DIVISION MEMORANDUM
No. 620, s. 2019

ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION (ALIVE) TEACHERS UNDER CONTRACT OF SERVICE

TO: Ustadza Normalia M. Guiamalodin
   Digos City Central Elem. School

   Ustadz Saipodin B. Ansary
   Digos City Central Elem School

   Ustadza Salamona M. Baruang
   Ramon Magsaysay Central Elem. School

   Ustadz Amroden B. Alim
   Badiang Elem. School

   Ustadza Salambae H. Rajamoda
   Pedro Garcia Elem. School

   Ustadza Omaima H. Buat
   Ramon Magsaysay Cent. Elem. School

1. You are hereby designated as Arabic Language and Islamic Values Education (ALIVE) Teachers under Contract of Service (COS) for Calendar Year 2019 with an honorarium of Php 6,000.00 from Madrasah Education Fund (MEP) and Php 4,000.00 per month from Local Government Unit of Digos starting July 1 to December 31, 2019 at Digos City Schools Division, Digos City.

2. As ALIVE Teacher, your functions and duties are:
   a. Conduct ALIVE classes among Muslim pupils in the school where you are assigned by the City Schools Division Superintendent;
   b. Educate and teach Muslim pupils on the subjects regarding Islamic Values and Arabic Language as provided in DepEd Order No. 51, s. 2004, which was amended through DepEd Order No. 40, s. 2011;
   c. Conduct and participate in any school activities gearing towards the development of the Muslim school children;
   d. Sustain quality education and socio-cultural growth;
   e. Attain Christian-Muslim solidarity among school children in the City Schools Division of Digos City in particular and in Region XI in general; and
   f. Do related work.

3. For your information, guidance and compliance.

   WINNIE E. BATOO, ED.D./
   Assistant Schools Division Superintendent
   Officer In-Charge
   Office of the Schools Division Superintendent

Funds Available:

   JOY SALAO, CPA
   OIC-City Budget Officer

   APPROVED:

   HON. JOSEF F. CAGASTI
   City Mayor

Ends: none

References: DepEd Order No. 51, s. 2004, DepEd Order No. 40, s. 2011
To be indicated in the Perpetual Index under the following subjects:
CURRICULUM Madrasah Designations
cr0: Arabic Language and Islamic Values Education (ALIVE) Teachers Under Contract of Service
25 July 2019
MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF AGREEMENT is entered into by and between:

SCHOOLS DIVISION OF DIGOS CITY, represented by WINNIE E. BATOON, Ed.D., Officer In-Charge of the Office of the Schools Division Superintendent with the office address at Roxas Street corner Lopez Jaena Street, Digos City, hereinafter referred to as FIRST PARTY;

-and-

The ALIVE TEACHERS UNDER CONTRACT OF SERVICE ASATIDZ of Schools Division of Digos City, herein referred to as the SECOND PARTY, to wit:

USTADZA NORMALIA M. GUIAMALODIN
Digos City Central Elementary School

USTADZ SAIPODIN B. ANSARY
Digos City Central Elementary School

USTADZA SALAMONA M. BARUANG
Ramon Magsaysay Central Elementary School

USTADZA OMAIMA H. BUAT
Ramon Magsaysay Central Elementary School

USTADZ ARABERO M. IBRAHIM
Badiang Elementary School

USTADZA SALAMBAE H. RAJAMODA
Pedro Garcia Elementary School

WITNESSETH

1. That the FIRST PARTY hired the services of the SECOND PARTY as ALIVE Teachers under Contract of Service (COS) Asatidz for the period commencing from January 3, 2019 to December 31, 2019;

2. That the FIRST PARTY will pay an honorarium of Php 6,000.00 to SECOND PARTY for Calendar Year 2019 utilizing Madrasah Education Program (MEP) Funds and an additional of Php 4,000.00 per month from the Local Government Unit (LGU) Fund;

3. That the SECOND PARTY shall perform the following duties and responsibilities as ALIVE Teachers under Contract of Service (COS);

   a. Conduct ALIVE classes among Muslim pupils in the school where they are assigned by the City Schools Division Superintendent;
b. Educate and teach Muslim pupils on the subjects regarding Islamic Values and Arabic Language as provided in DepEd Order No. 51, s. 2004, which was amended through DepEd Order No. 40, s. 2011;

c. Conduct and participate in any school activities gearing towards the development of the Muslim school children;

d. Sustain quality education and socio-cultural growth;

e. Attain Christian-Muslim solidarity among school children in the City Schools Division; and

f. Do related work.

IN WITNESS WHEREOF, the parties herewith signed this Memorandum of Agreement this 8th day of January, 2019 at Digos City, Philippines.

WINNIE E. BATMOO, E.D.D., CESE
Officer In-Charge,
Office of the Schools Division Superintendent
(First Party)

SECOND PARTY:

Ustadza Normalia M. Guiamalodin
Digos City Central Elem. School

Ustadz Arobero M. Ibrahim
Badiang Elem. School

Ustadz Saiqodin B. Ansary
Digos City Central Elem School

Ustadza Salmabae H. Rajamoda
Pedro Garcia Elem. School

Ustadza Safamona M. Baruang
Ramon Magsaysay Central Elem. School

Ustadza Onma H. Buat
Ramon Magsaysay Central Elem. Sch.

Signed in the presence of:

CHERRY ROSSETT E. OLIVA
Public Schools District Supervisor
Division ALIVE Coordinator

BEVERLY S. DAUGDAUG, E.D.D.
Chief- Curriculum Implementation Division

Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  
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