DIVISION MEMORANDUM
No. 040, series of 2019

REVIEW AND ENHANCEMENT OF CONTINGENCY PLAN OF SCHOOLS

TO:
Chief Education Supervisors – (CID & SGOD)
Public Schools District Supervisors
All School Heads
Division DRRM Coordinator
School DRRM Coordinators

1. Pursuant to DepEd Order No. 37, series of 2015 entitled “The Comprehensive Disaster Risk Reduction and Management (DRRM) in Basic Education Framework”, the framework guides DRRM efforts in the basic education sector towards resilience-building in offices and schools, and to ensure that quality education is continuously provided and prioritized even during disasters and/or emergencies.

2. In line with this, the field is hereby inform that there will be a Review and Enhancement of Contingency Plan of Schools on November 14-15, 2019 at Avenue One Hotel, Digos City. This is a live-in activity.

3. The said activity has the following objectives:
   a. To fully understand the importance of contingency planning;
   b. To review and enhance the school contingency plan for earthquake and fire; and
   c. To have full awareness on the steps and processes involved in reviewing contingency plan.

4. Registration, meal, and snacks shall be charged to DRRM Downloaded Funds while transportation and other allowable expenses will be charged to local funds subject to the existing accounting and auditing rules and regulations.

5. Immediate dissemination of this Memorandum is earnestly desired.

CRISTY C. EPE, CESE
Schools Division Superintendent

Ends:
References: As stated
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE DRRM CONTINGENCY PLANNING

ROM: Review and Enhancement of Contingency Plan of Schools
11 November, 2019