DIVISION MEMORANDUM
No. 1079, S. 2019

SCHOOL HEADS COMPETENCY ASSESSMENT

TO: ASDS
CHIEFS, CID & SGOD
CONCERNED ELEMENTARY AND SECONDARY SCHOOL HEADS

1. Pursuant to the unnumbered Regional Memorandum dated November 22, 2019, the following School Heads (SHs) are directed to attend the Competency Assessment of School Heads scheduled on November 27-28, 2019 at Sunny Point Hotel, Maa Road, Davao City

   a) PARTICIPANTS:
   a1) Aimee Amor C. Porto - Matti NHS
   a2) Cherrie Anne B. Bohol - Bagumbuhay ES
   a3) Mishel C. Cadungog - Kibanban ES
   a4) Zandria M. Sy - Badiang ES
   a5) Rizza L. Villaluna - Goma NHS
   a6) Jonathan Almacin - Soong ES
   a7) Inda P. Nacua - DICCES
   a8) Rachel R. Pogoy - Mahayahay ES
   a9) Alan Tizon - Soong NHS
   a10) Noba Rubion - Igpit NHS
   a11) Elecel Adam - P. Garcia ES
   a12) Mylene Samonte - Igpit ES
   a13) Rexie Pancho - DIC NHS - Aplaya Ext.
   a14) Aldin J. Barsalote, Jr. - G. Reusora ES
   a15) Edsel F. Nacua - Rizal CES
   a16) Juvy Salise - Matti ES

2. The activity seeks to establish baseline data on the competency level of the school heads in the Region which will be the basis for the development of the Learning and Development Program aimed at addressing competency gaps among School Heads.

3. Food and accommodation shall be charged to the SHDP Funds, while transportation and other incidental expenses, to local funds subject to the usual accounting and auditing rules and regulations. The first meal to be served is dinner on November 27, 2019, and the last meal is the afternoon snack on November 28, 2019.

4. For immediate dissemination and compliance.

CRISTY C. EPE, CSEO
School Division Superintendent

For and in the absence of the SDS:

SOLLE B. OLIVER, JD, MATE
Chief ES, SGOD

End: As stated
References: none

To be indicated in the Perpetual Index under the following subjects: SGOD HRD SCHOOL HEADS COMPETENCY ASSESSMENT CY2019-2020: November 22, 2019: School Heads Competency Assessment

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533-8396/533-8376 www.depeddagacity.org digos.city@deped.gov.ph
MEMORANDUM

To: Schools Division Superintendents

Subject: SCHOOL HEADS COMPETENCY ASSESSMENT

Date: November 22, 2019

Relative to the effort of the DepEd Regional Office XI in establishing baseline data on the competency level of newly-hired school heads in the region, the Human Resource Development Division will conduct Competency Assessment of Newly-Hired School Heads on November 27-29, 2019 at Sunny Point Hotel, Maa Road, Davao City. The data that will be extracted from this assessment will be the basis for the development of Learning and Development Program to address competency gaps among newly hired school heads.

To ensure that the activity starts on time, the participants are expected to arrive at the venue a day before their scheduled assessment.

The matrix below contains the schedule and cluster divisions of the above-mentioned activity.

<table>
<thead>
<tr>
<th>Cluster</th>
<th>Cluster Division</th>
<th># of Slots</th>
<th>Assessment Date</th>
<th>Arrival and first meal</th>
<th>Departure and last meal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mati City</td>
<td>16</td>
<td>November 27, 2019</td>
<td>November 26 2019 – dinner</td>
<td>November 27, 2019 – pm snacks</td>
</tr>
<tr>
<td></td>
<td>Davao Oriental</td>
<td>18</td>
<td></td>
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<td></td>
<td>Compostela</td>
<td>23 (73)</td>
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<tr>
<td></td>
<td>Valley</td>
<td>16</td>
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<tr>
<td></td>
<td>Davao Occidental</td>
<td>16</td>
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<tr>
<td>2</td>
<td>IGACOS</td>
<td>16</td>
<td>November 28, 2019</td>
<td>November 27 2019 – dinner</td>
<td>November 28, 2019 – pm snacks</td>
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<tr>
<td></td>
<td>Davao Del Norte</td>
<td>25</td>
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<td></td>
<td>Panabo City</td>
<td>16 (73)</td>
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<td></td>
<td>Digos City</td>
<td>16</td>
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<tr>
<td>3</td>
<td>Davao City</td>
<td>30</td>
<td>November 29, 2019</td>
<td>November 28 2019 – dinner</td>
<td>November 29, 2019 – pm snacks</td>
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<td>Davao Del Sur</td>
<td>25 (73)</td>
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<td></td>
<td>Tagum City</td>
<td>18</td>
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</tbody>
</table>

Travel expenses incurred by the participants will be charged to local funds while food and accommodation of the same will be charged to the SHDP continuing funds subject to usual accounting and auditing rules and regulations.
Prompt and immediate dissemination of this Memorandum is earnestly enjoined.

By the Authority of the Regional Director:

LORNA P. MAPINGOGOS, EdD
Chief, Human Resource Development Division
Office-In-Charge

Empowerment  Adaptability  Goal-oriented  Leadership  Excellence

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