DIVISION MEMORANDUM
No. 558, s. 2019

July 9, 2019

REASSIGNMENT ORDER

To: MRS. ELIZABETH R. BUERON
School Principal I

1. In the exigency of the service, you are hereby REASSIGNED as School Principal I from Kapatagan National High School, Barangay Kapatagan, Digos City, to DIGOS CITY SENIOR HIGH SCHOOL STAND-ALONE, Digos South District, Barangay Tiguman, Digos City.

2. It is understood that, aside from this Order, you shall be given additional assignments/tasks and/or reassigned/deployed within the area of responsibility of the Schools Division of Digos City as the need arises.

3. Please clear yourself of money and property responsibilities from your current school assignment; and, submit the said Clearance to the Administrative Officer V of this Schools Division Office as soon as possible.

4. This Reassignment Order shall take effect upon your installation at your new school assignment, and remains valid until revoked by a subsequent order emanating from the Office of the Schools Division Superintendent.

5. For strict compliance.

WINNIE E. BATOON, Ed. D.
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Date: JUL 29, 2019
Time: 11:30

Conforme:

Date: JUL 24, 2019