DIVISION MEMORANDUM
No. 472, s. 2019

Emergency Meeting of School Heads and Selected Division Office Personnel

To: Chiefs, CID and SGOD
Selected Division Office Personnel
Public Elementary and Secondary School Heads

1. There will be an emergency meeting today at 1:00 o’clock in the afternoon at the AVR of Digos City National High School.

2. The purpose of the meeting is to discuss plans and initiatives in response to issues and concerns related to the recent earthquakes.

3. Required to attend are all school heads and the following Division Office Personnel:
   - Mrs. Sollie B. Oliver, JD, MATE, Chief ES, SGOD
   - Mrs. Beverly S. Daugdaug, EdD, Chief - CID
   - Mrs. Imelda T. Cardines, EPS
   - Atty. Glein Mark Bodiongan, Division Attorney
   - Francis Jude D. Alcomendras, AO V
   - Mrs. Mary Joy B. Fortun, EPS
   - Mrs. Noreliza A. Misal, CPA, Division Accountant
   - Mr. Stephen Pascual, IT Officer
   - Mr. Xavier S. Fuentes, SEPS – PRS
   - Mr. Airon M. Alejandro, Planning Officer III
   - Mr. Peter-Jason C. Senarillos, SEPS – SMN
   - Mr. Ronald B. Dedace, SEPS – HRD
   - Mrs. Neptune L. Tambilawan, AO V – Budget
   - Ms. Aleli M. Chiong, RN, MBA, AO IV – HRMO
   - Mr. Marcelino Ranollo, AO IV – Supply
   - Mr. Reyzen O. Monserate, PDO II – DRRM
   - Mr. Elieser D. Mateo, EPS II – SM, M and E

4. Attendance to the meeting is a must and proxy is not allowed.

5. Education Program Supervisors and Public Schools District Supervisors not listed above may attend the meeting depending on their availability.

6. For compliance.

CRISTY C. EPE, CESE
Schools Division Superintendent

Ends:
References:
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE
EMERGENCY MEETING

P.S. EMERGENCY MEETING OF SCHOOL HEADS AND SELECTED DIVISION OFFICE PERSONNEL
7 November 2019