



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 398, s. 2018

May 11, 2018

**URGENT ACTION IN RESOLVING ENROLLMENT ISSUES AND
SUBMISSION OF REPORTS ON ACTION TAKEN**

To: All Public Schools District Supervisors
Private Secondary Senior High School Heads
All Other Concerned Personnel

1. In pursuance to the DepEd Memorandum DM-PFO_2018_0563 from the Office of Hon. Jesus Lorenzo R. Mateo, Undersecretary for Planning Service Field Operations, this Office enjoins all School Division Offices (SDO's) to immediately resolve all pending issues that are affecting both public and private schools specially the Senior High School Voucher Program Beneficiaries (SHS VPBs) such as:

Issues	Details	Recommended Actions based on the CONTEXT OF CONCERNED SCHOOLS		
		For Closed Schools that failed to settle transfer and enrollment issues	For schools that have yet to confirm requests for transfer and / or have other enrollment issues	For schools that cannot facilitate the resolution of the enrollment and transfer issues
1. Pending Enrollment	a. Pending school acknowledgment b. Pending Division Approval	The SDO shall resolve at the division level	The SDO shall follow up and take appropriate steps to ensure that all schools resolve the issue	The concerned schools shall provide a written justification as to why they cannot facilitate such.
2. Pending Transfer Confirmation	a. Disputed transfer b. Joint Transfer			
3. Pending LRN Approval	a. School acknowledgment of approved / disapproved LRN			

2. In view of this, all Private Senior High Schools are directed to submit the list of students with enrollment issues and pending transfer which cannot be resolved within the Division Level on or before May 11, 2018 for submission to DepEd Central Office.
3. Attached is the list of schools identified by DepEd Central Office for the immediate resolution of pending transfer issues and other enrollment issues. Please coordinate with the Division Planning Officer for Technical Assistance.
4. For immediate and wide dissemination.

For and in the absence of:

DR. WINNIE E. BATON, CESE
Officer-In-Charge
Office of the Schools Division Superintendent

FRANCIS JUDE D. ALCOMENDRAS
Officer-In-Charge
Administrative Officer V

Encls: List Enclosures
References:
To be indicated in the Perpetual Index under the following subjects:
Policy, Instruction, Data Collection

Department of Education: Urgent Action in Resolving Enrollment Issues and Submission of Reports on Action Taken

11 May 2018

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DepEd Schools Division Office - Digos
RELEASED
2064
Date: 1 MAY 2018 Time: 2:36



Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
TANGGAPANG PANREHIYON XI
Lungsod ng Dabaw



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Website: <http://www.region11.deped.gov.ph>
SED Email Address: sed.deped11@gmail.com

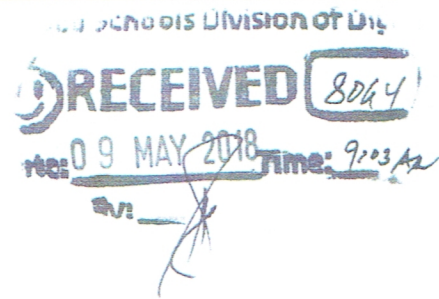
MEMORANDUM

To : Schools Division Superintendents
School Heads of the Public and Private Schools

From : **ATTY. ALBERTO T. ESCOBARTE, CESO III**
Regional Director

Subject : **URGENT ACTION IN RESOLVING ENROLLMENT ISSUES AND
SUBMISSION OF REPORTS ON ACTION TAKEN**

Date : April 30, 2018

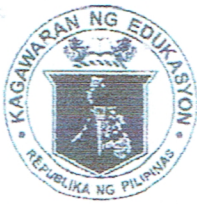


1. In pursuance to the DepED Memorandum DM-PFO_2018_0563 from the Office of Hon. Jesus Lorenzo R. Mateo, Undersecretary for Planning Service Field Operations, this Office enjoins and directs all Schools Division Offices (SDOs) to immediately resolve all pending issues that are affecting both public and private schools and especially the Senior High School Voucher Program Beneficiaries (SHS VPBs) such as :

Issues	Details	Recommended Actions based on the CONTEXT OF CONCERNED SCHOOLS		
		For Closed Schools that failed to settle transfer and enrollment issues	For schools that have yet to confirm requests for transfer and / or have other enrollment issues	For schools that cannot facilitate the resolution of the enrollment and transfer issues
1. Pending Enrollment	a. Pending school acknowledgment b. Pending Division Approval	The SDO shall resolve at the division level	The SDO shall follow up and take appropriate steps to ensure that all schools resolve the issue	The concerned schools shall provide a written justification as to why they cannot facilitate such.
2. Pending Transfer Confirmation	a. Disputed transfer b. Joint Transfer			
3. Pending LRN Approval	a. School acknowledgment of approved / disapproved LRN			

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED

By: [Signature]
Date: 5/3/18 Time: 9:47



Republic of the Philippines
Department of Education

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary

MEMORANDUM
DM-PFO-2018- 0563

DEPARTMENT OF EDUCATION (DOE)
RECEIVED
By: 9 1804-3406
Date: 04.24.18 Time: 4:00

FOR: DepEd ARMM Regional Secretary
Regional Directors
Schools Division Superintendents
All Others Concerned

FROM: 
JESUS L.R. MATEO
Undersecretary

SUBJECT: **URGENT ACTION IN RESOLVING ENROLLMENT ISSUES
& SUBMISSION OF REPORTS ON ACTION TAKEN**

DATE: 24 April 2018

The Department has been receiving reports of schools that are unable to bill for the Senior High School (SHS) vouchers of Voucher Program Beneficiaries (VPBs) due to enrollment issues, specifically in relation to Learner Reference Number (LRN) and Transfer issues. To date, a total of 8,903 learners have pending issues that need to be addressed.

Because of these issues, several schools remain unpaid and are now unwilling to release the credentials of VPBs until they receive payment. The issues to be resolved are shown below:

ISSUE	
1. Pending Enrollment Issue	
a. Pending school acknowledgment	
b. Pending Division approval	
2. Pending Transfer Confirmation	
a. Disputed Transfer	
b. Joint Transfer	
3. Pending LRN Approval - School acknowledgement of Approved/Disapproved LRN	



In this regard, pertinent spreadsheets containing the details of the learners affected by the abovementioned issues shall be electronically communicated to each Schools Division Office (SDO). **All SDOs are directed to immediately resolve all pending issues within their jurisdiction depending on the instances provided:**

- a. **For closed schools that failed to settle transfer and enrollment issues, the SDO shall resolve such at the division level.**
- b. **For schools that have yet to confirm requests for transfer and/or have other enrollment issues, the SDO shall follow up and take the appropriate steps to ensure that all schools resolve the said issues.**
- c. **For schools that cannot facilitate the resolution of the enrollment and transfer issues, the said schools shall provide a written justification as to why they cannot facilitate such.**

SDOs are requested to submit a report on any action taken and provide justification of the failure of schools to address the issues concerning them. **Pending issues that cannot be resolved at the SDO and/or Regional Office (RO) level and require action by the Central Office must be forwarded in a separate report.**

The RO, through the Policy, Planning and Research Division, shall consolidate and submit the said reports and justification to the Education Management Information System Division-Planning Service (EMISD-PS) through ps.emisd@deped.gov.ph on or before 4 May 2018.

Should you have clarifications, please feel free to contact the EMISD-PS at telephone number (02) 635-3986 or (02)638-2251; or through the e-mail address provided above.

For immediate attention and strict compliance.

Region XI	Davao del N-405340	Maryknoll High School of Ascension, Inc.	405340150002	TOHIBIO	REYNEL DAVE	LIERIN	9/11/1999	Grade 12	ESC Grantee	Pending Transfer Confirmation	405572	Cor Jesu College Basic Education Dept.
Region XI	Davao del N-405343	Maryknoll High School of Manik, Inc.	305003140002	DABUCO	CRIS JOHN	BRABAT	4/26/2000	Grade 11	Public G10 Graduates/Promotees	Pending Transfer Confirmation - Disputed Transfer	318311	Bugbungan NHS
Region XI	Davao del N-405361	Maryknoll High School of Sto. Tomas	128676060006	BAKER	CLOEH	HUIT	3/20/2001	Grade 11	Graduates/Promotees	Pending Transfer Confirmation	304254	Sio Tomas NHS
Region XI	Davao del N-405361	Maryknoll High School of Sto. Tomas	304254130092	CARDONA	QUEEN MITCHE	OMBALEN	9/1/2000	Grade 11	Public G10 Graduates/Promotees	Pending Transfer Confirmation - Disputed Transfer	304254	Sio Tomas NHS
Region XI	Davao del N-405361	Maryknoll High School of Sto. Tomas	128761120215	NAMOCO	GLADYMAE	ROYLO	2/7/2002	Grade 11	Public G10 Graduates/Promotees	Pending Transfer Confirmation - Disputed Transfer	304254	Sio Tomas NHS
Region XI	Davao del N-405361	Maryknoll High School of Sto. Tomas	405361150250	SOPOCO	ARMAND MATEO	PAMANG	3/11/2000	Grade 11	ESC Grantee	Pending Transfer Confirmation - Disputed Transfer	405361	Maryknoll High School of Sto. Tomas
Region XI	Davao del N-405361	Maryknoll High School of Sto. Tomas	128765060585	TEOROSIO	RIA REI ZYRA	ABANTO	4/2/2001	Grade 11	Qualified Voucher Applicant Public G10	Pending Transfer Confirmation - Joint Transfer	405364	Temple Christian School
Region XI	Davao del S- 405403	South Philippine Adventist College	130762060106	HUQUERIZA	VEL	-	12/27/2000	Grade 11	Graduates/Promotees	Pending Transfer Confirmation	304568	Sio. Niño NHS
Region XI	Davao Occld 405401	Holy Cross of Malita, Inc.	405401150362	ALCORDO	XYRIL RUBIE	CABALLES	12/30/2001	Grade 11	ESC Grantee Public G10	Pending Transfer Confirmation - Disputed Transfer	405401	Holy Cross of Malita, Inc.
Region XI	Davao Orien 405418	Maryknoll Academy of Cateel	129252050141	RAVELO	LETER PAUL	SALONERI	5/20/2000	Grade 12	Graduates/Promotees	Pending Transfer Confirmation	403805	St. John Paul II College of Davao
Region XI	Davao Orien 405414	St. Mary's College Baganga, Inc.	405414150447	VILLASIN	IRACHELLE ANN	TUGBOC	12/4/2000	Grade 11	ESC Grantee Public G10	Pending Enrollment Issue - Pending school acknowledgment		
Region XI	Digos City 405572	Cor Jesu College Basic Education Dept.	129750060354	PIRETO	RICHEL	LA FUENTE	4/13/2000	Grade 11	Graduates/Promotees	Pending Enrollment Issue - Pending Division approval	304400	Digos City NHS (Davao Del Sur NHS)
Region XI	Digos City 405572	Cor Jesu College Basic Education Dept.	129766060274	RAMAGAS	ESMERALDA	REGACHO	9/11/2000	Grade 11	Qualified Voucher Applicant	Pending Enrollment Issue - Pending Division approval	466506	Polytechnic College of Davao del Sur, Inc.
Region XI	Digos City 405572	Cor Jesu College Basic Education Dept.	405577150573	SELGAS	CARLOS DELNER	AWA	5/21/2000	Grade 11	ESC Grantee	Pending Enrollment Issue - Pending Division approval		
Region XI	Digos City 405788	Dok Alternatibo Research and Development Foundation, Inc.	129771060434	ORQUINA	ELIA MARIE	GABUTENO	3/11/2000	Grade 11	Public G10 Graduates/Promotees	Pending Transfer Confirmation - Disputed Transfer	304400	Digos City NHS (Davao Del Sur NHS)
Region XI	Digos City 405788	Dok Alternatibo Research and Development Foundation, Inc.	129026120445	RELACION	CHRISTIAN	MAIMBAG	3/25/2001	Grade 11	Graduates/Promotees	Pending Transfer Confirmation	403844	Northlink Technological College, Inc.
Region XI	Digos City 405791	Mary Mediatrks of all Graces Academy, Inc.	304275160015	CHAYO	MICHAEL	SARMIENTO	10/1/1993	Grade 11	Public G10 Graduates/Promotees	Pending Transfer Confirmation - Disputed Transfer	304275	Hegonoy National High School
Region XI	Digos City 405576	Southwill Learning Center, Inc.	129766060179	JOROLAN	CINDY	TAPUROC	6/4/2001	Grade 11	Public G10 Graduates/Promotees	Pending Transfer Confirmation	403839	University of Mindanao - Digos College
Region XI	Digos City 405576	Southwill Learning Center, Inc.	129766060186	LAGUNSAV	JESSA MAE	GUEVARRA	9/9/2001	Grade 11	Public G10 Graduates/Promotees	Pending Transfer Confirmation	403839	University of Mindanao - Digos College
Region XI	Digos City 405576	Southwill Learning Center, Inc.	129750050242	LARIEGO	JASHEL JOY	GORGOD	10/7/1999	Grade 11	Public G10 Graduates/Promotees	Pending Transfer Confirmation	466506	Polytechnic College of Davao del Sur, Inc.
Region XI	Digos City 403839	University of Mindanao - Digos College	128812060110	GREGANA	BRYAN	VILLAYER	11/30/1998	Grade 11	Public G10 Graduates/Promotees	Pending Transfer Confirmation	316002	Pudada NHS
Region XI	Digos City 403839	University of Mindanao - Digos College	129050060056	PANTUAN	JANZEL JANE	BADABAN	9/9/2001	Grade 11	Graduates/Promotees	Pending Transfer Confirmation	316002	Pudada NHS
Region XI	Digos City 403839	University of Mindanao - Digos College	129099050139	MANSONG	KENJI	CANADA	2/20/2000	Grade 12	ESC Grantee Public G10	Pending Enrollment Issue - Pending Division approval	405833	Holy Trinity College of General Santos City
Region XI	Island Garde 407253	IGB Samal Function House & Training Center	128733060005	CANDILASA	MOVEY	CARCALLAS	11/27/2000	Grade 11	Graduates/Promotees	Pending Transfer Confirmation	403851	UNIVERSITY OF MINDANAO PEÑARVATA COLLEGE