November 26, 2019

DIVISION MEMORANDUM
No. /099, s. 2019

5th NATIONAL CONFERENCE OF DEPED ENGINEERS AND ARCHITECTS

TO: HELEN N. FRANCONAS
Division Engineer

Pursuant to OUA MEMO 13-1119-0442 from the Office of the Undersecretary for Administration dated October 28, 2019, you are hereby directed to attend the 5th National Conference of DepEd Engineers and Architects on December 2-5, 2019 (inclusive of travel time) to be held at Manila Grand Opera Hotel 925 Doroteo Jose Street, Sta. Cruz Manila.

Traveling expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For your information, guidance and compliance.

CRISTY C. EPE, CESE
Schools Division Superintendent

Encls: List Enclosures
References: OUA MEMO 13-1119-0442 dated October 28, 2019
To be indicated in the Perpetual Index under the following subjects:
SUBJECT: 5th National Conference of DepEd Engineers and Architects
MEMORANDUM

To: The Schools Division Superintendents

Attention:
Division Engineers
DepEd Project Engineers

Subject: 5TH NATIONAL CONFERENCE OF DEPED ENGINEERS AND ARCHITECTS

Date: December 26, 2019

Enclosed herewith is a Memorandum No. 13-119-0442 from Usec. Alain Del B. Pascua, Undersecretary for Administration, Department of Education dated October 28, 2019 on the above-captioned subject.

The Education Facilities Division (EFD) of the Central Office will hold its 5th National Conference of DepEd Engineers and Architects on December 2-6, 2019 (inclusive of travel time) at Manila Grand Opera Hotel, 925 Doroteo Jose St., Sta. Cruz, Manila.

Participants in this activity are the Regional/Division Engineers and DepEd Project Engineers/Architects and EFD staff.

Travelling expenses shall be charged against local funds and for DepEd COS Engineers shall be charged to the EFD operations funds of the Central Office, all subject to the usual government accounting rules and regulations.

For information and guidance.

EVELYN R. FETALVERO, CESO IV
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

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Empowerment Adaptability Goal-oriented Leadership Excellence
The Education Facilities Division (EFD) will hold its 5th National Conference of DepEd Engineers and Architects on 02-06 December 2019 (inclusive of travel time) in Manila, venue to be announced later.

The Conference is composed of three (3) activities:

1. The Performance Review and Assessment on the implementation of various infrastructure projects of the department and discussions with some invited speakers for the capacity building of engineers and architects on 03 December 2019.

   The objectives of the activity are as follows:

   - Review of 2016 and 2019 accomplishment of different school building projects specifically on the implementation of Basic Educational Facilities Funds (BEFF) and Public-Private School Infrastructure Project (PSIP);

   - Capacity building for Engineers/Architects.

2. On 04 December 2019, for the distribution of vehicles and various equipment including user training. A teambuilding activity is also scheduled in the afternoon.

   - Achieve camaraderie among DepEd Engineers and Architects nationwide to strengthen the bond and ensure alignment of each and
everyone's priorities into achieving the goals, expectations and deliverables of the department in relation to the construction/repair/rehabilitation /maintenance of educational facilities.

3. On 05 December 2019 for the recognition of the Regions and Divisions' performance on the different programs and projects.

The scheduled summary is as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Activities</th>
<th>Meals</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 02, 2019</td>
<td>2:00pm - 7:00pm</td>
<td>Check-in/ Registration</td>
<td>Dinner</td>
</tr>
<tr>
<td>December 03 – 05, 2019</td>
<td>8:00am – 5:00pm</td>
<td>Conference proper</td>
<td>Breakfast, am/pm snacks, lunch, and dinner</td>
</tr>
<tr>
<td>December 06, 2019</td>
<td>8:00am onwards</td>
<td>Check-out</td>
<td>Breakfast</td>
</tr>
</tbody>
</table>

Expected participants are the Regional/Division Engineers, DepEd Project Engineers/Architects and EFD and selected Central Office staff.

Travel expenses of DepEd Project Engineers, CO/EFD staff and other resource persons shall be charged against BEFF EAO 2019 and Regional/Division Engineers shall be charged against their Local Funds, subject to the usual auditing and accounting rules and regulations. Attached is the list of participants. The details of the program of activities is attached in Annex A and the List of Participants in Annex B.

For dissemination and compliance.

[Signature]

ALAIN DELBY PASCUA
Undersecretary