DIVISION MEMORANDUM
No. 748, s. 2019

September 11, 2019

REASSIGNMENT ORDER

To: MRS. INDA D. NACUA
School Principal I

1. In the exigency of the service, you are hereby REASSIGNED as School Principal I from Binaton Elementary School, Mt. Apo District, Barangay Binaton, Digos City, to DIGOS CITY CENTRAL ELEMENTARY SCHOOL, Digos Occidental District, Rizal Avenue, Barangay Zone I, Digos City.

2. It is understood that, aside from this Order, you shall be given additional assignments/tasks and/or reassigned/deployed within the area of responsibility of the Division of Digos City as the need arises.

3. Please clear yourself of money and property responsibilities from your current school and district assignments; and, submit the said Clearance to the Administrative Officer V of this Schools Division Office as soon as possible.

4. This Reassignment Order shall take effect upon your installation at your new school assignment, and remains valid until revoked by a subsequent order emanating from the Office of the Schools Division Superintendent.

5. For strict compliance.

WINNIE E. BATOON, Ed. D.
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Conforme:

Date