DIVISION MEMORANDUM
No. 913, series of 2019

DESIGNATION ORDER AS DIVISION FOCAL PERSON FOR NATIONAL TASK FORCE TO END LOCAL COMMUNIST ARMED CONFLICT (NTF-ELCAC)

TO:

IMELDA C. CARDINES
Education Program Supervisor

1. Pursuant to DepEd OUA Memorandum No. 01-1019-0372 dated September 23, 2019 and in reference to DepEd unnumbered Regional Memorandum dated October 11, 2019 entitled “Representatives to the NTF-ELCAC” and in the exigency of the service, this Office hereby designates you as the Division Focal Person for National Task Force to End Local Communist Armed Conflict (NTF-ELCAC).

2. With this Order served to you, you are expected to do the following:
   a. To orient and acquaint yourself adequately concerning NTF-ELCAC;
   b. To ensure availability of all necessary documents/file concerning NTF-ELCAC
   c. To ensure proper and effective dissemination of plans and policies;
   d. To represent the Division for any NTF-ELCAC concerns at the Regional and National levels, as well as in the Local Government Unit and other partner agencies; and
   e. To do other related tasks.

3. This designation bears the authority to assume the powers, duties and responsibilities attached to it.


5. The aforementioned designation shall take effect immediately until appropriately revoked or rescinded with a subsequent memorandum.

6. For your information and compliance.

WINNIE E. BATOOON, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

Encls: As stated
References: As stated

To be indicated in the Perpetual Index under the following subjects:

DESIGNATION
NTF-ELCAC

16 October, 2019
MEMORANDUM

To: Schools Division Superintendents

Attention: Division Focal Person to the Nat’l Task Force to End Local Communist Armed Conflict (NTF-ELCAC)

Subject: REPRESENTATIVES TO THE NTF-ELCAC

Date: October 11, 2019

Attached is a copy of a Memorandum No. OUA Memo 01-1019-0372 instructing all Regional and Division Focal Person to the Nat’l Task Force to End Local Communist Armed Conflict (NTF-ELCAC) to immediately register through the online form at http://bit.ly/DepEdFO70 to complete the DepEd directly of Focal Persons.

For strict and immediate compliance,

EVELYN R. FETALVERO, CESO V
Schools Division Superintendent
Officer-In-Charge
Office of the Regional Director

Enclosed: As stated.

ROE2/070

Attachment: Memorandum No. OUA Memo 01-1019-0372

Empowerment  Adaptability  Goal-oriented Leadership  Excellence

Page 1 of 1

Document Number: ROXI-114
Version Number: 2.0
Revision Number: 0
Date of Effectivity: July 15, 2019
The Office of the Undersecretary for Administration (OUA), as the Office in charge of representing the Department in the National Task Force to End Local Communist Armed Conflict (NTF-ELCAC), is compiling the directory of all DepED personnel to the Task Force at the Division and Regional Level.

In this regard, the Regional and Division Offices are instructed to complete the online form at https://bit.ly/2mKb6O70 to complete the directory. Please comply as or before 07 October 2019.

All information gathered through the form shall only be used for the purposes of this Office pertaining to this matter, and shall remain confidential.

For immediate and appropriate action.

ALAIN C. GILMOR
Undersecretary