DIVISION MEMORANDUM
No. 297, s. 2020

June 17, 2020

ORIENTATION ON THE INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCRF) DATA COLLECTION SYSTEM FOR SCHOOL YEAR (SY) 2019-2020

To: SGOD Chief
Division RPMS-PPST Focal Person
SEPS-HRD
EPS II-HRD
Division ITO
Public Schools District Supervisors
Public School Heads
Public School ICT Coordinators


2. This Office will conduct the same activity on June 26, 2020 at 2:00-4:00PM to all DepEd Personnel who are involved in the Results-Based Performance Management System (RPMS) in implementing the Phase III of the RPMS Cycle which includes year-end review, evaluation of RPMS portfolio, and computation of the final rating for SY 2019-2020 amid the COVID-19 situation and while transitioning to the new normal.

3. It is essential that concerned personnel are adept in:
   1. Accomplishing the electronic IPCRF;
   2. Submitting the IPCRFs of teachers via online; and
   3. Monitoring the submission of the IPCRFs of teachers via online

4. To make the orientation easier and faster, the participants are encouraged to read and view in advance the Google Drive IPCRF Materials so that only issues and concerns shall be discussed on the schedule mentioned above. The Google Drive to access the materials are: http://deped.in/IPCRFWebinarMaterial or https://drive.google.com/drive/u/2/folders/1fd892s3H1haaAU0Qzs3HcYvMba wMUkIS

5. To join the orientation, log in to https://meet.google.com/wgp-rumo-ryh.

6. Attached herein is the Indicative Program of Activities for your reference.
7. The communication allowance incurred shall be charged against Division/School MOOE subject to the usual accounting and auditing rules and regulations.

8. For your information, guidance and compliance.

[Signature]

CRISTY C. EPE
Schools Division Superintendent

06/17/20
ORIENTATION ON THE INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCRF) DATA COLLECTION SYSTEM FOR SCHOOL YEAR (SY) 2019-2020
June 26, 2020
Friday, 2:00-4:00PM

<table>
<thead>
<tr>
<th>TIME</th>
<th>ACTIVITY</th>
<th>OBJECTIVE</th>
<th>FACILITATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:30-1:50</td>
<td>Pre-Checking of Attendance</td>
<td>To set/prepare the mood of the participants and to open the program</td>
<td>HRD</td>
</tr>
<tr>
<td>2:00-2:15</td>
<td>Preliminaries</td>
<td></td>
<td>Cristy C. Epe</td>
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<tr>
<td></td>
<td>-Philippine National Anthem</td>
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<td>Schools Division Superintendent</td>
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<tr>
<td></td>
<td>-Prayer</td>
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<td></td>
<td>-Roll Call</td>
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<td>-Message</td>
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<tr>
<td>2:15-2:20</td>
<td>Rationale</td>
<td>To state the rationale of the activity</td>
<td>Sollie B. Oliver</td>
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<td></td>
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<td>Chief ES SGOD</td>
</tr>
<tr>
<td>2:20-3:50</td>
<td>Issues and Concerns in IPCRF 2019-2020</td>
<td>To answer the issues and concerns</td>
<td></td>
</tr>
<tr>
<td>3:50-4:00</td>
<td>Closing Program</td>
<td></td>
<td>HRD</td>
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</table>
MEMORANDUM
DM-PHRODFO-2020-00162

TO: Minister of Basic, Higher, and Technical Education, BARMM
    Regional Directors
    Schools Division Superintendents
    All Others Concerned

FROM: JESUS L.R. MATEO
      Undersecretary

SUBJECT: Webinar: The Individual Performance Commitment and Review Form (IPCRF) Data Collection System for School Year (SY) 2019-2020

DATE: 30 April 2020

The Department of Education (DepEd), through the Bureau of Human Resource and Organizational Development-Human Resource Development Division (BHROD-HRDD), is committed to prepare our teachers, raters, and other DepEd personnel who are involved in the Results-based Performance Management System (RPMS) in implementing the Phase III of the RPMS Cycle which includes year-end review, evaluation of RPMS portfolio, and computation of final rating for School Year (SY) 2019-2020 amid the COVID-19 situation and while transitioning to the new normal.

In Phase III of the RPMS Cycle, it is essential that concerned personnel are adept in:
- accomplishing the electronic Individual Performance Commitment and Review Form (IPCRF);
- submitting the IPCRFs of teachers via online; and
- monitoring the submission of the IPCRFs of teachers via online

In view of this, the BHROD-HRDD is sponsoring a Webinar titled The IPCRF Data Collection System for SY 2019-2020 in four (4) batches via Google Meet.

<table>
<thead>
<tr>
<th>Batch</th>
<th>Date</th>
<th>Time</th>
<th>Participants (Regions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>12 May 2020</td>
<td>9:00a.m.-11:00a.m.</td>
<td>CAR, NCR, Region I, Region II</td>
</tr>
<tr>
<td>2</td>
<td>12 May 2020</td>
<td>2:00p.m-4:00p.m.</td>
<td>Regions III, IV-A, IV-B, V</td>
</tr>
<tr>
<td>3</td>
<td>14 May 2020</td>
<td>9:00a.m.-11:00a.m.</td>
<td>Regions VI, VII, VIII</td>
</tr>
<tr>
<td>4</td>
<td>14 May 2020</td>
<td>2:00p.m-4:00p.m.</td>
<td>Caraga, BARMM, Regions IX, X, XI, XII</td>
</tr>
</tbody>
</table>
The expected participants are the following:

**A. Regional Offices (3 participants each)**
1. HRDD Chief
2. RPMS Focal
3. Information Technology Officer (ITO)

**B. Schools Division Offices (3 participants each)**
1. SGOD Chief or Senior Education Program Specialist (SEPS) of HRD Section
2. RPMS Focal
3. Information Technology Officer (ITO)

The identified participants are instructed to accomplish the Google form, access at: [http://bit.ly/IPCRFWebinar](http://bit.ly/IPCRFWebinar) for online registration to the Webinar. The regional and schools division offices are requested to ensure that only the identified participants register online, and that they register on or before **11 May 2020, 5:00p.m.** The meeting details, including the meeting link, will be sent to the participant’s email address.

Attached is the official announcement poster of the Google Meet Webinar (see Annex).

For inquiries and clarifications, please contact Mr. Angelo Uy or Mr. Carlos Llamas III of BHROD-HRDD at telephone no: (02) 8470-6630 or email address: angelo.uy@deped.gov.ph and carlos.llamas@deped.gov.ph.

For information and appropriate action.