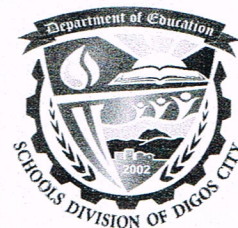




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



Office of the City Schools Division Superintendent

Telefax No.: 0825538396; 0825538376
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MEMORANDUM NO. 225 SERIES OF 20 16

TO : DIVISION OFFICE PERSONNEL

SUBJECT: ESTABLISHMENT AND DESIGNATION OF DEPED-DIVISION ELECTION TASK FORCE FOR THE 2016 NATIONAL AND LOCAL ELECTIONS

DATE: 28 APRIL 2016

1. In consonance to the herein DepEd Memorandum No. 65, Series of 2016 dated April 26, 2016 in relation to DepEd Memorandum No. 65, Series of 2013, this Office hereby establishes the DepEd-Division Election Task Force (ETF) for the 2016 National and Local Elections to be operational effective on May 8, 2016 to May 10, 2016.
2. In view hereof, this Office creates and designates the DepEd-Division ETF, to wit:

STEERING GROUP:

1. Emmanuel Hugo - Chair
2. Beverly Daugdaug - Co-Chair
3. Imelda Cardines - Member

OPERATIONS GROUP:

1. Francis Jude Alcomendras - Chair
2. Ronald Dedace - Member
3. Maria Jadloc - Member

SECRETARIAT:

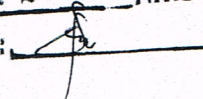
1. Analiza Almazan - Chair
2. Ida Juezan - Member
3. Ferna Alde - Member
4. Aleli Chiong - Member
5. Moises Perral - Member

COMMUNICATION UNIT:

DepEd Schools Division of Digos

RECEIVED 3549

Date: **APR 29 2016** Time: **2:10 PM**

By: 

1. Anamerthyl Regala - Chair
2. Xavier Fuentes - Member
3. Myhrra Faye Bontia - Member

CALL CENTER MONITORING DATABASE UNIT:

1. Stephen Pascual - Chair (ICT Room)
2. Merlyn Obenza - Member (SDS Office)
3. Ethel Calva - Member (Accounting Office)
4. Evangeline Marata - Member (HRMO Office)

EXTERNAL COORDINATION:

1. Cherry Rossette Oliva - ~~Chair~~ (Digos Oriental)
2. Luzminda Jasmin - ~~Member~~ (Digos Oriental)
3. Airon Alejandro - ~~Member~~ (Mt. Apo)
4. Albert Espino - ~~Member~~ (Mt. Apo)
5. Ronilyn Nieves - ~~Member~~ (Digos Occidental)
6. Jason Senarillos - ~~Chair~~ (Digos Occidental)

LOGISTICS AND SUPPORT UNIT:

1. Noreliza Misal - Chair
2. Tabetha Senajon - Member
3. Rosario Diamante - Member
4. Marcelino Ranollo - Member
5. Mary Glor Tabanao - Member

TEACHERS DEFENSE, LEGAL AND TECHNICAL UNIT:

1. Atty. Gerwin Ryan Rabaya - Chair
2. Patriotiso Penas - Member
3. Francis Jude Alcomendras - Member
4. Vicente Laburada - Member

MEDICAL UNIT:

1. Daissy Jane Sanoy - Chair
2. Reyzen Monserate - Member
3. Sara Gretchen Adeva - Member
4. Jake Llyod Vencio - Member
5. Danilo Ebol Jr. - Member

3. As such, the Division ETF shall render overtime services with pay and perform the following duties:
 - a. Ensure that teachers shall be provided with adequate information, technical and legal assistance in the course of the performance of their duties as members of the Board of Election Inspectors (BEIs) as well as supervisors, principals, and other employees of DepEd who will also serve during the aforesaid elections;

- b. Serve as DepEd's institutional link to volunteer organizations, individuals as well as partner agencies involved in the elections; and
 - c. Perform other related duties from time to time.
4. Expenses for the establishment and operation of DepEd-Division ETF shall be charged to the Maintenance and Other Operating Expenses (MOOE) subject to existing accounting and auditing rules and regulations.
5. For compliance.


DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent 

Encls:

As stated



Republic of the Philippines
Department of Education

26 APR 2016

DepEd MEMORANDUM
No. **65**, s. 2016

**ESTABLISHMENT OF THE 2016 DEPARTMENT OF EDUCATION TASK FORCE
OPERATION CENTER IN THE CENTRAL, REGIONAL AND SCHOOLS
DIVISION OFFICES IN CONNECTION WITH THE MAY 9, 2016
NATIONAL AND LOCAL ELECTIONS**

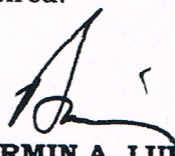
To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All Others Concerned

1. Pursuant to Article IX-C Section 2 (4) 1987 Philippine Constitution, the Commission on Elections (COMELEC) has the power to deputize law enforcement agencies and instrumentalities of the government for the exclusive purpose of ensuring free, orderly, honest, peaceful and credible elections.
2. The Department of Education (DepEd) is one of the national agencies deputized by COMELEC to ensure free, orderly, honest, peaceful and credible elections through the appointment of public school teachers to serve as chairmen and members of the Board of Election Inspectors (BEIs) for National and Local Elections.
3. By virtue of the abovementioned authority granted by COMELEC to DepEd to ensure compliance with and enforcement of all orders and instructions relative to the election duties of the latter's personnel to ensure free, orderly, honest, peaceful and credible elections, the 2016 DepEd Election Task Force (ETF) Operation Center will be established in the *Bulwagan ng Karunungan*, DepEd Central Office (CO), Meralco Avenue, Pasig City starting 1:00 P.M. of May 8, 2016 and ends at 6:00 P.M. of May 10, 2016.
4. Likewise all regional offices (ROs) and schools division offices (SDOs) of the Department are hereby authorized to create their respective ETF Operation Centers on the same dates and schedule mentioned above.
5. The DepEd ETF will ensure that teachers shall be provided with adequate information, technical and legal assistance in the course of the performance of their duties as members of the Board of Election Inspectors (BEIs), as well as school principals, supervisors, schools division superintendents and other employees of DepEd who will serve during the May 9, 2016 Automated National and Local Elections.
6. The DepEd ETF Operation Center shall also serve as DepEd's institutional link to volunteer organizations, individuals, as well as partner agencies involved in the 2016 Automated National and Local Elections.
7. All DepEd officials and personnel, being in the civil service, are reminded not to intervene directly or indirectly, in any election campaign or engage in any partisan political activity, except to vote.

8. Please be reminded that the Commission on Audit (COA) does not allow the grant of honoraria to the officials and personnel who will render their services in their respective ETFs. Payments of overtime pay to qualified personnel in the ROs and SDOs who will compose the DepEd ETF are hereby authorized, subject to availability of funds and existing auditing rules and regulations.

9. DepEd officials and personnel in the CO who shall render invaluable services to the ETF Operation Center shall be entitled to leave credits in accordance with DepEd Order No. 53, s. 2003 entitled *Updated Guidelines on the Grant of Vacation Service Credits to Teachers*.

10. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUJASTRO FSC
Secretary

References:

DepEd Memorandum No. 65, s. 2013
DepEd Order (No. 53, s. 2003)

To be indicated in the Perpetual Index
under the following subjects:

CENTER
COMMITTEES
ELECTION
EMPLOYEES
OFFICIALS
SERVICE
STRAND: Legal and Legislative Affairs
TEACHERS