DIVISION MEMORANDUM
No. W23, series of 2019

CONDUCT OF PSYCHOLOGICAL FIRST AID (PFA) FOR ELEMENTARY AND SECONDARY
TEACHERS

TO: Chief Education Supervisors (CID&SGOD)
Public Schools District Supervisors
All School Heads
Division DRRM Coordinator
Division Nurses and Dentists
Division Guidance Coordinator II
Division QATAME Associate
Division Human Resource and Development Personnel
Concerned Teachers
All Others Concerned

1. This is to inform the field that there will be conduct of Psychological First Aid for
Elementary and Secondary Teachers on December 9-10, 2019 at Megans Function
Hall, Digos City.

2. The activity will provide practical care and support that does not intrude, assess the
needs and concerns of participants, comfort, help to feel calm, help to connect to
information, services and social supports and protect from further harm.

3. The participants of the said activity are Chief Education Supervisor of SGOD, Division
DRRM Coordinator, Division Nurses and Dentists, Division Guidance Coordinator II,
Division QATAME Associate, Division Human Resource and Development Personnel and
identified teachers (those teachers not included during the conduct of Psychological First
Aid at Don Mariano Marcos Elem. School facilitated by the Local Government Unit of
Digos).

4. Please ensure that the classes of the teacher-participants are taken care of and a
certification to this effect shall be prepared.

5. Attached is the list of schools with corresponding number of participants.

6. Registration, meals, and snacks shall be charged to DRRM Downloaded Funds while
travel expenses and other incidental expenses shall be charged to local funds subject to
the usual accounting and auditing rules and regulations.

7. For your information and compliance.
### NUMBER OF TEACHERS PER SCHOOL

**DIGOS OCCIDENTAL DISTRICT**
- BALABAG ELEM. SCHOOL - 4
- DAMNAYS ELEM. SCHOOL - 4
- DIGOS CITY CENTRAL ELEM. SCHOOL - 7
- DULANGAN ELEM. SCHOOL - 4
- FEDERICO ALFREZ ELEM. SCHOOL - 4
- MAHAYAHAY ELEM. SCHOOL - 4
- PEDRO BASALAN ELEM. SCHOOL - 4
- RANAO ELEM. SCHOOL - 1
- JOLENCIO ALBERCA ELEM. SCHOOL - 4
- RUPARAN ELEM. SCHOOL - 4

**DIGOS SOUTH DISTRICT**
- ARCAFLOR MANIAPAO ELEM. SCHOOL - 4
- COLORADO ELEM. SCHOOL - 4
- DOMINGO ABAWAG ELEM. SCHOOL - 4
- LUNGAG ELEM. SCHOOL - 4
- REMEDIOS SAPLA ELEM. SCHOOL - 4
- CASLDO NONOL ELEM. SCHOOL - 4
- IGPIP ELEM. SCHOOL - 4
- SAN MIGUEL ELEM. SCHOOL - 4
- BAGUMBUHAY ELEM. SCHOOL - 4

**DIGOS ORIENTAL DISTRICT**
- APLAYA ELEM. SCHOOL - 4
- BADIANG ELEM. SCHOOL - 4
- COGON ELEM. SCHOOL - 4
- DAWIS ELEM. SCHOOL - 4
- DON MARIANO MARCOS ELEM. SCHOOL - 7
- PEDRO GARCIA ELEM. SCHOOL - 4

**MT. APO DISTRICT**
- ISAAC ABALAYAN ELEM. SCHOOL - 4
- KIBANBAN ELEM. SCHOOL - 4
- RAMON MAGSAYSAY CES - 7

**SECONDARY SCHOOLS**
- Digos City National High School - 8
- Kapatan National High School - 6
- RUPARAN National High School - 4
- IGPIT National High School - 4
- MATTI National High School - 4
- Balabag National High School - 4
- Soong National High School - 4
- GOMA NATIONAL HIGH SCHOOL - 4
- DAWIS National High School - 4
- DICHUS-APAYA High School Annex - 4
- Senior High School in Digos City - 4

**TOTAL = 200 TEACHERS**