DIVISION MEMORANDUM
No. 750, s. 2019

Coordination Conference for the Technical Working Group and Event Facilitators for the 2019 Division Sci-Tech Expo and Science and Technology Fair

To: Public Schools District Supervisor
   School Principal/Head Teachers/Officers-in-Charge
   All Concerned Teachers

1. In relation to the conduct of 2019 Division Sci-Tech Expo and Science and Technology Fair as part of the 2019 Division Festival of Talents on September 23-24, 2019, a coordination conference will be conducted on September 16, 2019, 1:00 o’clock in the afternoon at Ramon Magsaysay Central Elementary School Home Economics Room.

2. The conference aims to: (1) identify the terms of reference for each committee; (2) orient the committee members and event facilitators of the matrix of activities and the mechanics and guidelines of the different events; (3) identify areas and logistics needed for the different events; and (4) discuss other possible matters in relation to the conduct of said activity.

3. Participants to the coordination conference are the elected officers of the Science Advisers Organization for SY 2019-2020 and some teachers who are identified as members of the technical working group and event facilitators, to wit:
   - President: Precious Joy Villacastin
   - Vice President: Jessie Balono
   - Secretaries: Aida Duropan & Relydia Banlasan
   - Treasurer: Mary Jane Bongcayao
   - Auditor: Merla Gillado
   - PIO: Warren Palmero
   - Business Managers: Maria Gilda Lustre & Beth Dedace
   - Peace Officers: Rex Calamohoy
   - Event Facilitators: Ruby Paderanga, Shiela Joy Fondevilla, Lito Cagas & Boots Liwayway Relampago

4. Travel expenses of the participants are chargeable against their local funds/MOÖE/school funds subject to the usual accounting and auditing rules and regulations.

5. School heads are requested to make the necessary arrangements such that classes of the teacher-participants are taken care of.

6. For your information, guidance and compliance.

Winnie E. Batoon, Ed.D.
Assistant Schools Division Superintendent
Office of the Schools Division Superintendent

References: Division Memorandum No. 740, s. 2019
To be indicated in the Perpetual Index under the following subjects:
CURRICULUM  SCIENCE  CONFERENCE
bj: coordination conference for the technical working group and event facilitators for the 2019 division sci-tech expo and science and technology fair
12 September, 2019
Working Committees, Event Facilitators and Judges for the 2019 Sci-Tech Expo and 2019 Division Science and Technology Fair
September 23-24, 2019
Ramon Magsaysay Central Elementary School

Commissions, Event Facilitators and Judges

A. Working Committees

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<th>Committees</th>
<th>Chairperson</th>
<th>Members</th>
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<td>Hall/Contest Venues/Tarp</td>
<td>Relydia Baniasan</td>
<td>Lito Cagas</td>
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<td>Preparation and Decoration/SIP</td>
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<td>Jessie Balorio</td>
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<td>and Performance Output</td>
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<td>Rex Calamohoy</td>
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<td>Exhibits Area/Light &amp; Sound and</td>
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<td>Certificates Preparation and</td>
<td>Warren Palmero</td>
<td>Beth Dedace</td>
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<tr>
<td>Documentation</td>
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<tr>
<td>Registration and Awards</td>
<td>Precious Joy Villacastin</td>
<td>Aida Duropan, Merla Gillado</td>
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<tr>
<td>Food and Token Preparation</td>
<td>Mary Jane Bongcayao</td>
<td>Ma. Gilda Lustre</td>
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B. SIM and SIP Competitions Facilitators and Judges

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<tr>
<td>SIM</td>
<td>Ruby Paderanga</td>
<td>Mishel Cadungog, Mary Joy Fortun</td>
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<tr>
<td>SIP (Elementary)</td>
<td>Shiela Fondevilla</td>
<td>Maricel Manceras, Marilou Diana, Janely Pantinple</td>
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<td>On-the competition S.P.O.T.</td>
<td>Boots Liwayway</td>
<td>Eleser Mateo, Xavier Fuentes, Irene Dandoy</td>
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<td>Exhibit</td>
<td>Relampago</td>
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<td>Performance Output</td>
<td>Lito Cagas</td>
<td>Mylene Robiños, Eppie Grace Presto</td>
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<tr>
<td>SIP (DSTF – Day 2)</td>
<td>Jessie Balorio</td>
<td>Garnette Mae Balacy, Athena Bien,</td>
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<td></td>
<td>Beth Dedace</td>
<td>Xavier Fuentes</td>
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</tbody>
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Steering Committee:

Chairperson: LUZMINDA B. JASMIN
EPS-Science