



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



April 25, 2018

DIVISION MEMORANDUM
No. 358, s. 2018

New Members of the Schools Division Research Committee (SDRC), Division Ethics Review Committee (DERC), and Division Research Technical Working Group (DRTWG)

To: MELANIE P. ESTACIO, PhD – OIC, Officer of the ASDS
BEVERLY S. DAUGDAUG, EdD - Chief Education Program Supervisor, CID
SOLLIE B. OLIVER - Chief Education Program Supervisor, SGOD
VALERIANO Y. DELOS REYES – Education Program Supervisor for Mathematics
LUZMINDA B. JASMIN - Education Program Supervisor for Science
ANALIZA C. ALMAZAN - Education Program Supervisor for LRMDs
TITO M. ENDRINA, PhD – Education Program Supervisor for English
RONILYN P. NIEVES – Education Program Supervisor, Division GAD Focal Person
ATTY. GLEIN MARK L. BODIONGAN, Legal Officer
NORELIZA A. MISAL - Accountant III
XAVIER S. FUENTES - SEPS, Planning & Research Section
RONALD B. DEDACE - SEPS, Human Resource Development Section
SEPS, School Management Monitoring and Evaluation Section
SEPS, Social Mobilization and Networking Section
BAI TITA M. FAMOSO, CAB Chairperson
ROSARIO B. DIAMANTE - NEU Representative
JONATHAN E. RELLON - PESPA Representative
ROGER A. MANAPOL, EdD – NAPSSHI Representative
Division Federated Supreme Pupil Government Representative
Division Federated Supreme Student Government Representative
School Heads of Elementary and Secondary Schools
All others concerned

1. Pursuant to the implementation of DO. No. 16, s. 2017 – “Research Management Guidelines”, the following are hereby designated as the new members of the Schools Division Research Committee (SDRC):

Chair:	MELANIE P. ESTACIO, PhD, OIC – Office of the ASDS
Co-Chairs:	BEVERLY S. DAUGDAUG, EdD – Chief EPS, CID SOLLIE B. OLIVER – Chief EPS, SGOD
Adviser:	WINNIE E. BATOON, EdD, OIC – Office of the SDS
Members:	VALERIANO Y. DELOS REYES – EPS, Mathematics LUZMINDA B. JASMIN – EPS, Science TITO M. ENDRINA – EPS, English ANALIZA C. ALMAZAN – EPS, LRMDs NORELIZA A. MISAL – Accountant III XAVIER S. FUENTES – SEPS, Planning & Research Section
	<i>By invitation:</i> <i>Focal person of concerned division/learning area/section/program</i>
Secretariat:	RONALD B. DEDACE – SEPS, Human Resource Development Section SEPS, School Management Monitoring and Evaluation Section SEPS, Social Mobilization and Networking Section

2. The Committee shall serve as evaluators of research proposals for BERF funding prior to the submission to the Regional Research Committee (RRC), ensuring that submissions are complete and aligned with the Research Agenda of the Department as stipulated in DO. No. 39, s. 2016 – “Adoption of the Basic Education Research Agenda”.
3. To facilitate the evaluation and approval of research proposals, the following are hereby designated as members of the Division Research Technical Working Group (DRTWG) as alternates of the SDRC members.

Name	Position/Designation	Station
Alfonso, Erika Faye, M.	Special Science Teacher I	Matti NHS
Cadungog, Mishel, C.	Master Teacher I	Digos City NHS
Igcalinos, Emily, V.	Teacher II	Ramon Magsaysay CES
Paller, Eduardo, P.	Master Teacher I	Aplaya ES
Roxas, Sheena Mae, N.	Special Science Teacher I	SHS in Digos City
Sampaga, Thonver, R.	Special Science Teacher I	Kapatagan SHS
Villaluna, Rizza, L.	Master Teacher I	Digos City NHS
Señires, Leilani, T.	Teacher III	SHS in Digos City
Mortalla, Lalaine, D.	Master Teacher I	Digos City NHS
Magno, Bernardino, P.	Teacher I	Digos City NHS
Sasi, Veronica, M.	Teacher I	Pedro V. Basalan ES

4. The Division Research Technical Working Group (DRTWG) shall assist the SDRC in: organizing, coordinating, and documenting meetings; doing initial screening of submitted proposals; recommending proposals for compliance with submission guidelines; coordinating with academic and research institutions, government agencies, and other DepEd offices in the conduct of research; providing technical assistance to researchers on the conduct of their studies through meetings, training, and workshops; conducting periodic monitoring on research initiatives; preparing periodic report on accomplishments related to division research initiatives; and preparing complete staff work in support of the SDRC functions.
5. In adherence to contemporary research ethics, a Division Ethics Review Committee (DERC) is hereby created to ensure the protection of human participants in studies with sensitive topics through the principles of respect for persons, beneficence, and justice. The following are designated/requested as members of the DERC:

Chair: MELANIE P. ESTACIO, PhD, OIC – Office of the ASDS
Co-Chairs: ATTY. GLEIN MARK L. BODIONGAN, Legal Officer
Members: RONILYN P. NIEVES, EPS – Division GAD Focal Person
By invitation:
Focal person of concerned division/learning area/section/program
BAI TITA M. FAMOSO, CAB Chairperson
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Secretariat: XAVIER S. FUENTES – SEPS, Planning & Research Section
RONALD B. DEDACE – SEPS, Human Resource Development Section
SEPS, School Management Monitoring and Evaluation Section
SEPS, Social Mobilization and Networking Section
Division Research Technical Working Group

6. All issuances inconsistent with this memorandum are hereby repealed, rescinded, or modified accordingly.
7. For your information and compliance.



WINNIE E. BATOON, EdD, CESE
Officer in Charge
Office of the Schools Division Superintendent

Encls:
References: Division memo No. 270, s. 2017
Division Memo No. 161, s. 2017
DepEd Order No. 16, s. 2017

To be indicated in the Perpetual Index under the following subjects:
SCHOOLS DIVISION RESEARCH COMMITTEE
DIVISION RESEARCH TECHNICAL WORKING GROUP
DIVISION ETHICS REVIEW COMMITTEE
BASIC EDUCATION RESEARCH FUND
RESEARCH MANAGEMENT GUIDELINES

xsf: new members of the schools division research committee~
25 April 2018

