DIVISION MEMORANDUM
No. 70, s.2019

October 9, 2019

ORIENTATION OF PROGRAM IMPLEMENTERS ON THE MILK COMPONENT OF THE SCHOOL-BASED FEEDING PROGRAM

To: HAZEL MARIE L. ESCABILLAS, RN
Nurse II/ Division SBFP Focal Person

1. Attached herein is a Memorandum from ROY T. ENRIQUEZ, Ed.D, Chief, Administrative Services Division, Officer-In-Charge regarding the Orientation of Program Implementers on the Milk Component of the School-Based Feeding Program on October 14-16, 2019 at Tanza Oasis Hotel, Tanza, Cavite.

2. You are hereby directed to attend the Orientation of the Program Implementers on the Milk Component of the School-Based Feeding Program on October 14-16, 2019 at Tanza Oasis Hotel, Tanza, Cavite.

3. The participants shall bring the following data:
   - SBFP actual number and list of beneficiaries per SDO for School Year 2019-2020;
   - number of beneficiaries per school; and
   - updated School Directory of recipient schools (Name of School Head, Address, Contact number/ CP number).

4. Participants are expected to arrive and check-in on October 14, 2019. Registration starts at 1:30pm (lunch will be served). The opening Program will start after the check-in time at 2:00 PM to be followed by the workshop proper. Check-out will be on October 16, 2019.

5. Funds for travelling expenses shall be downloaded to the Regional Office. It is respectfully requested that the Regional and Schools Division Offices shall augment any fund shortages that may occur, subject to the usual accounting and auditing rules and regulations.

6. For information and compliance.

WINNIE I. BATUON, EdD
Officer-in-Charge
Office of the Schools Division Superintendent
MEMORANDUM

To: Schools Division Superintendents

Subject: ORIENTATION OF PROGRAM IMPLEMENTERS ON THE MILK COMPONENT OF THE SCHOOL-BASED FEEDING PROGRAM

Date: October 7, 2019

Herewith is a Memorandum from ATTY. SALVADOR C. MALANA III, Assistant Secretary for Procurement and Administration, OIC-Director IV, Bureau of Learners Support Services, regarding the Orientation of Program Implementers on the Milk Component of the School-Based Feeding Program (SBFP) on October 14-16, 2019 at Tanza Oasis Hotel, Tanza, Cavite.

It is requested that two (2) participants from the Regional Office (Regional SBFP Focal Person/Finance Officer/Accountant/ESSD Chief/BAC Member) and one (1) from the Schools Division Office (Division SBFP Focal Person/SGOD Chief/Budget Officer/Accountant) shall attend the activity.

The participants shall bring the following data:

1. SBFP actual number and list of beneficiaries per SDO for School Year 2019-2020;
2. number of beneficiaries per school; and
3. updated School Directory of recipient schools (Name of School Head, Address, Contact Number/CP Number).

Participants are expected to arrive and check-in on October 14, 2019. Registration starts at 1:30 pm (lunch will be served). The Opening Program will start immediately after the Check-in time at 2:00 PM to be followed by the workshop proper. Check-out will be on October 16, 2019 after breakfast.

Funds for travelling expenses shall be downloaded to the Regional Office. It is respectfully requested that the Regional and Schools Division Offices shall augment any fund shortages that may occur, subject to the usual accounting and auditing rules and regulations.

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For further details, Ms. Mei-ling V. Duhig, Health Education and Promotion Officer III, School Health Division may be contacted at Tel. No. (02) 632-9935 and/or cp no. 0923-8715146.

By Authority of the Regional Director:

RODY T. ENRIQUEZ, Ed.D
Chief, Administrative Services Division
Office-In-Charge

Empowerment  Adaptability  Goal-oriented  Leadership  Excellence
MEMORANDUM

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
OFFICE OF THE ASSISTANT SECRETARY FOR PROCUREMENT AND ADMINISTRATION

REGIONAL DIRECTORS

RARMN MINISTER OF BASIC, HIGHER AND TECHNICAL EDUCATION

ATTY. SALVADOR C. MALANA III
Assistant Secretary for Procurement and Administration
OIC, Director IV, Bureau of Learner Support Services

DR. ELLA CECILIA G. NALIPONGUIT
Director III

DR. MARIA CORAZON C. DUMLAO
Chief, School Health Division

SUBJECT

ORIENTATION OF PROGRAM IMPLEMENTERS ON THE MILK COMPONENT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP)

DATE

1 October 2019

This has reference to the conduct of the Orientation of Program Implementers on the Milk Component of the School-Based Feeding Program (SBFP) on October 14-16, 2019.

It is respectfully requested that the participants be advised on the following:

1. The final venue is at Tanza Oasis Hotel, Tanza, Cavite;
2. Participants to the activity are Regional SBFP Focal Person/Regional Finance Officer/Accountant/ESSD Chief/BAC Member (two (2) participants per RO) and SBFP Focal Person/SGOD Chief, Budget Officer/Accountant (one (1) participant per SDO);
3. For the the participants bring the following data:
   - SBFP actual number of beneficiaries per SDO for SY 2019-2020;
   - Number of beneficiaries per school; and
October 14, 2019

Registration of participants:

Full payment must be received before the workshop begins.

Accommodation and meals:

Participants are expected to arrive before lunch on October 14th at 1:30 pm (lunch will be served) and hotel check-in is at 2:00 pm. Participants should arrive and check-in on October 14th at 1:30 pm (lunch will be served).

Check-in is on October 16, 2019 after breakfast.

For further details, call 049-3817116.

Programme

Health Promotion may be contacted at the above address.

For further details, vis. at line V. Dublin. Health Education and Promotion Committee.

Funds for travel and expenses shall be downloaded to the Regional Officer. In

Programme:

Opening Program at 2:00 pm to be followed immediately by the Workshop.

Participants are expected to arrive before lunch on October 14th at 1:30 pm (lunch will be served) and hotel check-in is at 2:00 pm. Participants should arrive and check-in on October 14th at 1:30 pm (lunch will be served).

Contact number/telephone no.

Person and School Level Director Name of School Head Address.

Latest updated data/inventory of Regional & Divisional Step Focus