Chaperons for Archery, Athletics, Swimming (Regular and Paragames) will have their training at Davao del Norte Sports & Tourism Sports Complex while Wrestling & Boxing will be in Tagum City (NCCC Mall of Tagum) and Panabo City (Tonyboy Floirendo Gymnasium) respectively. Furthermore, other sporting events are to be done in Davao City and will be billeted at Mintal Elementary School, Mintal, Davao City.

3. It is instructed that the following DAVRAA Coaches, assigned in the events who have Palaro Qualifiers, to endorse/bring their athletes to their respective Palaro Coaches on April 8, 2019, to wit:

<table>
<thead>
<tr>
<th>DAVRAA Coaches</th>
<th>Athletes to be endorsed</th>
<th>Event</th>
<th>Venue for the In-House Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Demosthenes Cajes</td>
<td>Llemit, Stephen Gabriel</td>
<td>Table Tennis (Elem)</td>
<td>Mintal Elem. School</td>
</tr>
<tr>
<td>3. Aldin Barsalote Magliuya,Yash Mae,Mascariñas, Client Gil</td>
<td>Gymnastics &amp; Volleyball</td>
<td>Mintal Elem. School</td>
<td></td>
</tr>
<tr>
<td>4. Alvisa Callpayan Charles Jumawan</td>
<td>Tennis (Elem)</td>
<td>Mintal Elem. School</td>
<td></td>
</tr>
<tr>
<td>5. Claudine Trocio Paciencia, Andrea &amp; Rosauro, Chainna</td>
<td>Arnis (Sec. Girls)</td>
<td>Mintal Elem. School</td>
<td></td>
</tr>
<tr>
<td>6. Maylene Quimique All Athletes (Sec. Boys &amp; Girls)</td>
<td>Davao del Norte Sports Complex</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Rey Romulo Louie Lumen, Joshua Sardua, Chrisjan Niño Tambilawan, Jess Toni Sayson, Hannah Jane Laguna</td>
<td>Basketball (Sec-Boys) Football (Sec) &amp; Volleyball (Sec-Boys &amp; Girls)</td>
<td>Mintal Elem. School</td>
<td></td>
</tr>
<tr>
<td>8. Rafael Mediodia III Karl Joshua Claros, Nico Laico Ramos, &amp; Matthew Jade</td>
<td>Boxing</td>
<td>Davao del Norte Sports Complex</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Name</td>
<td>Sport/Activity</td>
<td>School</td>
</tr>
<tr>
<td>---</td>
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<td>----------------------------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td>9</td>
<td>Monet Derecho</td>
<td>Taekwondo (Sec. Boys &amp; Girls)</td>
<td>Mintal Elem. School</td>
</tr>
<tr>
<td>10</td>
<td>Rennie Maer Policarpio</td>
<td>Wushu</td>
<td>Mintal Elem. School</td>
</tr>
</tbody>
</table>

4. All Palaro Athletes are advised to bring light beddings and eating utensils to be used during the In-House Training and Palarong Pambansa proper.

5. Travel expenses of the athletes, coaches, chaperons, training officials, staff, committee members and DAVRAA Coaches including incidental expenses shall be charged against Local/Division/School MOOE funds, all subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination and compliance with this Memorandum is enjoined.

WINNIE E. BATOON, Ed.D.
Office In-Charge
Office of the Schools Division Superintendent

PRESIDENT
Office of the Schools Division Superintendent

Inclusion: Regional Memorandum No. 036, s. 2019
To be indicated in the Permanent Index under the following subjects:
CURRICULUM
SPORTS
PALARONG PAMBANSA 2019-In House Training

PRESIDENT

Memorandum Title: Training of the DAVRAA Qualified Athletes, Coaches & Chaperons to the 2019 Palarong Pambansa
March 25, 2019

REGIONAL MEMORANDUM
No. 111, s. 2019

TRAINING OF THE DAVAO REGIONAL ATHLETIC ASSOCIATION (DAVRAA)
QUALIFIED ATHLETES, COACHES AND CHAPERONS
TO THE 2019 PALARONG PAMBANSA

To: Schools Division Superintendents
    Assistant Schools Division Superintendents
    Heads of Public and Private Secondary and Elementary Schools
    Chiefs, Regional Office Divisions

1. Enclosed is the final list of the selected and qualified athletes, coaches and chaperones to compose the Davao Regional Athletic Association (DAVRAA) on a per Division basis to the 2019 Palarong Pambansa in Davao City on April 27 to May 4, 2019, with the accompanying training matrix, schedule and list of event managers, training staff and committee members with the respective terms of reference.

2. Considering the fact that the financial subsidy from the DepEd Central Office for the 2019 Palarong Pambansa covers only the items for food, transportation and uniform and does not include an item for training, this Office deems it necessary to have a modified training of athletes together with the identified coaches.

3. The training period shall be from April 9 to April 23, 2019 and shall be closely monitored and supervised by the herein list of training managers and supervisors.

4. The modified scheme of training is also being made with an appeal that the Schools Division Offices (SDOs) will take active role in sourcing out possible additional financial support for the training of athletes through the help of their respective Local Government Units (LGUs).

5. Athletes, Coaches and Chaperones for Archery, Athletics, Swimming (Regular and Paragames) will have their training at Davao del Norte Sports and Tourism Sports Complex while Wrestling and Boxing will be in Tagum City (NCCC Mall of Tagum) and Panabo City (Tonyboy Floirendo Gymnasium) respectively. Other sporting events' training are to be done in Davao City.

6. Billeting quarter for Archery, Athletics, Swimming (Regular and Paragames) and Wrestling athletes, coaches and chaperones will be at Davao del Norte Sports and Tourism Sports Complex Academy while for boxing, it will be at the Tonyboy Floirendo Gymnasium.

Empowerment  Adaptability  Goal-oriented  Leadership  Excellence
7. Participants from other sporting events excluding the above mentioned will be billeted at Mintal Elementary School, Mintal, Davao City.

8. Travel expenses of the athletes, coaches, chaperones, training officials, staff and committee members including incidental expenses shall be charged against Local/Division/School MOOE funds, all subject to the usual accounting and auditing rules and regulations.

9. Immediate dissemination and compliance with this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director

Enclosed: As stated.
Reference: Palarong Pambansa Memorandum No. 1, s. 2019

To be indicated in the **Perpetual Index**
under the following subjects

**COMPETITION**  **PALARO**  **SPORTS**  **TEACHERS**  **TRAINING**

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Empowerment  Adaptability  Goal-oriented  Leadership  Excellence

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**Revision Number:** 0
**Date of Effectivity:** February 15, 2019
## Enclosure 3

### SCHEDULE OF ACTIVITIES

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 8, 2019</td>
<td>Arrival of the participants in the billeting quarter</td>
<td></td>
</tr>
<tr>
<td>April 9-17, 2019</td>
<td>Training Proper</td>
<td></td>
</tr>
<tr>
<td>April 18-19, 2019</td>
<td>Observance of Holy Week</td>
<td></td>
</tr>
<tr>
<td>April 20, 2019</td>
<td>Arrival of the participants in the billeting quarter from holy week vacation</td>
<td></td>
</tr>
<tr>
<td>April 21-23, 2019</td>
<td>Continuation of training</td>
<td></td>
</tr>
<tr>
<td>April 24, 2019</td>
<td>Arrival of DAVRAA Delegation at Mintal Elementary School, Mintal, Davao City (2019 Palarong Pambansa Billeting Quarter)</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL NO. OF DAYS**

| Remarks     | 12 days |

Prepared by

[Signature]

MARIA LIZA I. BERANDOY, EdD
Regional Sports Officer
LIST OF EVENT MANAGERS AND TRAINING COMMITTEE MEMBERS

Consultant  Mr. Giovannie L. Gulanes  
Davao del Norte Provincial Sports and Youth Development Head

Adviser  Ms. Lolita Montalban  
President, Private School Athletic Association (PRISAA)-Davao City

<table>
<thead>
<tr>
<th>Training Director</th>
<th>Roy T. Enriquez, Ed.D.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training Manager</td>
<td>Maria Liza I. Berandoy, Ed.D.</td>
</tr>
<tr>
<td>Event Managers</td>
<td>Dexter A. Cequiña - Comval (Gymnastics, Dancesports)</td>
</tr>
<tr>
<td></td>
<td>Bernabe M. Alicaya - Davao City (Pencak Silat)</td>
</tr>
<tr>
<td></td>
<td>Clemente E. Timbal - Davao del Norte (Swimming, Football)</td>
</tr>
<tr>
<td></td>
<td>Romualdo G. Pajigal, Jr. - Davao del Sur (Arnis, Wrestling, Wushu)</td>
</tr>
<tr>
<td></td>
<td>Venancio R. Lumen - Davao Occidental (SPED Events)</td>
</tr>
<tr>
<td></td>
<td>Bernabe M. Basilisco - Davao Oriental (Chess, Taekwondo)</td>
</tr>
<tr>
<td></td>
<td>Eppie Grace E. Presto - Digos City (Athletics, Billiards)</td>
</tr>
<tr>
<td></td>
<td>Arlene M. Lubrano - IGACOS (Badminton, Table Tennis)</td>
</tr>
<tr>
<td></td>
<td>Teofilo C. Responte-Mati City (Basketball, Tennis)</td>
</tr>
<tr>
<td></td>
<td>Apolinario D. Macabulos - Panabo City (Archery, Boxing, Futsal, Sepak Takraw)</td>
</tr>
<tr>
<td></td>
<td>Isaias E. Maghuyop - Tagum City (Baseball, Softball, Volleyball)</td>
</tr>
</tbody>
</table>

Team A - Davao Del Norte Training

Leader  - Eppie Grace E. Presto - Digos City
Asst. Leader  - Clemente E. Timbal - Davao del Norte
Members  - Apolinario D. Macabulos - Panabo City
           - Romualdo G. Pajigal, Jr. - Davao del Sur

Technical Support and Staff  - Cesar Esmale - Davao City
                            - Letecia Suarez - Davao City
                            - Jesus Manila Jr. - CLMD (Detailed)
Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION XI
Davao City

Address: F. Torres St., Davao City (8000)
Contact/Telefax Numbers: (082) 291-1665/(082) 221-6147
Email: region1l@deped.gov.ph
Website: www.depedroxi.ph

Medical Team
- Earl R. Canastillo, M.D. – Davao del Norte
- Earl Aala, RN – Tagum City

Billeting Quarter
- Ricardo C. Remoreras – Tagum City
- Sosimo D. Tautho – Compostela Valley
- John Baptist S. Presto- Digos City

Team B – Davao City Training
Leader
- Isaias E. Maghuyop – Tagum City

Assistant Leader
- Dexter A. Cequeña – ComVal

Members
- Bernabe M. Alicaya – Davao City
- Venancio R. Lumen – Davao Occidental
- Bernabe M. Basilisco – Davao Oriental
- Arlene M. Lubrano- IGACOS
- Teofilo C. Responte- Matti City

Technical Support and Staff
- Welito I. Rosal – Davao City
- Oscar Salvador – Davao City
- Maricel N. Bernal – CLMD (detailed)
- Romeo E. Ticar – Davao City
- Jeanette D. Navarro – Davao City

Medical Team
- Mariblanca P. Piatos, MD, MPH - QAD
- Marra B. Medrano, DMD - ESSD
- Ritchelle S. Aresco, M.D - Davao City
- Rosalie G. Maghinay, RN - ComVal
- Garry G. De Vera, RN-Davao del Norte
- Pepito Villarini III - ComVal

Billeting Quarter
- Famie Martin – Davao Oriental
- Segundo P. Sotto – Davao City
- Clyde Attillo- Davao City
- Ronnie Quicoy – Davao City
- Russell A. Declarador – Davao City
Terms of Reference

**Training Director**

- **Assess Athlete’s Needs**

Assesses the current strengths and weaknesses of the delegation athletes. This could involve a variety of assessment methods, such as surveys, focus groups, meeting with various technical officials, coaches and trainers.

- **Design Training Plans**

Designs design training plan matrix which includes managing operational budgets.

- **Manage or Direct Athlete Training**

Assesses the performance of the athletes in their respective sporting events. Ensures that athletes’ needs are addressed.

- **Evaluate Results of Athlete’s Training**

Evaluates the training program by employing monitoring and evaluation tool.

- **Research Training Methods**

Looks for new approaches to training the desired skills or attributes of the athletes, and designing more efficient training practices.

**Training Manager**

- Reviews, oversees and monitors existing training programs.
- Determines training needs and requirements of the athletes or delegation by meeting with staff, coaches, chaperones, technical officials and trainers.
- Modifies or creates course materials and training manuals to meet specific training needs.

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• Hires and invites qualified trainers/facilitators/speakers
• Schedules training sessions and organizes sports facilities
• Works with event managers, technical staff and support to address training issues and instruction problems

Event Managers
• Assists the executive committee, coaches and trainers in the supervision of the assigned sports events.
• Provides technical assistance to improve the performance of coaches, chaperones and athletes in their assigned sports events
• Takes charge of the welfare of the sports events assigned to them
• Settles issues/disputes that may arise in their respective sports events involving the coaches, chaperones and athletes
• Documents the observations in the logbook on athlete’s performance and turns over the same to the next event coordinator for follow up
• Assists the Executive Committee in the checking of the performance of all coaches and athletes during the training
• Provides guidance on the guidelines and standards/rules of the game
• Stays with the athletes, coaches, chaperones and training and support staff at the quarters training and playing grounds/venues

Team Leader
• Calls meeting everyday among the coaches, chaperones and training support and staff as to the assessment of the activity in the absence of the Training Director and Manager and submits report to the Training Director

Assistant Team Leader
• Assists the Team Leader
• Takes the task of the Team Leader, if the latter is not around

Technical Support and Staff
• Assists the coaches in terms of training
• Provides technical assistance
• Gives inputs to the training
• Checks the attendance of the persons involved in the training
• Documents the daily performance of the athletes, coaches and chaperones
• Takes the minutes of the meeting conducted by the team leader
• Stays with the athletes in the quarters, training and playing grounds/venues
• Performs other related tasks upon request by the organizing committee
• Ensures that all sports supplies, equipment and materials needed for the training are prepared
Medical Team

- Reports during the training of athletes on the schedule to be arranged by the chair of the health/medical committee
- Provides medicines/vitamins if and when needed
- Oversees the sanitary preparation of food
- Monitor the health condition of all the participants in the training

Billeting Quarter

- Ensures that time schedules for practice, eating, sleeping, jump-off, going back to the quarter are strictly followed
- Enforces the cleanliness and orderliness inside and outside the training quarters
- Imposes the code of ethics to be observed by all participants in the training as provided in the Sports Development program of Region XI
- Leads in the rehearsal/practice of the delegation in the parade/saludo/yell

Transportation Committee

- Negotiates transportation in coordination with finance and budget division
- Prepares the loading plan of the training’s participants
- Transports athletes, coaches, chaperones and training staff to and from the billeting quarter to the respective training venues
- Orient the training participants of the procedure of availing the jeeps and vans
- Provides home-based communication
- Ensures that all athletes are transported in their assigned training venue and that no athletes are left behind after the training

Supply and Equipment Committee

- Releases and retrieves sports supplies, equipment and materials needed during the training
- Reports during the whole duration of the training

Quality Assurance Monitoring and Evaluation Committee

- Develops monitoring tool for the conduct of the training
- Ensures that working committees are doing their functions based on their Terms of Reference (TOR)
- Reports the findings to the Training Director

Food and Kitchen Committee

- Determines the appropriate food for the training participants