DIVISION MEMORANDUM
No. 1012, s. 2019

ATTENDANCE TO FINALIZATION AND BRANDING OF LEARNING RESOURCE PACKAGE

To: MELANIE P. ESTACIO, Ph.D
   Officer-In-Charge
   Office of the Assistant Schools Division Superintendent

   Attention: BEVERLY S. DAUGDAUG, Ed.D
   Chief, Curriculum Implementation Division

1. In pursuance to an Unnumbered Regional Memorandum dated November 5, 2019, re: Finalization and Branding of Learning Resource Packages, this Office advises Dr. Beverly S. Daugdaug to represent Dr. Melanie P. Estacio in said activity on November 18-22, 2019 at Pampanga.

2. In connection thereof, Dr. Daugdaug is advised to bring her personal laptop, pocket wifi and related documents as her references for the activity. She may check in before dinner at 6:00 pm on Day 0 and expected to check out after lunch of Day 5.

3. Board and lodging of participants in the aforementioned activity shall be charged against HRTD Funds while their travel expenses shall be charged to local funds. all subject to the usual accounting and auditing rules and regulations.

4. For information and compliance.

CRISTY C. EPE, CESE
Schools Division Superintendent

Encls: Unnumbered Reg 1 Memorandum dated Nov. 5, 2019
References: Unnumbered Reg 1 Memorandum dated Nov. 5, 2019
Unnumbered National Memorandum dated Sept. 10, 2019
To be indicated in the Perpetual Index under the following subjects:
   CURRICULUM   LRMDS/HRD   WORKSHOP
BSD: Attendance to Finalization and Branding of Learning Resources Package November 12, 2019
MEMORANDUM

To : Schools Division Superintendents of
(Mati City, Compostela Valley, Davao del Sur,
Davao City, and Digos City)

Subject: FINALIZATION AND BRANDING
OF LEARNING RESOURCE PACKAGES

Date : November 5, 2019

In relation to the conduct of activities relative to Instructional Leadership and
Management Program (ILMP) Cum NEAP Transformation-Related Activities (TIP, SHDP and
Focus Programs, the following personnel are directed to attend the abovementioned activity on
November 18-22, 2019 at Pampanga, to wit:

<table>
<thead>
<tr>
<th>Name of Participants</th>
<th>Division</th>
</tr>
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<tbody>
<tr>
<td>1. Arnel S. Zaragosa</td>
<td>Mati City</td>
</tr>
<tr>
<td>2. Cedrick C. Abenio</td>
<td>Glot Towak ES, Matanao II, Davao del Sur</td>
</tr>
<tr>
<td>3. Emma A. Camporedondo</td>
<td>Davao City</td>
</tr>
<tr>
<td>4. Josie T. Bollofr</td>
<td>Compostela Valley</td>
</tr>
<tr>
<td>5. Marilyn V. Deduyo</td>
<td>Davao del Sur</td>
</tr>
<tr>
<td>6. Melanie P. Estacio</td>
<td>Digos City</td>
</tr>
</tbody>
</table>

Attached is DepEd Unnumbered Memorandum from Atty. Nepomuceno A. Malaluan,
Undersecretary/Chief of Staff, dated September, 2019 re: Instructional Leadership and
Management Program (ILMP) Cum NEAP Transformation-Related Activities (TIP, SHDP
AND FOCUS PROGRAMS), for your perusal and information.

For your guidance and compliance.

EVELYN R. FETALVERO, CESO IV
Assistant Regional Director
Officer In-Charge
Office of the Regional Director

Enclosed: As Stated.

Empowerment  Adaptability  Goal-oriented  Leadership  Excellence

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MEMORANDUM

TO: Regional Directors
Schools Division Superintendents
Heads, Public Elementary and Secondary Schools
Bureau Directors
All Others Concerned

FROM: ATTY. NEPOMUCENO A. MALALUAN
Undersecretary/Chief of Staff

SUBJECT: INSTRUCTIONAL LEADERSHIP AND MANAGEMENT PROGRAM (ILMP) CUM NEAP TRANSFORMATION-RELATED ACTIVITIES (TIP, SHDP, and FOCUS PROGRAMS)

DATE: September 10, 2019

1. The Department of Education (DepEd), through the National Educators Academy of the Philippines (NEAP), will conduct the following activities in line with the Instructional Leadership and Management Program (ILMP) for CID Supervisors, PSIDS, and Lead & Master Teachers. Furthermore, with the implementation of NEAP Transformation per DO No. 11, s. 2019, simultaneous activities will likewise be conducted with regard to Teacher Induction Program (TIP), School Heads Development Program (SHDP) Courses 1 and 2, and Focus Programs on these dates and venues:

<table>
<thead>
<tr>
<th>Activities</th>
<th>Dates</th>
<th>Venues</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Planning with Internal and External Stakeholders for ILMP, TIP, and SHDP Courses 1 &amp; 2</td>
<td>September 26, 27 &amp; 30, 2019</td>
<td>DepEd Central Office (CO)</td>
</tr>
<tr>
<td>2. Comprehensive Evaluation and Alignment of ILMP, TIP, and SHDP Courses 1 &amp; 2</td>
<td>October 14-18, 2019</td>
<td>Cebu</td>
</tr>
<tr>
<td>3. Revision of Learning Resource Packages (LRPs) of ILMP, TIP, and SHDP Courses 1 &amp; 2 (including Policies, Implementing Guidelines, Framework, Objectives)</td>
<td>October 21-25, 2019</td>
<td>Iloilo</td>
</tr>
</tbody>
</table>
2. The B-AMP thru NFAP Transformation-aligned activities will be conducted to improve the competencies of instructional leaders in the divisions, districts, and schools to provide technical assistance to the teachers. Likewise, it is intended to make sure that the teachers will enhance their skills, knowledge, and values/attitude based on the standards stipulated in the PPS.

3. Participants in the activities are selected personnel from the CO, RO, SDO, and schools. The list of participants are enclosed (Annexes 1 to 6) for reference.

4. Board and lodging of those who will attend the activities and travel expenses of the NFAP Program Management Team (PMET), resource persons, and documenters shall be charged against LRDD funds. However, the travel expenses of the participants shall be charged to local funds subject to the local accounting and auditing rules and regulations.

5. Participants may check in before dinner at 6:00 pm on Day 1 and expected to check out after lunch on Day 5. The matrix of activities are attached as Annexes 7 to 12.

6. Participants are advised to bring their personal laptops, extension cords, pocket with and related documents as references to the activities.

7. The regional participants shall be entitled to Compensatory Time-Off (CTO) in accordance with CSC and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Leave in Service Personnel.

8. For further inquiries, clarifications, and confirmation of attendance, kindly contact Ms. Sadie B. Reyes, or Jerson Cagayan at (02) 673-9355 or e-mail at manso.reyes@deped.gov.ph.

9. Immediate dissemination and appropriate action for this Memorandum is desired.