DIVISION MEMORANDUM
No. 372, series of 2019

ADDENDUM TO DIVISION MEMORANDUM NO. 310, SERIES OF 2019
RE: ADMINISTRATION OF THE 2019 SPECIAL PHILIPPINE EDUCATIONAL PLACEMENT TEST

TO: 
Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors
Division Testing Coordinator
School Heads Concerned
Concerned Teaching and Non-Teaching Personnel
All Others Concerned

1. In reference to Division Memorandum No. 310, s. 2019 entitled “Administration of the 2019 Special Philippine Educational Placement Test” dated April 23, 2019, the following personnel are advised to perform the following tasks:

A. Distribution and Retrieval: (June 9, 2019)

Reyzen O. Monserate  
Senior Education Program Specialist – SMM&E

Eleser D. Mateo  
Education Program Specialist II – SMM&E

B. Test Administration: (June 9, 2019)

Helen A. Casimiro  
PSDS Room Supervisor

Chona Lasib  
Guidance Counselor III - DiCNHS  
Chief Examiner

Cecil Uy  
EPS II - HRD  
Room Examiner

John Millan  
Teacher II - DiCNHS  
Room Examiner

Julie Anne Posadas  
PDO I - YFD  
Room Examiner

2. Chief Examiner, Room Supervisor, Room Examiners and test takers are advised to be in the testing room before 7:30 in the morning on June 9, 2019.

3. Travel expenses will be charged to local funds subject to the existing accounting and auditing rules and regulations.

4. For your information and compliance.

Winnie E. Batoon, EdD
Office-In-Charge
Office of the Schools Division Superintendent

Roxas Street nor. Lopez Jaena Street, Zone II, Digos City 8002  
Tel. (082) 553-8375 | 553-8376 | 553-8378 | 553-6170 | 553-8375
Fax. (082) 553-8376
www.depeddigoscity.org  
digos.city@deped.gov.ph

May 20, 2019