DIVISION MEMORANDUM
No. 024 s.2020

ORIENTATION TRAINING ON LEADERSHIP STANDARDS-BATCH 4

January 20, 2020

To: Public Schools District Supervisors
   Concerned Public School Heads
   Attention: Cherry Rossette E. Oliva
   Public Schools District Supervisor

   Elizabeth R. Bueron
   Principal II
   Senior High School in Digos City

   Zandria Sy
   Principal I
   Badiang Elementary School

1. This is in reference to Regional Memorandum dated January 10, 2020, re:
   Orientation Training on Leadership Standards Batch 4 on January 27-30, 2020 at
   Ritz Hotel at Garden Oases, Davao City.

2. You are hereby directed to attend the said activity.

3. Details are found in the enclosures for your reference.

4. Board and lodging expenses of the participants shall be charged to downloaded
   funds from Central Office while travel and other incidental expenses of the
   participants shall be charged to local funds subject to the usual accounting and
   auditing rules and regulations.

5. Wide and immediate dissemination of this Memorandum is earnestly desired.

CRISTY C. EPE, CESE
Schools Division Superintendent

RELEASING
DATE: 21 JAN 2020
TIME: 10:26

ronald dased: January 20, 2020
MEMORANDUM

To: Schools Division Superintendents
   Chiefs of CLMD, FTAD, HRDD and PPRD

Subject: ORIENTATION TRAINING ON LEADERSHIP STANDARDS-
         BATCH 4

Date: January 10, 2020

This has reference to the Memorandum DM- PHRODFO-2019-00876 dated October
14, 2019 from Usec Jesus L.R. Mateo re: National Training of Trainers and Orientation
on the Philippine Professional Standards for School Heads (PPSSH) and Philippine
Professional Standards for Supervisors (PPSS) and Advisory dated December 12, 2019
from OIC-Office of the Director III, BHROD Jennifer E. Lopez regarding Orientation
on the Leadership Standard -Batch 5 rescheduled on January 27-31, 2020 at The Ritz
Hotel at Garden Oases, Porrus St., Bo. Obrero, Davao City. Check in will be on January 27, 2020 (Day 0) at 2:00 pm, first meal to
be served is dinner while check out will be on January 31, 2020 (Day 4) at 12:00 noon and last meal to be served is breakfast.

The objectives of this activity are the following:
1. to formally introduce the Philippine Professional Standards for School Heads
   (PPSSH) and Philippine Professional Standards for Supervisors (PPSS) to the
   DepEd Central, Regional and Schools Division Offices;
2. to train key personnel in the Regional and Schools Division Offices on the PPSSH
   and PPSS;
3. to ensure accurate understanding and usage of the standards.

Herewith is the number of participants.

<table>
<thead>
<tr>
<th>Division</th>
<th>School Head/s</th>
<th>Supervisor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Davao City</td>
<td>2</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>2. Davao de Oro</td>
<td>2</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>3. Davao del Norte</td>
<td>2</td>
<td>1</td>
<td>3</td>
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Empowerment Adaptable Goal-oriented Leadership Excellence
<table>
<thead>
<tr>
<th>Region</th>
<th>RO Number</th>
<th>Other ROs</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davao Occidental</td>
<td>2</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Davao del Sur</td>
<td>2</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Davao Oriental</td>
<td>2</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Mati City</td>
<td>2</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Tagum City</td>
<td>2</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Digos City</td>
<td>2</td>
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<td>3</td>
</tr>
<tr>
<td>Panabo City</td>
<td>2</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Samal City</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>RO/CO-(RO XI Chiefs of CLMD, FTAD, HRDD and PPRD)</td>
<td></td>
<td></td>
<td>26</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Other Regions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(RO XII &amp; CARAGA)</td>
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<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>58</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>116</strong></td>
</tr>
</tbody>
</table>

Board and lodging expenses of the participants shall be charged to downloaded fund from Central Office while travel and other incidental expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination and compliance with this Memorandum is desired.

EVELYN R. FETALVERO, CESO V  
Assistant Regional Director  
Officer In-Charge  
Office of the Regional Director

Enclosed: As Stated.

KOH4/Ad
MEMORANDUM
DM-PHRODFO-2019-DOE12

TO: Bureau and Service Directors
    Regional Directors
    Schools Division Superintendents
    All Others Concerned

FROM: JESUS L.R. MATEO
      Undersecretary

SUBJECT: National Training of Trainers and Orientation on the Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS)

DATE: 14 October 2019

To complement the initiatives of the Department of Education (DepEd) towards 21st century competencies, such as the national adoption of the Philippine Professional Standards for Teachers (PPST) through DepEd Order No. 42, s. 2017, the DepEd, through the Bureau of Human Resource and Organizational Development-Human Resource Development Division (BHROD-HRDD), in partnership with the Philippine National Research Center for Teacher Quality (PNRCTQ), developed the Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS) to ensure that support mechanisms for teachers and learners are responsive to the needs of the country towards sustainable nation-building.

In line with the development of the PPSSH and PPSS, a National Training of Trainers (NTOT) and a series of orientation activities will be conducted per cluster of selected regions (please see Annex A) by the BHROD-HRDD in partnership with the Philippine National Research Center for Teacher Quality. The objectives of the activities are the following:

1. To formally introduce the Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS) to the DepEd Central, Regional and Schools Division Offices;
2. To train key personnel in the Regional and Schools Division Offices on the PPSSH and PPSS;
3. To ensure accurate understanding and usage of the standards.

Participants are hereby requested to bring their own laptop and confirm their attendance to their respective regions.

All Regional Directors and Schools Division Superintendents are enjoined to ensure the conduct of the regional-level trainings through the necessary issuances. The RO-Human Resource Development Division shall prepare the regional memorandum, coordinate with the CO-HRDD on all preparatory activities for the regional training, and coordinate with their respective SDOs for the
All trainings shall last for a total of three (3) days, exclusive of travel time.

**Provision of Meals and Accommodation**

<table>
<thead>
<tr>
<th></th>
<th>Day 1</th>
<th>Day 2</th>
<th>Day 3</th>
<th>Day 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>AM Snack</td>
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<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Lunch</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>PM Snack</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Dinner</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Accommodation</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

The ingress and travel time for all trainings shall be on Day 0 (Check-in time is at 2:00pm onwards). Diner shall be the first provision of meals on Day 0. The egress shall be on Day 4 (Check-out time is at 12:00nn). Breakfast shall be the last provision of meals on Day 4.

For administrative concerns, please take note of the following:

1. Funds have been downloaded to cover board and lodging expenses of participants and the Central Office (CO) and RCTQ facilitators/staff.

2. Drivers are not included in the funds downloaded for participants' accommodation, thus their expenses should be charged against their respective local funds.

3. Travel expenses of participants shall be charged against their respective RO/SDO local funds.

4. All expenses of CO facilitators and staff shall be charged against CO funds.

5. All expenses are subject to the existing budgeting, accounting, and auditing rules and regulations.

For inquiries and clarifications, please contact Ms. Erika Daza or Mr. Earl Ryan Losito of BHROD-HRDD at telephone no: (02) 470-6630 or email at erika.daza@deped.gov.ph and earl.losito@deped.gov.ph.

For your appropriate action.
12 December 2019

ADVISORY


Please be informed that the Orientation on the Leadership Standards – Batch 4 on December 16-20, 2019 has been rescheduled on January 27-31, 2020 due to some administrative concerns.

Exact venue for the said activity shall be announced on a later date.

For your information and guidance.

JENNIFER E. LOPEZ
Education Program Supervisor
Officer-In-Charge, Office of the Director III
BHROD