Division Memorandum No. 643, s. 2019

Attendance to Planning Conference for the Training of Trainers for Teachers In-Charge of the School Library

To: Chief, Curriculum Implementation Division

Attention: Juvy A. Comaingking
Librarian II

1. In pursuance to an Unnumbered Regional Memorandum dated August 20, 2019, re: "Planning Conference for the Training of Trainers for Teachers In-Charge of the School Library", Mrs. Comaingking is hereby directed to attend the said conference on September 5, 2019 at the LRMS Office, DepEd Regional Office XI, F. Torres St., Davao City.

2. This conference aims to discuss the objectives, terms of reference and assignment of topics of the facilitators.

3. Food of the participants shall be charged against ROP Funds, while travelling and other incidental expenses shall be charged against the local funds, all subject to the usual accounting and auditing rules and regulations.

4. For Compliance.

Winnie E. Batoon, Ed. D.
Officer-in-Charge
Office of the Schools Division Superintendent
MEMORANDUM

To: Schools Division Superintendents

Subject: PLANNING CONFERENCE FOR THE TRAINING OF TRAINERS FOR TEACHERS IN-CHARGE OF THE SCHOOL LIBRARY

Date: August 20, 2019

Relative to the conduct of the Training of Trainers for Teachers In-charge of the School Library on September 25-27, 2019, this Office informs the conduct of the Planning Conference of the said activity on September 5, 2019 at the LRMS Office, DepEd Regional Office XI, F. Torres Street, Davao City.

The conference aims to discuss the objectives, terms of reference and assignment of topics of the facilitators.

The participants in this activity are the following:

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<th>RDO/SDO Name</th>
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<tr>
<td>Regional Office</td>
<td>RDO/SDO Name</td>
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<tr>
<td>Maria Edith C. Ibáñez</td>
<td>Juvy Comoingking</td>
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<td>Leah Baruiz</td>
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<td>Rosalie Antipuesto</td>
<td>Jennie Riviera</td>
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<td>Venus de Castro</td>
<td>Allyn Verula-Ponce</td>
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<td>Charline V. Udani</td>
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<td>May H. Zarate</td>
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<td>Alpha Amor Manglicmot</td>
<td>Tagum City</td>
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<td>Arlene Lastimoso</td>
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<td>Mary Ann Acosta</td>
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<td>Juvessa Estrella</td>
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<td>Aurora Lagrama</td>
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Travelling and other incidental expenses of the participants shall be charged against the local funds, while meal and snacks shall be charge to ROP Funds, all subject to the usual accounting and auditing rules and regulations.
Immediate dissemination of this Memorandum to the concerned is desired.

DR. EVELYN R. FETALVERO, CESO V
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

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