Division Memorandum
No. 168 s. 2020

IN-HOUSE TRAINING OF ATHLETES AND GRANTING OF SERVICE CREDITS FOR COACHES

TO: Public Schools District Supervisors
    Elementary & Secondary School Heads of Public/ Private Schools

1. In reference to Regional Memorandum No. 006, S. 2020 entitled “Davao Regional Athletic Association (DAVRAA) Meet 2020,” this Office relays its approval on requests of school heads for the conduct of in-house training of athletes and grant of service credits to involved coaches, with conditions as follows:
   a. The principal shall submit to the Schools Division Superintendent a detailed training matrix for her approval.
   b. Parent’s consent of concerned athletes shall be gathered prior to the conduct of the training.
   c. The school principal shall ensure safety of the athletes and to closely monitor the training.
   d. There should be a daily log sheet of the coaches. For the services rendered during Saturdays and Sundays, the number of hours rendered shall be specified in their Daily Time Record as basis for their service credits.

2. This Office lauds this kind of initiative and encourages more coaches and school heads to follow so that our athletes will have their avenue to hone their skills, thus making them more competitive in their chosen sports event.

3. For information, guidance and compliance,

CRISTY C. EPE
Schools Division Superintendent

[Signature]

VapEd Schools Division of Digos City
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