ATTENDANCE TO DEPED TAYO AND SOCIAL MEDIA FOR GOVERNANCE WORKSHOP

To: DR. IDA I. JUEZAN
Public Schools District Supervisor

MR. NEIL D. BONGCAYAO
Public Schools District Supervisor

Attention: DR. ROGER A. MANAPOL
Principal IV

1.) Relative to the Unnumbered Regional Memorandum dated October 10, 2019, re: DEPED TAYO AND SOCIAL MEDIA FOR GOVERNANCE WORKSHOP on October 14-15, 2019 at the Fontana Resort and Hotel, Clark, Pampanga, the following teachers are expected to attend:

Ramon Gravino, Jr.
Master Teacher I
Digos City National High School

Rosela Angelo
Teacher II
Digos City National High School

2.) Details pertaining to the said activity are contained in the attached documents.

3.) Board and lodging of participants shall be shouldered by QUA while the travel and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulation.

4.) For immediate dissemination and compliance.

WINNIE E. BATOON, EdD
Assistant School Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Ends: as stated

References: Unnumbered Regional Memorandum
To be indicated in the Perpetual Index under the following subjects:
CURRICULUM JOURNALISM WORKSHOP
jmn: DEPED TAYO AND SOCIAL MEDIA FOR GOVERNANCE WORKSHOP
11 October 2019
MEMORANDUM

To: Schools Division Superintendents
   Chief, Curriculum and Learning Management Division
   Public Affairs Unit

Subject: DEPED TAYO AND SOCIAL MEDIA FOR GOVERNANCE WORKSHOP

Date: October 10, 2019

Herewith is a Memorandum from Hon. Alain Del B. Pascua, Undersecretary for Administration (OUA) regarding the conduct of the “DepEd Tayo” and Social Media Governance Workshop on October 14-15, 2019 at the Fontana Resort and Hotel, Clark, Pampanga.

This Office advises the following personnel to attend in the said workshop:

A. Regional Office
   a. Manuel P. Vallejo - EPS, CLMD
   b. Ma. Gemima Galang - AO V, PAU

B. Division Office

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<thead>
<tr>
<th>Division Office</th>
<th>Slots</th>
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<tbody>
<tr>
<td>Compostela Valley</td>
<td>Kristian Anhara Martesio</td>
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<td>William R. Ranara, Jr.</td>
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<td>Cynthia Sace</td>
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<td>Janice C. Abrea</td>
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<td>Davao Oriental</td>
<td>Lester Helon Cantones</td>
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<td>Ramon Gravino Jr.</td>
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<td>IGACOS</td>
<td>Jan Vernix M. Ortiz</td>
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</tbody>
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Empowerment - Adaptability - Goal-oriented - Leadership - Excellence
Participants are advised to register online at http://oua.deped.gov.ph/oua-confirmation/user/.

It is reminded to all SDOs and RO representatives to bring the following as they are to receive a laptop intended for DepEd Tayo endeavor:
1. Photocopy of the appointment as Permanent Employee;
2. Certification of Designation as DepEd Tayo Administrator by their respective office head; and
3. Property Transfer Report (PTR) from the Supplyr Officer.

Board and lodging shall be shouldered by OUA while travel and other incidental expenses shall be charged to local funds, all subject to the usual auditing and accounting rules and regulations.

Immediate dissemination of this Memorandum is desired.

By Authority of the Regional Director:

ROY T. ENRIQUEZ, EdD
Chief, Administrative Services Division
Office-In-Charge

ROC16/manj

Empowerment  Adaptability  Goal-oriented  Leadership  Excellence

Page 1 of 1
MEMORANDUM
09 October 2019

For: 
Regional Directors
Schools Division Superintendents
Administration Strand Directors and Chiefs
Administration Strand Organization Presidents

Subject: ADVISORY ON "DEPED TAYO" AND SOCIAL MEDIA FOR GOVERNANCE WORKSHOP

The Office of the Undersecretary for Administration (OUA) is issuing this Advisory regarding the "DepEd Tayo" and Social Media for Governance Workshop on 14-15 October 2019.

On the Distribution of Laptops:

Recipient of Laptops issued in the activity must satisfy the following criteria:

1. Must be a permanent employee;
2. Must have a Certification of Designation as DepEd Tayo Administrator by their respective office head; and
3. Must have a PTR from the Supply Officer

It is therefore advised that at least one participant from each office be a permanent employee in order to receive the laptop. Failure to comply with the requirements shall result in forfeiture of receipt of laptops during the activity.

For reference and strict compliance,

[Signature]
Undersecretary

Office of the Undersecretary for Administration (OUA)
Department of Education, Central Office, Meralco Avenue, Pasig City
Metro Manila, Philippines. Mobile: 0928 372 9214, Tel: 02-8617703, ext.2304
Email: oua.adm@deped.gov.ph, Facebook: DepEd Undersecretary
Memo DepEd...

Republic of the Philippines
Department of Education
Regional Office

OEA MEMO

MAGAGAWAAN
07 October 2019

For:
Regional Directors
Secondary Division Superintendents
Admnistration Strand Heads
Administration Strand Organization Presidents
All Others Concerned

Subject: "DEPED TATO" AND SOCIAL MEDIA FOR GOVERNANCE WORKSHOP

The Office of the Undersecretary for Administration (OEA) will be conducting the first "DEPED TATO" and Social Media for Governance Workshop from 14-18 October 2019 at Fansana Resort and Hotel, in Clark, Pampanga.

Participants include:
1. Two (2) Representatives from Regional Offices
2. Two (2) Representatives from Division Offices
3. Two (2) Representatives per Admin Strand Office
4. Two (2) Representatives per Admin Strand Organization Office

Participants to the activity shall be the designated DEPED TATO Modestrees and Coordinators responsible for creating and maintaining their respective pages and providing content regional, division, strand and organizational Facebook Pages. These pages will communicate to and engage with the public, community and constituents the programs and projects of the Administration Strand, in particular, and the DEPED Central, Regional and Division Offices and DEPED Organizations, in general.

Regional and Division Participants will be determined by their respective Regional Directors and Schools Division Superintendents, while Admin Strand Office Participants shall be determined by the Head of Office. Admin Strand Organization Participants are to be identified by their respective Presidents.

Participants must be competent writers in English, Filipino and local dialects, keep straight news and features, must have knowledge in the selection of high-impact photos, and must have focus in communicating to

and engaging with the public for the next three (3) years.

The Regional Directors and Schools Division Superintendents are advised to designate and appoint their competent DEPED TATO Modestrees and Coordinators as they will be assigned with new laptops for their special work. Initially, one laptop will be provided for every region and division during the workshop.

Additional laptop and laptops for Strand Officers and Organizations will be provided as soon as stocks become available.

All participants are advised to register at:
and engaging with the public for at least three (3) years.

The Regional Directors and Schools Division Superintendents are advised to designate and appoint their competent DepEd Tayo Moderators and Coordinators as they will be assigned with new laptops for their special work. Initially, one laptop will be provided for every region and division during the workshop. Additional laptop and laptops for Strand Offices and Organisations will be provided as soon as stocks become available.

All participants are advised to register at:

http://maa.deped.gov.ph/maa-confirmation/user/

Meals and Accommodation shall be shouldered by OUA, while travel expenses of Participants shall be charged to their respective Office's local funds, subject to the usual accounting and auditing rules.

Participants are reminded to bring their own laptops, and to check in at the venue at 2:00 PM on 15 October 2019. Check out shall be on the morning of 16 October 2019.

Likewise, all are reminded that Certificates of Appearance and Completion shall only be given to participants AFTER the activity, beginning at 8:00am of October 15. As such, no flight schedules need be made prior to 6pm of October 15, 2019.

For clarifications, please contact ric.delemnd@deped.gov.ph.

For reference and appropriate action.

ALAIN DEL PREM
Undersecretary
# PROPERTY TRANSFER REPORT

**Entity Name:**

**Fund Cluster:**

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<tr>
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**Transfer Type: (check only one)**

- Donation
- Relocate
- Reassignment
- Others (Specify)

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**Reason for Transfer:**

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**Approved by:**

**Released/Issued by:**

**Received by:**

**Signature:**

**Printed Name:**

**Designation:**

**Date:**