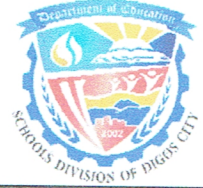




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



May 4, 2018

DIVISION MEMORANDUM
No. 368, s. 2018

First Quarterly Conference of Division SBM Core Group

TO: Division SBM Task Force
SGOD Chief
SBM Coordinator
Task Force Member

Sollie B. Oliver, MATE, LLB
Evangeline A. Hernan
Ida I. Juezan

District SBM In-Charge
Digos Occidental District
Digos Oriental District
Mt. Apo District

Helen A. Casimiro
Patriotiso O. Peñas
Arlene P. Barba

District SBM Coordinators
Digos Occidental District
Digos Oriental District
Mt. Apo District

Julierto C. Trazo
Antonia S. Jumawan
Aldin Barsalote Jr.

Cluster SBM Focal Persons
Digos Occidental District

Jessica G. Lucero
Mary Joy B. Fortun
Tita T. Heramis
Edberto Real

Digos Oriental District

Jacqueline A. Jaum
Merilyn T. Salboro
Mario M. Andales
Eugene C. Sayson

Mt. Apo District

Edsel Nacua
Inda D. Nacua
Elizabeth R. Bueron

SBM Focal Persons for Schools with No Cluster
Digos City National High School
Digos City Senior High School Stand Alone

Datu Roger A. Manapol
Raquel L. Cedeño

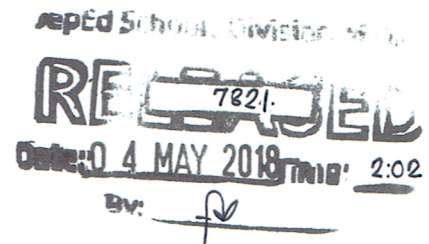
1. You are hereby directed to attend the Half-Day First Quarterly Conference of Division SBM Core Group on Tuesday, May 8, 2018 at DepEd Digos City Conference Room.
2. Important SBM matters like updates of the First Quarterly Meeting of Division SGOD Chiefs and Division School-Based Management (SBM) Coordinators and finalization of plans on the conduct of Division Assembly of SBM Practitioners, among others, are to be discussed hence your attendance is required. The conference shall start at 1:00PM. Everyone is expected to come on time.

3. Attached is the copy of Conference Matrix.
4. For information, guidance and compliance.



WINNIE E. BATOON, EdD, CESE
Officer-in-Charge
Office of the Schools Division Superintendent

References: Regional Memorandum
EAH: Conference of Division SBM Core Group
04 May 2018



CONFERENCE MATRIX

Venue: DepEd Digos City Conference Room

Date : May 8 2018 (1:00PM)

Time	Activity/Topic	Person Responsible
1:00-1:15	Arrival/Registration	Mr. Aldin Barsalote Jr. District SBM Coordinator
1:15-1:30	Prefatory Activities Prayer- Mrs. Mary Joy B. Fortun Cluster Focal Person Welcome Message & Rationale Mrs. Sollie B. Oliver, MATE, LLB SGOD Chief Message- Winnie E. Batoon, EdD, CESE Officer-In-Charge Office of the SDS	Mrs. Antonia Jumawan District SBM Coordinator
1:30-2:30	Updates on the Items Discussed during the First Quarterly Meeting of Division SGOD Chiefs and Division School-Based Management (SBM) Coordinators on April 19, 2018 and Presentation of Division SBM Activities	Mrs. Evangeline A. Hernan EPS, SBM Coordinator
2:30-4:00	Finalization of Plans for the Conduct of Division Assembly of SBM Practitioners	Mrs. Ida I. Juezan PSDS, SBM TF Member
4:00-4:45	Gathering of feedback on SBM Matters	Mrs. Evangeline A. Hernan EPS, SBM Coordinator
4:45-5:00	Closure Distribution of Certificates Closing Prayer- Mrs. Elizabeth R. Bueron Cluster Focal Person	Mrs. Antonia Jumawan District SBM Coordinator