November 29, 2019

DIVISION MEMORANDUM
No. 106, s. 2019

ATTENDANCE MONITORING SYSTEM FOR BALIK TULUNGAHAAN

To: Chiefs, SGOD & CID
   Public Schools District Supervisors
   Public Elementary & Secondary School Heads
   School Management, Monitoring & Evaluation (SMM&E) Personnel
   All Others Concerned

1. Relative to the Division Memorandum No. 1028, s. 2019 dated November 15, 2019 re: Conduct of Balik Tulungahan Monitoring, this Office will launch the Attendance Monitoring System for Balik Tulungahan which aims to:
   a. Monitor the attendance of learners at least twice a week;
   b. Identify the reasons for low turn-out of attendance per school;
   c. Determine the plan of action taken by school heads to increase attendance of learners.

2. Anent to this, all Public Elementary & Secondary School Heads are advised to encode the learners' attendance every Monday and Wednesday of each week in the online form through the link below using DepEd email account:

   https://tinyurl.com/barug2019-attendance

3. All Public Schools District Supervisors shall monitor the progress of data encoding in their respective assigned schools. The encoded data will be consolidated by the Division SMM&E Personnel for submission to the Schools Division Office Management for policy formulation.

4. For widest and immediate dissemination and compliance.

   CRISTY C. EPE, CESE
   Schools Division Superintendent

For and in the absence of SDS:

   MELANIE P. ESTACIO, Ph.D.
   Assistant Schools Division Superintendent

Encls: As stated
References: To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE MEMO BALIK-TULUNGAHAAN

EDN: ENCODING OF BALIK TULUNGAHAAN ATTENDANCE MONITORING (Nov. 26, 2019)
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