DIVISION MEMORANDUM
No. 629, series of 2019

TRAINING ON INCIDENT COMMAND SYSTEM (ICS) EXECUTIVE COURSE FOR SELECTED SCHOOL HEADS OR SCHOOL DRRM COORDINATORS

TO:
Chief Education Supervisor- (CID&SGOD)
Concerned Public Schools District Supervisors
Division DRRM Coordinator
Concerned School Heads
Concerned School DRRM Coordinators

1. Herewith is a basic communication from the City Disaster Risk Reduction and Management Council (CDRRMC) Operation Center signed by Josef F. Cagas, City Mayor/CDRRMC Chairman dated August 14, 2019 requesting the concerned School Heads or concerned School DRRM Coordinators to participate in the Training on Incident Command System (ICS) Executive Course on August 20, 2019 to be held at Arnaldo’s Peak, Barangay Soong, Digos City from 8:00 o’clock in the morning to 5:00 o’clock in the afternoon.

2. The said training aims to obtain knowledge, skills and attitude when it comes to the application of the general concepts and principles of Incident Command System as a whole.

3. The participants of the said training are the following:

<table>
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<tr>
<th>NAME OF SCHOOL HEAD</th>
<th>NAME OF SCHOOL</th>
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<tbody>
<tr>
<td>1. Merilyn T. Salboro</td>
<td>Ramon Magsaysay Central Elem. School</td>
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<td>2. Jessica G. Lucero</td>
<td>Digos City Central Elem. School</td>
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<tr>
<td>3. Antonia P. Jumawan</td>
<td>Don Mariano Marcos Elem. School</td>
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<td>4. Mario Andales</td>
<td>Aplaya Elem. School</td>
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<td>5. Roberto Jalalon</td>
<td>Dawis Elem. School</td>
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4. Travel expenses and other incidental expenses of the participants will be charged to local funds subject to the existing accounting and auditing rules and regulations.

5. For your information, guidance and compliance.

Winnie E. Batoon, EdD
Office-In-Charge
Office of the City Schools Division Superintendent

August 15, 2019
The City Government of Digos thru the City Disaster Risk Reduction and Management Office will sponsor a Training on Incident Command System (ICS) Executive Course on August 20, 2019 to be held at Arnaldo’s Peak, Barangay Soong, Digos City from 8:00 in the morning to 5:00 in the afternoon.

This training aims the participants to obtain the knowledge, skills and attitude when it comes to the application of the general concepts and principles of Incident Command System as a whole.

In this regard, may we request the presence of the School Principal or the DRRM Coordinator of the following elementary schools to wit:

1. Ramon Magsaysay Elementary School
2. Digos Central Elementary School
3. Don Mariano Marcos Elementary School
4. Aplaya Elementary School
5. Dawis Elementary School

Your favorable response is highly appreciated for the success of our endeavor.

City Mayor/CMDRMC Chairman