CONDUCT OF CONFERENCE WITH PRIVATE SCHOOL ADMINISTRATORS

To: CID and SGOD Chiefs  
Private Schools Focal Person  
Planning Officer III  
SMM & E Personnel  
Division Program Holders  
Private School Administrators  
All others concerned

1. In reference to the implementation of the Division Education Development Plan (DEDP), this office informs all private school administrators that the Schools Division of Digos City will conduct Conference with Private School Administrators on February 13, 2020 (Thursday), 1:00 P.M. at Digos Central Adventist Academy (DCAA), Lapu-lapu Extension, Digos City.

2. The agenda of the Conference with Private School Administrators are as follows:
   a. Schedule of Deadline of Submission of Application of Private Schools for Government Permits
   b. Overview of the Online Application System for Private Schools (OASPS)
   c. Checking of School Forms for Senior High School SO
   d. Other Matters
      ✓ Commencement Exercises Schedule
      ✓ Completion of Number of School Days
      ✓ Checking of Required Forms
      ✓ Division Festival of Talents (DFOT)

3. Travel and other incidental expenses incurred by the facilitators are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination of this memorandum is desired.

CRISTY C. EPE, CESE
Schools Division Superintendent

Encls: None
Reference: Division Education Development Planning
To be indicated in the Perpetual Index under the following subjects:
Curriculum  Private Schools  Conference

Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

February 6, 2020

No.093, s. 2020