DIVISION MEMORANDUM
No. 30, s. 2020

4th DIVISION MANAGEMENT COMMITTEE
(MANCOM) MEETING FOR 2020

To: ASDS
DIVISION CHIEFS
ELEMENTARY & SECONDARY/SHS SCHOOL HEADS INCLUDING
THE SICS/OICS OF EXTENSION AND ANNEXES CLASSES
DINCHS DEPARTMENT HEADS
HRD PERSONNEL
PLANNING OFFICER
SHARON ANN IYOG

June 23, 2020

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

1) To address the different concerns and issues of this Division, this Office shall conduct its 4th Management Committee (MANCOM) Meeting for 2020 on June 30, 2020 (Tuesday) at the Ramon Magsaysay Central Elementary School (RMCES) from 8:30am to 11:30am and 1:00pm - 3:00pm, exclusive for the 47 School Heads and 8 DINCHS Department Heads, respectively.

2) A physical (face to face) meeting is deemed important since there are issues and concerns that cannot be resolved in an online platform. Compliance of the safety protocols (e.g., wearing of masks and social distancing) shall be strictly observed.

3) The agenda shall include the following:
   a) Highlights of the E-Regional ManCom Meeting
   b) Report by Enrollment by Grade Level
   c) SDO’s Learning Continuity Plan
   d) Updates from SGOD and CID
   e) Other Matters

4) ManCom meeting participants are advised to bring their own meal and snacks. Transportation expenses shall be charged to local funds subject to the usual accounting and auditing procedures.

5) For your guidance and compliance.

CRISTY C. EPE
Schools Division Superintendent

Enclos: None
References: None

To be indicated in the Perpetual Index under the following subjects: SGOD MANCOM MEETING

cesay: 4th DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING FOR 2020
23 June 2020
### 3rd Division ManCom Meeting
Order of Business for the Day
June 30, 2020

<table>
<thead>
<tr>
<th>TIME</th>
<th>PARTICULARS</th>
<th>PERSON RESPONSIBLE</th>
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| 8:30 – 9:00 AM | Philippine National Anthem  
Opening Prayer  
Regional Hymn  
Digos City Hymn  
Roll Call of Participants  
Welcome Remarks | HRD (AVP)  
Mr. Ronald B. Dedace  
Melanie P. Estacio, PhD  
ASDS |
| 8:30AM – 12:00NN | ManCom Meeting Proper  
• Regional ManCom Highlights  
• Division Learning Continuity Plan | Cristy C. Epe  
SDS |
| 1:00PM – 3:00pm | • Report by Enrollment by Grade Level  
• UPDATES  
  - SGOD  
  - CID  
  - Issues and Concerns | Airon M. Alejandro  
Division Planning Officer  
Sollie B. Oliver, JD, MATE  
SGOD Chief  
Beverly S. Daugdau, EdD  
CID Chief |
|             | Closing Prayer                            | HRD                      |

**EMCEE:** RONALD B. DEDACE  
**MINUTES TAKER:** SHARON ANN IYOG