



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



April 11, 2018

DIVISION MEMORANDUM

No. 320, s. 2018

117TH PHILIPPINE CIVIL SERVICE ANNIVERSARY (DAVAO DEL SUR CATEGORY ON-THE-SPOT ESSAY WRITING CONTEST) AWARDING CEREMONY

To: SGOD and CID Chiefs
Public Schools District Supervisors
Rogan G. Adanza, Teacher III, SIC – Goma National High School

ATTENTION: Mon Brian H. Rodriguez, Teacher I

1. Attached is a letter from **Richard T. Ortiz**, Director II, Civil Service Commission in Davao del Sur dated April 4, 2018 regarding the **117th Philippine Civil Service Anniversary** in September of last year.
2. In view of this activity, you are hereby required to attend the program on **April 27, 2018 (Friday), 1:00 PM** at **Crisbel Crown Center, Digos City**, during which you will receive your prize for winning third in the Davao del Sur Category of the On-the-Spot Essay Writing Contest.
3. Travel and other incidental expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. For your guidance and compliance.

WINNIE E. BATOON, EdD, CESE

Officer-In-Charge
Office of the Schools Division Superintendent

For and in the absence of the OIC-SDS:

Cecile C. Uy
CECILE C. UY
Education Program Specialist II 4/11/18
Officer-In-Charge

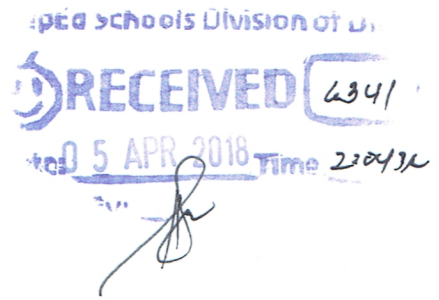
~~DepEd~~ Schools Division of Digos

RELEASED
18-4341
Date: APR 13 2018 Time: 8:40 AM

Encls: As stated
References: Letter from Richard T. Ortiz, Director II, CSC in Davao del Sur
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE

PDO I - YFP: memorandum title
11 Apr 2018

The CSC in Davao del Sur
Currently Serving Both Provinces of Davao del Sur and of Davao Occidental
Digos City



April 4, 2018

WINNIE E. BATOON, Ed.D.
Schools Division Superintendent
Department of Education Digos City Division Office
Roxas Street, Digos City

Dear Dr. Batoon:

It is with great pleasure to inform you that Mr. Mon Brian H. Rodriguez, Teacher 1, Goma National high School, won third in the Davao del Sur Category of the On-the-Spot Essay-Writing Contest held in the occasion of the 117th Philippine Civil Service Anniversary in September last year.

On this regard, may I ask your permission to allow him to attend the program to be held on April 27, 2018, Friday, at 1:00 P.M. in Crisbel Crown Center, Digos City, during which he will receive his prize.

Your favorable response to this request will be earnestly appreciated.

Very truly yours,


RICHARD T. ORTIZ
Director II

CSCDvoSur/RTO/rto/letters2018