DIVISION MEMORANDUM
No. 1034, S. 2019

November 18, 2019

FOLLOW-UP MEETING ON PAKIGHINABI TASKING

TO: CID AND SGOD CHIEFS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
EDUCATION PROGRAM SUPERVISORS
LEGAL OFFICER
ICTO
SECTION/UNIT HEADS (ADMIN, ACCOUNTING, BUDGET, SUPPLY, RECORDS, HR, CASHIER)
SENIOR PROGRAM EDUCATION SPECIALISTS (SMN, RESEARCH AND HRD)
PLANNING OFFICER
EDUCATION PROGRAM SPECIALIST II – SMM&E
PDOs (DRRM AND YOUTH)
HEALTH UNIT- HEAD

1. As agreed in the previous meeting, this Office announces the conduct of a follow-up meeting on the PAKIGHINABI TASKING tomorrow afternoon, November 19, 2019 @ 1pm. The venue will be announced later.

2. The meeting aims to:
   a) achieve a more definitive assignment of tasks and flow of activities through the presentation of roles and responsibilities by the point persons of the assigned groups, and
   b) clarify issues particularly in the conduct of the technical assistance to be undertaken by the Regional PAKIGHINABI Team.

3. Bring your own snacks.

4. For immediate dissemination and compliance.

CRISTY C. EPE, CESE
Schools Division Superintendent

For and in the absence of the SDS:

SOLLIE B. OLIVER, JD, MATE
Chief ES, SGOD

End: As stated
References: none
To be indicated in the Perpetual Index under the following subjects: SGOD HRD MEETING
CUT-HRD-SGOD: November 18, 2019: Follow-up Meeting on the PAKIGHINABI Tasking

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