



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 271, s. 2018

March 22, 2018

**SUBMISSION ON THE LIST OF LEARNERS THIS SCHOOL YEAR SY 2017-2018
FOR INCLUSION TO THE LEARNER INFORMATION SYSTEM (LIS) AND
ISSUANCE OF LEARNER REFERENCE NUMBER**

To: Education Program Supervisor/Coordinator In-Charge of Kindergarten
All Private Elementary School Heads

1. Attached is Regional Unnumbered Memorandum Dated March 22, 2018 re: "SUBMISSION ON THE LIST OF LEARNERS THIS SCHOOL YEAR SY 2017-2018 FOR INCLUSION TO THE LEARNER INFORMATION SYSTEM (LIS) AND ISSUANCE OF LEARNER REFERENCE NUMBER" which is self explanatory.
2. In view of this, all Private Elementary School Heads are directed to facilitate the submission of report on or before March 23, 2018.
3. This is an urgent matter.


DR. WINNIE E. BATON, CESE
Officer in Charge
Office of the Schools Division Superintendent

DepEd Schools Division Office

RELEASED 18-5227

DATE: MAR 22 2018 TIME: 4:59 PM

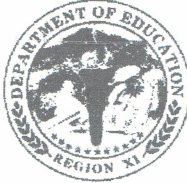
BY: 

Encls: List Enclosures

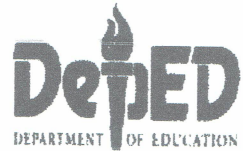
References:

To be indicated in the Perpetual Index under the following subjects:
Policy, Instruction, Submission

DEPARTMENT OF EDUCATION: Memorandum Title
22 March 2018



Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
REHIYON XI
Lungsod ng Dabaw
Tanggapang Panrehiyon



Address: F. Torres Street, Davao City (8000)

website address: [http:// www.region11.deped.gov.ph](http://www.region11.deped.gov.ph)

QUALITY ASSURANCE DIVISION, email address: qad@roxi@yahoo.com Telephone # 224-0751

Memorandum

To : Schools Division Superintendents

From : 
ATTY. ALBERTO T. ESCOBARTE, CESO III
Director IV/m

Subject: **Submission of the List of Learners this School Year (SY) 2017-2018 for Inclusion to the Learner Information System (LIS) and Issuance of Learner Reference Number (LRN)**

Date : March 22, 2018

Attached is a **Memorandum DM-CI-2018 00072** signed by Dr. Lorna Dig Dino, Undersecretary for Curriculum and Instruction, informing the field on the submission of the list of learners this School Year (SY) 2017-2018 for inclusion to the Learner Information System (LIS) and Issuance of Learner Reference Number (LRN) following the template provided.

Please be guided accordingly.

Inclosure: As stated.

ROQ3/mjd

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION

RELEASED

By: 11-2018-03-1208

Date: 3/23/18 Time: 1:55 PM



Department of Education
 DepEd Complex, Meralco Avenue, Pasig City, Philippines
 Direct Line: (632) 633-7202/687-4146 Fax (632) 631-5057
 Email: lorna.dino@deped.gov.ph website : www.deped.gov.ph



347142

Undersecretary for Curriculum and Instruction

DEPED DIVISION
QUALITY ASSURANCE DIVISIONMEMORANDUM
DM-CI-2018 00032

RECEIVED

By: JMD
Date: 3/22/18DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION

RECEIVED

TO

: DepEd Secretary, ARMM
 All Regional Directors
 Regions NCR, CAR, I, II, III, IV-CALABARZON,
 IV-MIMAROPA, V, VI, VII, VIII, IX, X,
 XI, XII, CARAGA

Date: 17/2018 Time: 10:21

Schools Division Superintendents

Education Program Supervisors/Coordinators in-charge of Kindergarten

FROM

Lorna A. Dino
 LORNA DIG DINO

Undersecretary for Curriculum and Instruction

SUBJECT

: SUBMISSION OF THE LIST OF LEARNERS THIS SCHOOL YEAR
 (SY) 2017-2018 FOR INCLUSION TO THE LEARNER
 INFORMATION SYSTEM (LIS) AND ISSUANCE OF LEARNER
 REFERENCE NUMBER (LRN)

DATE

: 13 March 2018

Please be informed that the deadline for submission of appeal/request for inclusion of learners this SY 2017-2018 to the LIS and issuance of LRN is on March 23, 2018. This is with regard to the continuing concern from the field offices specifically from the accredited private schools and other DepEd-recognized learning centers, church-based institutions whose Kindergarten learners are adversely affected by the Department of Education's change in the cut-off age for Kindergarten per DepEd Order No. 47, s. 2016.

In this connection, concerned private school administrators are advised to email their request to bid.ild@deped.gov.ph; roger.masapol@deped.gov.ph; finafrias@yahoo.com; and joytug@yahoo.com.ph and provide the data for the learners following the template below for review and possible inclusion in the LIS and issuance of LRN:

Name of Student	Age	Birthday	Date of School First Attendance	Name of School	Address of the School	School ID Permit No.

In addition, a PDF copy of the listed learner's birth certificate and result of the BCD assessment be attached to the request.

For widest and immediate dissemination. Thank you.