DIVISION MEMORANDUM
No. 43, s. 2019

August 19, 2019

SCHOOLS DIVISION OFFICE PERSONNEL
WITH HUMAN RESOURCE MANAGEMENT FUNCTIONS

1. Pursuant to the letter dated August 2, 2019 of Mr. Ruden B. Gomez, J.D., President of the Provincial Council of Human Resource Management Practitioner (PCHRMP) of Davao del Sur and Davao Occidental, as noted by Dir. Richard T. Ortiz, Director II, Civil Service Commission, Davao del Sur Field Office, Lapulapu Street, Digos City inviting Mrs. Raquel L. Cedeño and other registered Human Resource Management Officers (HRMOs) of this Schools Division Office, you are hereby enjoined to attend the PCHRMP Meeting and General Assembly on August 23, 2019, from 8:00 A.M. to 5:00 P.M. at Crisbel Crown Center, National Highway, Barangay San Jose, Digos City.

2. Civil Service Commission Updates shall be shared by Dir. Ortiz. After the updates, the meeting proper will be conducted. A registration fee of Five Hundred Pesos (PhP. 500.00) shall be collected from each participants for the two snacks and one meal.

3. Travel and other incidental expenses related to the attendance of the above mentioned activity shall be charged to respective local funds or MOOE funds of the school/division office, subject to the usual accounting rules and regulations.

4. For immediate dissemination and compliance.

WINNIE E. BATOON, Ed. D.
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent
August 2, 2019

WINNIE E. BATOON, EdD
Officer-in-Charge
Office of the City Schools Division Superintendent
Roxas cor. Lopez-Jaena Streets, Digos City
8002 Davao del Sur

Dear SIR:

The Provincial Council of Human Resource Management Practitioners of Davao del Sur and Davao Occidental (CHRMP) will hold its Meeting and General Assembly on August 23, 2019 at 8:00 A.M.-5:00 P.M., Crisbel Crown Center, Aurora Highway, Digos City with a Registration fee of FIVE HUNDRED PESOS ONLY (P500.00) for two (2) snacks and one (1) lunch on official business.

Anent hereto, I respectfully ask your kind approval to allow RAQUEL L. CEDEÑO-Secretary and other registered Human Resource Management Officers (HRMOs) in your division to attend this convergence.

The following will be the highlights of this activity, to wit;

AM
I. CSC Updates with Director RICHARD T. ORTIZ

PM
II. Meeting Proper
   a. President’s Report
   b. Treasurer’s/Financial Report
   c. Sharing of Learnings from the National CHRMP Delegates
   d. CLIMBSS
   e. 119th CSC Anniversary Celebration Activities

We are looking forward to your most kind approval on this request.

Thank you and God bless your compassionately intelligent leadership with greater heights of joy and happiness!

Very truly yours,

RUDIN B. GOMEZ, J.D.
President

Noted:

RICHARD T. ORTIZ
Director II
Civil Service Commission
Davao del Sur/Davao Occidental Field Office