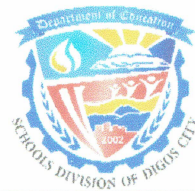




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 119, s. 2018

February 2, 2018

2nd REGIONAL DEPED PARENTS' SUMMIT

To: MELANIE P. ESTACIO, PhD
Officer-In-Charge

SOLLIE B. OLIVER, LLB, MATE
Chief, SGOD

PETER-JASON C. SENARILLOS
Education Program Specialist II – SocMob
Division PTA Coordinator

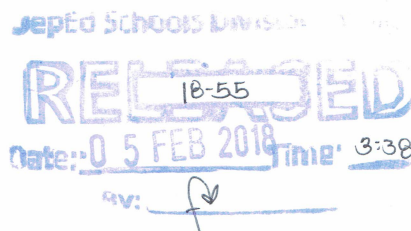
SCHOOL HEADS - PRIVATE AND PUBLIC ELEMENTARY SCHOOLS, JUNIOR AND
SENIOR HIGH SCHOOLS

1. Pursuant to Regional Memorandum No. 21, series of 2018, dated January 25, 2018, DepEd Region XI and the Regional Federated Parents-Teachers Association (RFPTA), Inc. will be conducting the 2nd Regional DepEd Parents Summit **on March 12-13, 2018 at the Atrium, New City Hall Building, JV Ayala Avenue, Apokon, Tagum City.**
2. The **objectives of the regional summit and other details are contained in the attached Memorandum.** Additional requirements and report templates are also attached.
3. Participants to the summit are the Division and School PTA Officers, school heads, teachers, Division In-Charge of PTA and other interested parents who are willing to obtain a comprehensive knowledge about the PTA.
4. The **registration fee** for each participant is **Two Thousand Two Hundred Pesos Only (Php2,200.00)** chargeable to Local School Board (LSB)/Special Education Funds (SEF), Local Government Unit Funds, PTA Funds and from other organizations and private entities. Registration fee, travel and other incidental expenses of school heads, teachers, DepEd non-teaching personnel and Division Coordinators shall be charged to local/MOOE funds subject to the usual accounting and auditing rules and regulations.
5. For your information, guidance and compliance.

WINNIE E. BATON, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

Encls: As stated
References: Regional Memorandum No. 21, s. 2018 January 25, 2018
To be indicated in the Perpetual Index under the following subjects:
PTA SUMMIT

PETER-JASON C. SENARILLOS: 2ND REGIONAL DEPED PARENTS' SUMMIT
2 February 2018





Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
Rehiyon XI
Lungsod ng Davao



Tel Nos. (082) 227-9342/(082) 227-1102 Fax No. (082) 227-1102

Website : <http://www.region11.deped.gov.ph>

January 25, 2018

REGIONAL MEMORANDUM

No. 021, series 2018

2nd REGIONAL DEPED PARENTS' SUMMIT

To: All Schools Division Superintendents
OIC-SDS/ASDS/OIC-ASDS
Heads, Public and Private Elementary and Secondary Schools

1. Pursuant to DepEd Order No. 54, s. 2009 on the Revised Guidelines Governing Parents Teachers Association (PTAs) at the School Level, the DepEd Region XI in coordination with the Regional Federated Parents-Teachers Association (RFPTA), Inc. will conduct the **2nd Regional DepEd Parents' Summit (RDPS)** with the theme "**Engaging the Heart of the Parents in the PTA Community**" on **March 12-13, 2018 at Atrium, New City Hall Building, JV Ayala Avenue, Apokon, Tagum City.**

2. The Summit becomes an avenue for the participants to have interactive activities, meaningful plenary sessions and enriched discussion that will help develop and understand the role of parents in the Parents-Teachers Association (PTA) in schools. The Summit aims to:

- a) expose the participants especially the parents to various DepEd Orders pertaining Parents-Teachers Association (PTA) in the schools;
- b) enlighten parents on their roles to their children and as partners of schools;
- c) value the importance of family in the challenges of the 21st century; and
- d) foster camaraderie and good relationship among parents in Davao Region.

3. The participants in this training are the Division and school PTA officers, school heads, teachers, Division In-charge of PTA and other interested parents who are willing to have a comprehensive idea about the PTA. Participants from the private schools shall make arrangement with their respective schools in connection with their attendance. All Division PTA Coordinators and Officers of the Regional Federated Parents-Teachers Association shall wear Filipiniana attire during the Gabi ng Parangal.

4. The registration fee for each participant is Two Thousand Two Hundred Pesos Only (P2,200.00) chargeable to Local School Board (LSB)/Special Education Funds (SEF), Local Government Unit Funds, PTA Funds and from other civic organizations and private entities. Travelling expenses and registration of the teachers, school heads, DepEd non-teaching personnel and Division Coordinators shall be charged against local/ MOOE funds subject to its availability and the usual accounting and auditing rules and regulations. The registration fees shall be used to pay for accommodation and lunch and PM snacks for Day 1 to lunch and AM snacks for Day 2, training kits, seminar ID, T-shirt and bags, plaques for awards, honoraria for speakers, souvenir programs, tokens, prizes, communications and materials and incidental expenses related to this activity.

5. All participants are requested to proceed directly to Atrium, New City Hall, Tagum City for the registration not later than 11:00 in the morning of March 12 (Monday). It is informed that check-in time shall be at 5:00 PM after the last session of Day 1 and check-out time is at 12:00 noon of Day 2. Those who opt to go to their assigned hotel after the last session of Day 1 will be provided with a vehicle but they are expected to be back to the venue at 6:00 PM for dinner and Mayor's Night at their own expense. Participants shall be provided with a transportation from the hotel to Atrium on Day 2 at 6:00 in the morning. Those who would like to leave their things in the hotel are expected to check out at 12:00 but no vehicle shall be provided.

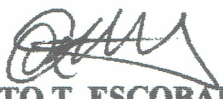
6. All Schools Division Superintendents (SDSs) and school principals/heads (SPs/SHs) are encouraged to send participants to this Summit. **Deadline of submission of pre-registration form is on February 23, 2018 (Friday)** addressed to Warlito E. Hua, Ed.D., Chief, Education Support Services Division through telefax no. (082) – 224-0748 (ESSD) or send via email at huatanglaw@yahoo.com. Walk-in participants are discouraged. All participants shall coordinate with their Division PTA Coordinator. All divisions shall bring their Division banner. **The Regional Federated PTA Officers and Division PTA Coordinators shall report to the venue a day before the Summit for final checking and executive meeting.**

7. The members of the Regional Organizing Committee (ROC) and Secretariat are authorized to travel one (1) day before the Summit. Enclosed are the following documents:

Enclosure No. 1	-	Pre-Registration Form (PRF)
Enclosure No. 2	-	Tentative Schedule of Activities
Enclosure No. 3	-	Guidelines for the Summit
Enclosure No. 4	-	List of Regional Organizing Committee and Secretariat which serves as their Authority to Travel

8. Attendance is on official business.

9. Immediate and wide dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

References: DepEd Memoranda: No. 54, s. 2009; No. 77, s. 2009 and (DepEd Order no. 83, s. 2010)

To be included in the Perpetual Index
under the following subjects:

COORDINATORS OFFICIALS PARENTS-TEACHERS ASSOCIATION SUMMIT PROGRAMS

essd/hua
DepEd Regional Parents' Summit

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED

By: grr 2018-01-0253
Date: 1/25/18 Time: 10:34 AM

Enclosure No. 1 to Regional DepEd Memorandum No. 021, s. 2018



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Rehiyon XI
Lungsod ng Davao



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2ND REGIONAL DEPED PARENTS' SUMMIT

Atrium, New City Hall Building, JV Ayala Avenue, Apokon, Tagum City
March 12-13, 2018

PRE-REGISTRATION FORM (PRF)

School: _____

Division: _____

District: _____

(Please write legibly and complete all data required)

No.	Name of Participants	Size of T-shirt	Organization/Position (Indicate if school head, teacher, president, etc.)	School/Complete Address
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

(Sizes of T-shirts: No. 16, 18, 20, S, M, L, 2XL)

Date: _____

Name & Signature of Division PTA Coordinator

VERIFICATION	CASHIER	BILLETING	RELEASING	
			IDs with Meal Tickets	
			Bags	
			T-shirts	
			Souvenirs	
			Notebooks/Pens	
			Certificates	
			Others	

Note: Participants are requested to confirm their participation on or before February 23, 2018 (Friday) by sending this Pre-Registration Form (PRF), thru email address: huatanglaw@yahoo.com or fax to (082) 224-0748. Only participants who have pre-registration and have coordinated with the Division PTA Coordinator shall be given priority for the different souvenir items. Walk-in participants may be accepted or denied by the management.

Enclosure No. 2 to Regional DepEd Memorandum No. 021, s. 2018



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2ND REGIONAL DEPED PARENTS' SUMMIT
Atrium, New City Hall Building, JV Ayala Avenue, Apokon, Tagum City
March 12-13, 2018

TENTATIVE PROGRAM AND SCHEDULE OF ACTIVITIES

(Speakers and Guests are subject to invitation and confirmation)

Day 1 (March 12, 2018 - Monday)

AM

6:00 - 9:00 - Travel Time/Arrival

9:00 - 11:30 - Registration

@ Atrium, Tagum City Hall

Secretariat

12:00 Noon - Lunch

PM

1:00 - 2:00 - Opening Program
Welcome Message

Dr. Nelson C. Lopez
SDS, Tagum City

Hon. Allan L. Rellon
Mayor, Tagum City

Atty. Alberto T. Escobarte
Regional Director

Inspirational Talk

Opening Salvo
Orientation/House Rules

Tagum National Comprehensive HS
Warlito E. Hua, Ed. D.
RFPTA Coordinator

2:00-4:30 Plenary Session

DepEd Orders on PTA
Atty. Alberto T. Escobarte
Regional Director

4:30-5:30 Check -in

6:00-9:00 Dinner

Mayor's Night and Cultural Presentations

Tagum City Band
Tagum City National High School

Day 2 (March 13, 2018 - Tuesday)

AM

6:00- 7:00 Travel from Hotel to Atrium

7:00- 8:00 Breakfast

8:00- 9:30 Plenary Session

Financial Literacy with the Heart
Dir. Rosalina S. Argent, MBA
Tagum Coop

10:00-11:30 Plenary Session

**Valuing the Parents & the
Family as Partners of the
School**
Dir. Margarita Ballesteros
DepEd Central Office

12:00 Noon Lunch

PM

1:00 Clearing the House
Closing Program



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2ND REGIONAL DEPED PARENTS' SUMMIT
Atrium, New City Hall Building, JV Ayala Avenue, Apokon, Tagum City
March 12-13, 2018

GUIDELINES

PRE-SUMMIT PREPARATION

Pre-Registration Requirement

To ensure your participation, please send and/or fax your Pre-Registration Form (PRF) to the DepEd Regional Office, F. Torres St., Davao City at (082) 224-0748 (ESSD) or thru email at huatanglaw@yahoo.com on or before February 23, 2018 (Friday). Only participants who have pre-registered shall be given priority in the distribution of bags, t-shirts, and other event collaterals. Walk-in participants or whose PRFs were not received by the Management on or before the due date will not be assured of slots in the pre-arranged hotel and to receive the kits during the Summit proper.

SUMMIT PROPER

Arrival of the Participants / Registration

Participants are expected to arrive before lunch of March 12, 2018 (Monday). All participants shall proceed immediately to the Registration Area at the Atrium, Tagum New City Hall, Apokon Road, Tagum City. **IT IS INFORMED THAT SUMMIT PROPER WILL START AT 1:00 IN THE AFTERNOON.** No participant shall be entertained for registration during program.

Payment

Payment of the registration fee must be in cash. It is encouraged that participants shall give their payments to their Division PTA Coordinators prior to the SUMMIT to avoid rush.

Billeting and Accommodation

Check-in shall be on March 12 at 5:00 in the afternoon after the last session. Check-out shall be at 12:00 noon of March 13. Accommodation is pre-arranged by the management. Participants shall follow the room assignments provided for them. Changing rooms is strictly not allowed. It is recommended that participants shall check-out upon leaving the hotel in the second day. **Payment for the advance and extended accommodation shall be charged to the participants.**

Meals

First meal shall be lunch of March 12 and last meal shall be lunch of March 13. All meals shall be at the Atrium. **Participants shall present their meal stub. Lost meal stub will not be replaced. No meal stub, no meal. No meal shall be served after the schedule.** Schedule of meals are the following: Breakfast - 6:30 – 7:30 in the morning; Lunch – 11:30 – 12:30 Noon; Dinner 6:00 – 7:00 in the evening.

Attire

All participants are required to wear decent attire during the whole duration of the Summit. Shorts, sleeveless and slippers are not proper attires. Summit t-shirt shall be worn on the second day of the Summit.

....continuation

Wearing of Summit ID

IDs must be worn at all times for your security. No participant shall be allowed entry in the plenary, buffet and other sessions without the ID.

Transportation

Since the venue is separate from the hotel, all participants shall report first to Atrium, Tagum New City Hall in the morning of March 12 for the registration. It is stated in the Memorandum that check in time shall be 5:00 in afternoon after the last session. For those who would like to check-in, transportation shall be provided in going to the hotel but participants shall take their own transportation in going back to the Atrium for dinner and Mayor's night. Schedule of transportation are the following: **March 12 @ 5:00 PM** – Going to the Hotel; **March 12 @ 9:00 PM** - after the Mayor's Night going back to the hotel. **March 13 @ 6:00 AM** - from hotel to Atrium. Please be reminded of the schedule.

Proper Decorum and Attitude

Since the Summit is intended for parents and educators who are the role models of good values and attitudes, it is expected that all participants shall observe proper decorum and discipline at all times. **WE ARE THE REFLECTIONS OF THE KIND OF CHILDREN WE HAVE IN SCHOOL AND AT HOME.**

ENJOY OUR SUMMIT!

Enclosure No. 4 to Regional DepEd Memorandum No. 021, s. 2018



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2ND REGIONAL DEPED PARENTS' SUMMIT
Atrium, New City Hall Building, JV Ayala Avenue, Apokon, Tagum City
March 12-13, 2018

ORGANIZING COMMITTEE AND SECRETARIAT

Atty. Alberto T. Escobarte, CESO III
Ms. Teresita G. Tambagan
Dr. Nelson C. Lopez, CESO VI
Dr. Christine C. Bagacay
Dr. Warlito E. Hua
Hon. Ronald S. Eliot
Mr. Rogelio M. Pagara
Ms. Belen C. Tubeo
Mr. Julian P. Lamang
Mr. Edison I. Ferolino
Mr. Juluis I. Lestojas
Mr. Alexander L. Villarosa
Mr. Edgar I. Taladjay
Mr. Peter July P. Sorongon
Mr. Anecito M. Lutang
Mr. Emelio M. Baguio
Ms. Jair P. Doydoy
Mr. Anwar E. Maadel
Mr. Joel S. Jumalon
Dr. Clarence S. Pillerin

-Regional Director, Over-all Chairperson
-OIC, Asst. Regional Director, Co-Chairperson
- Schools Division Superintendent, Vice –Chair
-OIC, ASDS, Co- Vice Chairperson
-Chief, ESSD; RFPTA Focal Person, Summit in-Charge
-RFPTA President; Head, Ways and Means Committee
-RFPTA Vice President; Head, Lights and Sound Committee
-RFPTA Secretary; Head, Registration Committee
-RFPTA Treasurer; Head, Finance Committee
-RFPTA Auditor; Head, Accommodation Committee
-RFPTA Board of Director; Head, Documentation Committee
-RFPTA Board of Director; Head, Peace and Order Committee
-RFPTA Board of Director; Head, Transportation Committee
-RFPTA Board of Director; Print Media Committee
-RFPTA Board of Director; Food Committee
-RFPTA Ex-Officio Member; Head, Souvenirs Committee
-RFPTA Ex-Officio Member; Secretariat Committee
-PTA Coordinator; Head, Program and Invitation Committee
-PTA Coordinator; Head, Health & Sanitation Committee
-PTA Coordinator; Head, ICT Committee