



Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



Tel. (082) 553-8375 |
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June 16, 2017

DIVISION MEMORANDUM

No. 389, series of 2017

**PROPOSED ACTIVITIES IN OBSERVANCE OF THE 2017 NATIONAL DISASTER
CONSCIOUSNESS MONTH (NDCM)**

TO: Public Schools District Supervisors
Elementary and Secondary School Heads
SGOD Personnel

1. Pursuant to Executive Order No. 137, s. 1999 entitled "Declaring the Month of July of Every Year as National Disaster Consciousness Month and Institutionalizing the Civil Defense Deputization Program", the Department of Education (DepEd), through the Disaster Risk Reduction Management Office (DRRMO), will lead in the observance of the 2017 National Disaster Consciousness Month (NDCM). The theme of this activity shall be routed to the field in subsequent memorandum.
2. In view of this, schools are enjoined to participate in the activities which emphasize disaster risk reduction and management education. The following are the activities for the NDCM:
 - a. Hanging of Tarpaulin in support to the activity;
 - b. DRRM Skills Competition (Division Level);
 - Poster Making Contest for Elementary;
 - Essay Writing Contest for Secondary;
 - Quiz Bee for Elementary;
 - c. Lesson Integration on Disaster Risk Reduction and Management; and
 - d. School Based Earthquake and Fire Drills
3. The DRRM Skills Competition will be held at Ramon Magsaysay Central Elem. School, School Library on July 5, 2017 from 8:00 AM to 5:00 PM.
4. Participants and coaches are required to bring their own meal and snacks while transportation expenses shall be charged to local funds subject to the existing accounting and auditing rules and regulations. Foods for the facilitators shall be charged to DRRM funds while travel expenses shall be charged to local funds subject to the existing accounting and auditing rules and regulations
5. Attached are the guidelines, rules, mechanics and criteria for judging of the contestants.

DepEd Schools Division Office
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By: fw



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6. The contests shall be conducted according to the following timetable:

Event	Time Schedule
1. Essay Writing Contest	9:30 AM – 10:30 AM
2. Quiz Bee	10:30 AM – 11:30 AM
3. Poster Making Contest	1:00 PM – 2:00 PM

7. Please ensure that the classes of the teacher-coaches are taken care of.
8. Further, only one (1) participant in every event per school. For Poster Making Contest, participants are required to bring their own materials as prescribed (see attachment).
9. It is requested that participants and coaches confirm their attendance using this contact number +09484860897. The deadline of confirmation is on June 26, 2017.
10. The softcopy of this Memorandum can be accessed online at www.depeddigoscity.org/memo. For any query, you may drop a call/message to Reyzen O. Monserate, PDO II at +09484860897 or email at reyzen.monserate@deped.gov.ph.
11. Wide and prompt dissemination of this Memorandum is desired.

For and in the absence of:

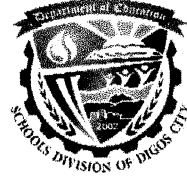
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Contest Guidelines, Rules, Mechanics, and Criteria for Judging

A. On-The-Spot Poster Making Contest (For Elementary, probably Grades 4,5,&6)

- Participants are required to bring and used the prescribed materials listed below:
 - White cartolina
 - Oil pastel
 - Crayons
 - Pencil
 - Pentel Pen
- No other art materials should be used aside from those prescribed.
- The specific theme, mechanics and the criteria for judging the contest will be announced a few minutes before the start of the contest.
- For the entry, there should be no markings on the surface of the artwork. Name of the participant and the name of the school should be printed at the back of the artwork.
- An identification number will be issued to the participants. This should be placed on the right upper part of the artwork.
- The contest is only good for one (1) hour. After which, the poster will be judged.
- The decision of the Board of Judges is final.

Criteria for Judging

Creativity/Presentation	50%
Originality	30%
Relevance to the Theme	<u>20%</u>
TOTAL	100%

B. On-The-Spot Essay Writing Contest (For Secondary, probably Grades 8,9,&10)

Rules and Guidelines

- Participants shall be provided with sheets of paper and pen.
- The specific theme, mechanics and the criteria for judging the contest will be announced a few minutes before the start of the contest.
- For the entry, there should be no markings on the surface of the paper. Name of the participant and the name of the school should be printed at the back of the contest piece.
- The contest is only good for one (1) hour. After which, the essay piece shall be judged.
- The decision of the Board of Judges is Final.



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Mechanics

1. The essay shall be written in English. It must be written in not less than two sheets of paper in double space.
2. No books, materials, dictionaries and the like shall be brought inside the contest venue.
3. No person shall be allowed inside the contest venue except the contestants and proctors.
4. The results of the contest shall be posted on the tally immediately after the judges have finished rating them.

Criteria for Judging

1. Presentation and Style	40%
2. Form, Content & Insight	60%
Accuracy	20%
Fairness	20%
Methodology	20%
TOTAL	100%

C. Quiz Bee (For Elementary, probably Grade 6)

1. The content of questions will be based on the Disaster Risk Reduction and Management concepts and principles as follows:
 - School Hazards
 - Three Pillars of DRRM (Safe Learning Facilities, School Disaster Management, and Disaster Risk Reduction in Education)
 - Core Functions of School DRRM Team
 - Different Calamities
 - Disaster preparedness, mitigation and response
 - Climate Change/Climate Change Adaptation
2. Participants will be provided with white paper and pentel pen.
3. English will be used as the official language in the conduct of the quiz.
4. There will be a total of twenty (20) questions to be given, 6 of which are “easy”, 7 are “average”, and 7 are “difficult” questions.
5. Points for every correct answer will be given as follows:
 - One (1) point -for an “easy” question
 - Two (2) points -for an “average” question
 - Three (3) points -for a “difficult” question
6. The quizmaster will read each question twice. Countdown will start after the question has been read the second time.
7. Contestants will be given a maximum of ten (10) seconds for the easy and average rounds while fifteen (15) seconds for the difficult round.
8. Should a contestant wish to change an answer that he/she has written down, this answer should be marked (x) and the new answer should be written clearly. A contestant is allowed to change his/her answer within the time allotment for a particular question. For multiple choice questions, the answer should be written in CAPITAL letter.



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9. When the quizmaster says STOP or TIME IS UP, contestants must raise their white paper to the audience and to the Board of Judges for 5 seconds or until such time that the Proctor have verified or confirmed the answer.
10. A Division Champion will be proclaimed based on a cumulative scoring system.
11. All ties will be broken by a tiebreaker question from the "difficult" category.
12. The following procedure will be observed in case of a protest or inquiry during the actual quiz proceedings:
 - 12.1 Only the official coach of the contestant is allowed to raise a protest or inquiry at the earliest appropriate time during the contest.
 - 12.2 The protest or inquiry will be addressed orally to the Chairman of the Board of Judges who will recognize the protest or inquiry.
 - 12.3 The Chairman of the Board of Judges will announce decisions resulting from the protest or inquiry at the earliest appropriate time during the contest.