



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



February 9, 2018

DIVISION MEMORANDUM

No. 143, s. 2018

**ATTENDANCE TO THE COORDINATION-MEETING FOR THE PREPARATION
 OF THE REGIONAL LEADERSHIP TRAINING OF PUPIL /
 STUDENT GOVERNMENT OFFICERS**

To: PSDS
 SGOD Chief & CID Chief
 All School Heads Concerned

1. In reference with the Regional Memorandum No. 22, s. 2018 re 3rd Regional Leadership Training of Pupil Government Officers and Regional Memorandum No. 23, s. 2018 re 4th Regional Leadership Training of Student Government Officers, all Committee Chairperson and Vice-Chairperson are hereby directed to attend the Coordination-Meeting, with the Regional SPG/SSG Coordinator, Dr. Warlito E. Hua, on **February 12, 2018, 1:00 PM** at the **Conference Hall, Schools Division Office, Digos City**.
2. The following are the committees for the RLTPGO (SPG) on March 2 – 4, 2018:

Committees	School	Chairperson & Vice Chairperson
Cultural Show, Intermission Number and Performing Band	Ramon Magsaysay Central Elementary School	Merlyn T. Salboro
Training Hall and Stage Decoration	Digos City Central Elem. Sch.	Grace Victoria Musong
ICT / Documentation	Pedro V. Basalan ES	Julieta Marces
Usherettes & Emcees	Digos City Central Elem. Sch. & Don Mariano Marcos ES	Grace Victoria Musong Vice: Roldan Depalubos
Program and Certificates	Aplaya Elem. Sch.	Mechelle Cartagena
Snacks & Meals	Dawis Elem. Sch.	Gemma Daño
Transportation	Pedro B. Garcia ES	Mabele Alag
Lights & Sounds	Remedios N. Saplala ES	Jerwin Granada
Hotel Accommodation & Registration	Division Federated SPG Officers & Advisers	Amadita R. Patindol Vice: Gemma Daño

Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 ☎ (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375
 📠 (082) 553-8396 | (082) 553-8376 🌐 www.depeddigoscity.org ✉ digos.city@deped.gov.ph

References: Regional Memorandum No. 22 & 23, s. 2018

To be indicated in the Perpetual Index under the following subjects:

GOVERNANCE, YFP, SPG/SSG, MEETING

YFP/posadas: Attendance to the Coordination-Meeting for the Preparation of the Regional Leadership Training of Pupil / Student Government Officers
 09 Feb 2018

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Republika ng Pilipinas
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Rehiyon XI
Lungsod ng Davao



Tel Nos. (082) 227-9342/(082) 227-1102 Fax No. (082) 227-1102

Website : <http://www.region11.deped.gov.ph>

January 29, 2018

REGIONAL MEMORANDUM

No. 23, series 2018

**4th REGIONAL LEADERSHIP TRAINING FOR STUDENT
GOVERNMENT OFFICERS (RLTSGO)**

To: All Schools Division Superintendents
OIC-SDS/ASDS/OIC-ASDS
Heads, Public and Private Secondary Schools

1. Pursuant to DepEd Order No. 79, s. 2009 entitled Revised Standard Constitution and By-Laws of the Supreme Student Government (SSG) in Secondary Schools and DepEd Order No. 49, s. 2011 entitled Mandated Programs, Projects and Activities of the Supreme Student Government, the DepEd Region XI in coordination with the Region XI – Federated Supreme Pupil/Student Government, Inc. will conduct the **4th Regional Leadership Training for Student Government Officers** with the theme “**Leadership With a Heart: A Call for SSG**” on **March 21-23, 2018** at **Hotel de Crisbelle, Digos City, Davao del Sur**.
2. The leadership training, serves, in general, to develop the management and leadership experience, expertise and attitudes of elected Supreme Student Government (SSG) officers through dynamic plenary sessions, interactive break-out sessions and enriched discussions and provide a venue for sharing best practices in the Student Government Program (SGP). In particular, the training commits to align the programs, projects and activities of SSGs regionwide to the thrusts of His Excellency President Rodrigo Roa Duterte and in achieving the Vision, Mission and Core Values of the Department of Education. The training aims to:
 - a) expose the participants especially the student-leaders to various DepEd Orders pertaining Supreme Student Government in the schools;
 - b) enlighten participants on their roles as leaders with the heart in achieving DepEd’s Vision, Mission and Core Values;
 - c) value the importance of leading the school government in the challenges of the 21st century; and
 - d) educate the student-leaders on the value of volunteerism, financial literacy and heart-led leadership.
3. The participants in this training are the duly-elected officers of the SSG including their teacher-advisers, Project Development Officers (PDO) I, Division SSG Coordinators (Youth Formation Coordinators), school heads and other interested students and teachers who are willing to be trained and to serve their school through student government.
4. Participation shall be on **official business**. The registration fee for each participant is Three Thousand Pesos Only (P3,000.00) chargeable to SSG Developmental Fund, PTA Funds, Local School Board (LSB)/Special Education Funds (SEF), Local Government Unit Funds, local/MOOE funds, funds from the school site income (SSI) or funds sourced from private

organizations and other civic and private entities subject to its availability and the usual government accounting and auditing rules and regulations.

5. The registration fees shall be used to pay for accommodation, and meals from dinner of Day 1 to lunch of Day 3 , snacks, training kits, training ID, plaques, medals and awards, use of venue, honoraria, bags, t-shirts, souvenir programs, tokens, prizes, communications, supplies and materials and other related , necessary and incidental expenses of the training. The participants from the private schools shall make arrangement with their respective schools in connection with their attendance. **Student-participants are required to secure parent's consent for their attendance in this training and to be submitted to the secretariat.** All participants shall wear Filipiniana attire during the Gabi ng Parangal.

6. The deadline for the submission of the documents/papers for Search for Outstanding Region XI SSG Officers and Advisers is on **February 16, 2018 (Friday).** **Each division is only allowed to submit three (3) entries for officers and advisers.** All Division Federation Officers and Advisers are encouraged to submit their documents. The **interview for Ten (10) Finalists for Outstanding SSG Officers and Advisers** shall be on **February 23, 2018 (Friday)** at the **RELIC-NEAP, Quirino Avenue, Davao City.** The criteria for selection is enclosed.

7. All Schools Division Superintendents (SDSs) and school principals/heads (SPs/SHs) are encouraged to send participants to this leadership training. **Deadline of submission of pre-registration form is on February 23, 2018 (Friday)** addressed to Warlito E. Hua, Ed.D., Chief, Education Support Services Division through telefax no. **(082) – 224-0748 (ESSD)** or send via email at **huatanglaw@yahoo.com.** Walk-in participants are discouraged. All participants shall coordinate with their Division SSG Coordinator/Youth Formation Coordinator. All divisions shall bring their Division banners. **The Regional Federated SSG Officers, Advisers and Division SSG Coordinators shall report to the venue a day before the training for final checking and executive meeting.**

8. The members of the Regional Management Team (RMT) and Secretariat are authorized to travel one (1) day before the training. Enclosed are the following documents:

Enclosure No. 1	-	Pre-Registration Form (PRF)
Enclosure No. 2	-	Tentative Schedule of Activities
Enclosure No. 3	-	Guidelines for the Training
Enclosure No. 4	-	List of Regional Organizing Committee and Secretariat which serves as their Authority to Travel
Enclosure No. 5	-	Criteria for Search for Outstanding Region XI SSG Officers and Advisers

9. Immediate and wide dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director 

Inc.: As stated.

References: DepEd Memoranda: No. 280, s. 2010 and (DepEd Order No. 49, s. 2011)

To be included in the Perpetual Index
under the following subjects:

ADVISERS OFFICIALS SUPREME STUDENT GOVERNMENT TRAINING PROGRAMS



Republika ng Pilipinas
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4th REGIONAL LEADERSHIP TRAINING FOR STUDENT GOVERNMENT OFFICERS (RLTSGO)

Hotel de Crisbelle, Digos City, Davao del Sur

March 21-23, 2018

TENTATIVE PROGRAM AND SCHEDULE OF ACTIVITIES

(Speakers and Guests are subject to invitation and confirmation)

Day 1 (March 21, 2018 – Wednesday)

AM	-	Travel Time	
PM			
1:00 - 5:00	-	Arrival/Registration/Billeting	Secretariat
5:00 - 6:00	-	Dinner	
6:00 - 8:30	-	Opening Program	
		Welcome Message	Dr. Winnie Batoon SDS, Digos City
		Inspirational Talk	Atty. Alberto T. Escobarte Regional Director Digos City NHS
		Opening Salvo	
		Orientation/House Rules	
		Levelling Off	Warlito E. Hua, Ed. D. RFSSG Coordinator
8:30 - 10:00		RFSSG Officers & Advisers Executive Session	Regional Officers & Advisers

Day 2 (March 22, 2018 – Thursday)

AM			
5:00- 6:00		Zumba with the Heart	
6:00- 7:30		Breakfast	
8:00- 9:30		Plenary Session	Heart-Led Leadership Hon. Mayor Inday Sara Davao City
9:30-10:00		Snacks	
10:00-11:30		Plenary Session	Financial Leadership Ms. Jenalyn M. Rivera, MBA Youth Program Officer Tagum Cooperative
12:00 Noon		Lunch	
PM			
1:00-4:00		Break-out Session (Pupils' Group)	RENGCA Officers Team Building Activities
		Advisers' Group	Understanding Millennials With the Heart Ms. Sheila Marie G. Hucson National President, Guidance

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Continuation.....Schedule of Activities

5:30 – 6:30	Dinner	
6:30 - 9:30	Barkadahana (Socialization/ Cultural Presentations	RFSSG Officers and Advisers Digos City National High School

GABI NG PARANGAL

Awarding of Division Federation Officers and Advisers

Awarding of RXI Outstanding SSG Officers and Advisers

Day 3 (March 23, 2018 – Friday)

AM

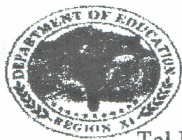
5:30-6:30	Morning Fellowship/Holy Mass	Digos Cathedral
7:00 – 7:30	Breakfast	
8:00 – 9:30	Community Involvement/Service	
10:00- 11:30	Plenary Session	Volunteerism Ms. Jean Pascua Youth Coordinator, Central Office

12:00	Lunch	
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PM

1:00 – 2:00	Clearing the House	RFSSG Officers & Advisers
2:30-3:00	Snacks	
3:00-3:30	Closing Program	RFSSG Officers & Advisers
4:00	HOMEWARD BOUND	





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4TH REGIONAL LEADERSHIP TRAINING FOR STUDENT GOVERNMENT OFFICERS (RLTSGO)

Hotel de Crisbelle, Digos City, Davao del Sur

March 21-23, 2018

GUIDELINES

PRE-TRAINING PREPARATION

Pre-Registration Requirement

To ensure your participation, please send and/or fax your Pre-Registration Form (PRF) to the DepEd Regional Office, F. Torres St., Davao City at (082) 224-0748 (ESSD) or thru email at huatanglaw@yahoo.com on or before February 23, 2018 (Friday). Only participants who have pre-registered shall be given priority in the distribution of bags, t-shirts, and other event collaterals. Walk-in participants or whose PRFs were not received by the Management on or before the due date will not be assured of slots in the pre-arranged hotel and to receive the kits during the TRAINING proper.

TRAINING PROPER

Arrival of the Participants / Registration

Participants are expected to arrive before lunch of March 21, 2018 (Wednesday). All participants shall proceed immediately to the Registration Area of the Crisbelle Crowne Center at the back of Hotel de Crisbelle, Digos City. **IT IS INFORMED THAT TRAINING PROPER WILL START AT 6:30 IN THE EVENING.** No participant shall be entertained for registration during program.

Payment

Payment of the registration fee must be in cash. It is encouraged that participants shall give their payments to their Division SSG Coordinators/Youth Formation Coordinators or to your Division Federated Advisers President prior to the training to avoid rush.

Billeting and Accommodation

Check-in shall be on March 21 after registration. Check-out shall be at 12:00 noon of March 23. Accommodation is pre-arranged by the management. Participants shall follow the room assignments provided for them. Changing rooms is strictly not allowed. It is recommended that participants shall check-out upon leaving the hotel in the third day. It is informed that other participants shall be billeted to other hotels outside Hotel de Crisbelle. **Payment for the advance and extended accommodation shall be charged to the participants.**

Meals

First meal shall be dinner of March 21 and last meal shall be lunch of March 23. All meals shall be at the Crowne Center. **Participants shall present their meal stub. Lost meal stub will not be replaced. No meal stub, no meal. No meal shall be served after the schedule.** Schedule of meals are the following: Breakfast - 6:00 – 7:30 in the morning; Lunch – 11:30 – 12:30 Noon; Dinner 6:00 – 7:00 in the evening.

Continuation....

Attire

All participants are required to wear decent attire during the whole duration of the training. Shorts, sleeveless and slippers are not proper attires. Training t-shirt shall be worn on the third day of the training.

Wearing of Training ID

IDs must be worn at all times for your security. No participant shall be allowed entry in the plenary, buffet and other sessions without the ID.

Transportation

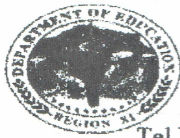
Those who will be billeted outside Hotel de Crisbelle, transportation shall be provided. Schedule of transportation are 6:00-7:00 AM; 5:00 – 6:00 PM & 9:00-10 PM during evening activities.

Proper Decorum and Attitude

Since the training is intended for student-leaders and educators who are the role models of good values and attitudes, it is expected that all participants shall observe proper decorum and discipline at all times. **WE ARE THE REFLECTIONS OF THE KIND OF CHILDREN WE HAVE IN SCHOOL AND AT HOME.**

ENJOY OUR TRAINING!!!!

A handwritten signature in black ink, appearing to be 'Dak' followed by a horizontal line.



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4TH REGIONAL LEADERSHIP TRAINING FOR STUDENT GOVERNMENT OFFICERS (RLTSGO)

Hotel de Crisbelle, Digos City, Davao del Sur

March 21-23, 2018

CRITERIA & MECHANICS FOR OUTSTANDING SSG OFFICERS AND ADVISERS

1. All school SSG Officers and Advisers are qualified to join the Search for Region XI Outstanding SSG Officers and Advisers.
2. The Division Offices shall screen and indorse the applicants who are qualified for the Search with attached certified documents signed by the Division SSG Coordinator. The Regional Office shall not entertain documents without the endorsement by the Schools Division Superintendent.
3. Only three (3) SSG Officers and three (3) SSG Advisers shall only be submitted by the Division Office.
4. Documents to be included both for students and advisers must be for School Years 2015-2016, 2016-2017 and 2017-2018. The documents shall be in red folder for the SSG officers and green folder for the SSG advisers.
5. The deadline of submission of the documents is on **February 16, 2018 (Friday)**. Late submission of documents shall not be entertained by the screening committee.
6. The final interview for the ten (10) finalists both students and advisers is on **February 23, 2018 (Friday)** at **RELC-NEAP, Quirino Avenue, Davao City**.
7. The ten (10) finalists shall immediately receive a personalized medallion and certificates while the Most Outstanding SSG Officer and Adviser shall receive a personalized plaque and cash prize during the Gabi ng Parangal.
8. The ten (10) finalists shall wear Filipiniana Attire during the Awarding Ceremony.
9. The decision of the Regional Awards Committee is final and irrevocable.
10. The criteria are the following:
 - a) **Leadership Performance - 40%**
(awards - 20%; training- 10% ; initiated programs - 10%)
Awards : school -5; division-10; region-15; national-20
Trainings: school-2; division-4; region-6; national-10
SSG initiated programs: school-5; division-10
 - b) **Involvement in Extra and Co-Curricular Activities - 30%**
Extra Curricular - 15%
Co-Curricular - 15%
(national-15; region-12; division-7; school-5)
 - c) **Personal Qualities , character & Communication Skills - 20%**
(Interview)
 - d) **Academic Performance - 10%**
 - a) Students (should be based on the final grade last school year and first grading grade this school year)
*Form 138 must be photocopied and certified by the school head and final grade last school year and average grade of the first grading for this school year must not below 85%. Please compute the average for last year and for the first grading this school year.
 - b) Adviser:

finished bachelor degree	- 6%
finished masteral degree	- 8%
finished doctorate degree	- 10%

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**4TH REGIONAL LEADERSHIP TRAINING FOR STUDENT GOVERNMENT OFFICERS
(RLTSGO)**

**Hotel de Crisbelle, Digos City, Davao del Sur
March 21-23, 2018**

ORGANIZING COMMITTEE AND SECRETARIAT

Atty. Alberto T. Escobarte, CESO III

Ms. Teresita G. Tambagan

Dr. Winnie E. Batoon

Dr. Melanie P. Estacio

Dr. Warlito E. Hua

Dr. Roberto R Binag

Mr. Noli V. Angol

Ms. Rachel R. Pogoy

Mr. Jennifer C. Vasay

Ms. Chona V. Faz

Ms. Brendalie D. Monsanto

Ms. Jiverlyn B. Bilbao

Ms. Saarahbie P. Munsad

Ms. Lovella Sua Peronilla

Ms. Ofelia F. Arellano

Mr. Arnel M. Pinduruan

Mr. Richie Robles

Ms. Shiella N. Vallar

Mr. Christopher Romeo D. Ang

Mr. Joseph Villarin

Mr. Peter Lionel Alcazaren

Ms. Joan Marie Yu

Ms. Julie Ann Posadas

Ms. Leah Saavedra

Dr. Clarence S. Pillerin

-Regional Director, Over-all Chairperson

-OIC, Asst. Regional Director, Co-Chairperson

-Schools Division Superintendent, Vice –Chair

-OIC, ASDS, Co- Vice Chairperson

-Chief, ESSD; RFPTA Focal Person, Summit in-Charge

-RFSSGA President; Head, Ways and Means Committee

-RFSSGA Vice President; Head, Accommodation Committee

-RFSSGA Secretary; Head, Registration Committee

-RFSSGA Treasurer; Head, Finance Committee

-RFSSGA Asst. Secretary; Head, Hall Preparation Committee

-RFSSGA Asst. Treasurer; Head, Program Committee

-RFSSGA Auditor; Head, Invitation Committee

-RFSSGA Bus. Mngr.; Head, Transportation Committee

-RFSSGA PIO; Head, Print Media Committee

-RFSSGA PIO; Head, Souvenirs Committee

-RFSSGA Peace Officer; Head, Peace and Order Committee

-Member, Program Committee

-Member, Secretariat Committee

-Member, ICT Committee

-Member, Transportation Committee

-Member, Secretariat Committee

-Member, Registration Committee

-Div. Youth Coordinator; Ways and Means Committee

-Div. Youth Coordinator; Program Committee

-Div. Youth Coordinator; Head, ICT Committee

OK



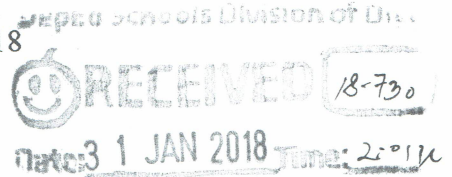
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January 29, 2018



REGIONAL MEMORANDUM

No. 22, series 2018

**3rd REGIONAL LEADERSHIP TRAINING FOR PUPIL
GOVERNMENT OFFICERS (RLTPGO)**

To: All Schools Division Superintendents
OIC-SDS/ASDS/OIC-ASDS
Heads, Public and Private Elementary Schools

1. Pursuant to DepEd Order No. 79, s. 2009 entitled Revised Standard Constitution and By – Laws of the Supreme Pupil Government (SPG) in Elementary Schools and DepEd Order No. 49, s. 2011 entitled Mandated Programs, Projects and Activities of the Supreme Pupil Government, the DepEd Region XI in coordination with the Region XI – Federated Supreme Pupil/Student Government, Inc. will conduct the **3rd Regional Leadership Training for Pupil Government Officers** with the theme “**Leadership With a Heart: A Call for SPG**” on **March 2-4, 2018 at Hotel de Crisbelle, Digos City, Davao del Sur.**

2. The leadership training, serves, in general, to develop the management and leadership experience, expertise and attitudes of elected Supreme Pupil Government (SPG) officers through dynamic plenary sessions, interactive break-out sessions and enriched discussions and provide a venue for sharing best practices in the Pupil Government Program (PGP). In particular, the training commits to align the programs, projects and activities of SPGs regionwide to the thrusts of His Excellency President Rodrigo Roa Duterte and in achieving the Vision, Mission and Core Values of the Department of Education. The training aims to:

- a) expose the participants especially the pupil-leaders to various DepEd Orders pertaining Supreme Pupil Government in the schools;
- b) enlighten participants on their roles as leaders with the heart in achieving DepEd’s Vision, Mission and Core Values;
- c) value the importance of leading the school government in the challenges of the 21st century; and
- d) educate the pupil-leaders on the value of volunteerism, financial literacy and heart-led leadership.

3. The participants in this training are the duly-elected officers of the SPG including their teacher-advisers, Project Development Officers (PDO) I, Division SPG Coordinators (Youth Formation Coordinators), school heads and other interested pupils and teachers who are willing to be trained and to serve their school through pupil government.

4. Participation shall be on **official business**. The registration fee for each participant is Three Thousand Pesos Only (P3,000.00) chargeable to SPG Developmental Fund, PTA Funds, Local School Board (LSB)/Special Education Funds (SEF), Local Government Unit Funds, local/MOOE funds, funds from the school site income (SSI) or funds sourced from private

organizations and from other civic organizations and private entities subject to its availability and the usual government accounting and auditing rules and regulations.

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6. The deadline for the submission of the documents/papers for Search for Outstanding Region XI SPG Officers and Advisers is on **February 16, 2018 (Friday)**. **Each division is only allowed to submit three (3) entries for officers and advisers.** All Division Federation Officers and Advisers are encouraged to submit their documents. The **interview for Ten (10) Finalists for Outstanding SPG Officers and Advisers** shall be on **February 23, 2018 (Friday)** at the **RELC-NEAP, Quirino Avenue, Davao City**. The criteria for selection is enclosed.

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Enclosure No. 5	-	Criteria for Search for Outstanding Region XI SPG Officers and Advisers

9. Immediate and wide dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

Inc.: As stated.

References: DepEd Memoranda: No. 280, s. 2010 and (DepEd Order No. 49, s. 2011)

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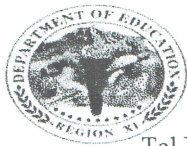
ADVISERS OFFICIALS SUPREME PUPIL GOVERNMENT TRAINING PROGRAMS

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION

RELEASED

By: gdi 2018-01-02

Date: 1/29/18 Time: 8:33



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3RD REGIONAL LEADERSHIP TRAINING FOR PUPIL GOVERNMENT OFFICERS (RLTPGO)
Hotel de Crisbelle, Digos City, Davao del Sur
March 2-4, 2018

PRE-REGISTRATION FORM (PRF)

School: _____

Division: _____ District: _____

(Please write legibly and complete all data required)

No.	Name of Participants	Size of T-shirt	Organization/Position (Indicate if school head, teacher, president, etc.)	Contact Number (preferably mobile number)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

(Sizes of T-shirts: No. 16, 18, 20, S, M, L, 2XL)

Date: _____

Name & Signature of Division SPG Coordinator/
School Head/SPG Adviser

VERIFICATION	CASHIER	BILLETING	RELEASING	
			IDs with Meal Tickets	
			Bags	
			T-shirts	
			Souvenirs	
			Notebooks/Pens	
			Certificates	
			Others	

Note: Participants are requested to confirm their participation on or before February 23, 2018 (Friday) by sending this Pre-Registration Form (PRF), thru email address: huatanglaw@yahoo.com or fax to (082) 224-0748. Only participants who have pre-registration and have coordinated with the Division SPG Coordinator shall be given priority for the different souvenir items. Walk-in participants may be accepted or denied by the management.



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3RD REGIONAL LEADERSHIP TRAINING FOR PUPIL GOVERNMENT OFFICERS (RLTPGO)
Hotel de Crisbelle, Digos City, Davao del Sur
March 2-4, 2018
TENTATIVE PROGRAM AND SCHEDULE OF ACTIVITIES
(Speakers and Guests are subject to invitation and confirmation)

Day 1 (March 2, 2018 - Friday)

AM	-	Travel Time	
PM			
1:00 - 5:00	-	Arrival/Registration/Billeting	Secretariat
5:00 - 6:00	-	Dinner	
6:00 - 8:30	-	Opening Program	
		Welcome Message	Dr. Winnie Batoon
			SDS, Digos City
		Inspirational Talk	Atty. Alberto T. Escobarte
			Regional Director
		Opening Salvo	Ramon Magsaysay CES
		Orientation/House Rules	
		Levelling Off	Warlito E. Hua, Ed. D.
			RFSPG Coordinator
8:30 - 10:00		RFSPG Officers & Advisers	
		Executive Session	Regional Officers & Advisers

Day 2 (March 3, 2018 - Saturday)

AM			
5:00- 6:00		Zumba with the Heart	
6:00- 7:30		Breakfast	
8:00- 9:30		Plenary Session	Heart-Led Leadership
			Hon. Mayor Inday Sara
			Davao City
9:30-10:00		Snacks	
10:00-11:30		Plenary Session	Financial Leadership
			Ms. Jenalyn M. Rivera, MBA
			Youth Program Officer
			Tagum Cooperative
12:00 Noon		Lunch	
PM			
1:00-4:00		Break-out Session	
		(Pupils' Group)	RENGCA Officers
			Team Building Activities
		Advisers' Group	Understanding Millennials
			With the Heart
			Ms. Sheila Marie G. Hucson
			National President, Guidance

Continuation.....Schedule of Activities

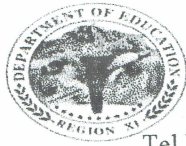
5:30 – 6:30	Dinner	
6:30 - 9:30	Barkadahan (Socialization/ Cultural Presentations	RFSPG Officers and Advisers R. Magsaysay CES

GABI NG PARANGAL
Awarding of Division Federation Officers and Advisers
Awarding of RXI Outstanding SPG Officers and Advisers

Day 3 (March 4, 2018 – Sunday)

AM		
5:30-6:30	Morning Fellowship/Holy Mass	Digos Cathedral
7:00 – 7:30	Breakfast	
8:00 – 9:30	Community Involvement/Service	
10:00- 11:30	Plenary Session	Volunteerism Ms. Jean Pascua Youth Coordinator, Central Office
12:00	Lunch	
PM		
1:00 – 2:00	Clearing the House	RFSPG Officers & Advisers
2:30-3:00	Snacks	
3:00-3:30	Closing Program	RFSPG Officers & Advisers
4:00	HOMEWARD BOUND	





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GUIDELINES

PRE-TRAINING PREPARATION

Pre-Registration Requirement

To ensure your participation, please send and/or fax your Pre-Registration Form (PRF) to the DepEd Regional Office, F. Torres St., Davao City at (082) 224-0748 (ESSD) or thru email at huatanglaw@yahoo.com on or before February 23, 2018 (Friday). Only participants who have pre-registered shall be given priority in the distribution of bags, t-shirts, and other event collaterals. Walk-in participants or whose PRFs were not received by the Management on or before the due date will not be assured of slots in the pre-arranged hotel and to receive the kits during the TRAINING proper.

TRAINING PROPER

Arrival of the Participants / Registration

Participants are expected to arrive before lunch of March 2, 2018 (Friday). All participants shall proceed immediately to the Registration Area of the Crisbelle Crowne Center at the back of Hotel de Crisbelle, Digos City. **IT IS INFORMED THAT TRAINING PROPER WILL START AT 6:30 IN THE EVENING.** No participant shall be entertained for registration during program.

Payment

Payment of the registration fee must be in cash. It is encouraged that participants shall give their payments to their Division SPG Coordinators/Youth Formation Coordinators or to your Division Federated Advisers President prior to the training to avoid rush.

Billeting and Accommodation

Check-in shall be on March 2 after registration. Check-out shall be at 12:00 noon of March 4. Accommodation is pre-arranged by the management. Participants shall follow the room assignments provided for them. Changing rooms is strictly not allowed. It is recommended that participants shall check-out upon leaving the hotel in the third day. **Payment for the advance and extended accommodation shall be charged to the participants.**

Meals

First meal shall be dinner of March 2 and last meal shall be lunch of March 4. All meals shall be at the Crowne Center. **Participants shall present their meal stub. Lost meal stub will not be replaced. No meal stub, no meal. No meal shall be served after the schedule.** Schedule of meals are the following: Breakfast - 6:00 – 7:30 in the morning; Lunch – 11:30 – 12:30 Noon; Dinner 6:00 – 7:00 in the evening.

Continuation.....

Attire

All participants are required to wear decent attire during the whole duration of the training. Shorts, sleeveless and slippers are not proper attires. Training t-shirt shall be worn on the third day of the training.

Wearing of Summit ID

IDs must be worn at all times for your security. No participant shall be allowed entry in the plenary, buffet and other sessions without the ID.

Transportation

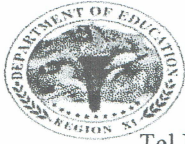
Those who will be billeted outside Hotel de Crisbelle, transportation shall be provided. Schedule of transportation 6:00-7:00 AM; 5:00 – 6:00 PM & 9:00-10 PM during evening activities.

Proper Decorum and Attitude

Since the training is intended for pupil-leaders and educators who are the role models of good values and attitudes, it is expected that all participants shall observe proper decorum and discipline at all times. **WE ARE THE REFLECTIONS OF THE KIND OF CHILDREN WE HAVE IN SCHOOL AND AT HOME.**

ENJOY OUR TRAINING!!!!

A handwritten signature in black ink, appearing to be a stylized 'J' or 'K' followed by a flourish.



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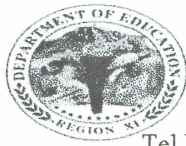
Hotel de Crisbelle, Digos City, Davao del Sur

March 2-4, 2018

ORGANIZING COMMITTEE AND SECRETARIAT

Atty. Alberto T. Escobarte, CESO III
Ms. Teresita G. Tambagan
Dr. Winnie E. Batoon
Dr. Melanie P. Estacio
Dr. Warlito E. Hua
Ms. Cherry Lyn V. Balbacal
Ms. Amadita R. Patindol
Ms. Maria Teresa P. Paras
Ms. Lilian V. Quinal
Ms. Dulce Estrella C. Gamus
Ms. Emmalyn Joy Y. Quezada
Ms. Regine V. Sobrecarey
Ms. Arlene L. de Ramos
Ms. Shiela L. Mariscal
Ms. Jennie T. Calamba
Ms. Marilyn Aldeano
Dr. Rosemarie T. Realino
Mr. Arbie dela Torre
Mr. Peter Lionel Alcazaren
Ms. Joan Marie Yu
Ms. Julie Ann Posadas
Ms. Leah Saavedra
Dr. Clarence S. Pillerin

-Regional Director, Over-all Chairperson
-OIC, Asst. Regional Director, Co-Chairperson
-Schools Division Superintendent, Vice –Chair
-OIC, ASDS, Co- Vice Chairperson
-Chief, ESSD; RFPTA Focal Person, Summit in-Charge
-RFSPGA President; Head, Ways and Means Committee
-RFSPGA Vice President; Head, Accommodation Committee
-RFSPGA Secretary; Head, Registration Committee
-RFSPGA Treasurer; Head, Finance Committee
-RFSPGA Asst. Secretary; Head, Hall Preparation Committee
-RFSPGA Asst. Treasurer; Head, Program Committee
-RFSPGA Auditor; Head, Invitation Committee
-RFSPGA Bus. Mngr.; Head, Transportation Committee
-RFSPGA PIO; Head, Print Media Committee
-RFSPGA PIO; Head, Souvenirs Committee
-RFSPGA Peace Officer; Head, Peace and Order Committee
-Member; Program Committee
-Member, Secretariat Committee
-Member, Secretariat Committee
-Member, Registration Committee
-Div. Youth Coordinator; Ways and Means Committee
-Div. Youth Coordinator; Program Committee
-Div. Youth Coordinator; Head, ICT Committee



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CRITERIA & MECHANICS FOR OUTSTANDING SPG OFFICERS AND ADVISERS

1. All school SPG Officers and Advisers are qualified to join the Search for Region XI Outstanding SPG Officers and Advisers.
2. The Division Offices shall screen and indorse the applicants who are qualified for the Search with attached certified documents signed by the Division SPG Coordinator. The Regional Office shall not entertain documents without the endorsement by the Schools Division Superintendent.
3. Only three (3) SPG Officers and three (3) SPG Advisers shall only be submitted by the Division Office.
4. Documents to be included both for students and advisers must be for School Years 2015-2016, 2016-2017 and 2017-2018. The documents shall be in red folder for the SPG officers and green folder for the SPG advisers.
5. The deadline of submission of the documents is on **February 16, 2018 (Friday)**. Late submission of documents shall not be entertained by the screening committee.
6. The final interview for the ten (10) finalists both students and advisers is on **February 23, 2018 (Friday)** at **RELC-NEAP, Quirino Avenue, Davao City**.
7. The ten (10) finalists shall immediately receive a personalized medallion and certificates while the Most Outstanding SPG Officer and Adviser shall receive a personalized plaque and cash prize during the Gabi ng Parangal.
8. The ten (10) finalists shall wear Filipiniana Attire during the Awarding Ceremony.
9. The decision of the Regional Awards Committee is final and irrevocable.
10. The criteria are the following:
 - a) **Leadership Performance - 40%**
(awards – 20%; training- 10% ; initiated programs – 10%)
Awards : school -5; division-10; region-15; national-20
Trainings: school-2; division-4; region-6; national-10
SPG initiated programs: school-5; division-10
 - b) **Involvement in Extra and Co-Curricular Activities – 30%**
Extra Curricular - 15%
Co-Curricular – 15%
(national-15; region-12; division-7; school-5)
 - c) **Personal Qualities , character & Communication Skills – 20%**
(Interview)
 - d) **Academic Performance – 10%**
 - a) Pupils (should be based on the final grade last school year and first grading grade this school year)
*Form 138 must be photocopied and certified by the school head. Final grade last school year and average grade of the first grading for this school year must not below 85%. Please compute the average for last year and for the first grading this school year.
 - b) Adviser:

finished bachelor degree	- 6%
finished masteral degree	- 8%
finished doctorate degree	- 10%