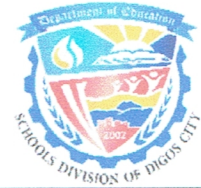




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 690, s. 2018

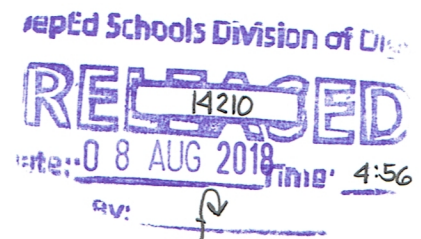
August 8, 2018

**CONDUCT OF SPECIAL CAREER SERVICE EXAMINATION
PAPER AND PENCIL TEST (CSE-PPT)**

To: **DIVISION AND SCHOOL NON-TEACHING PERSONNEL**

1. Pursuant to the Memorandum dated August 7, 2018 of Atty. Alberto T. Escobarte, CESO III, Regional Director of the Department of Education Region XI Office, Davao City on the CSC advisory on the conduct of special CSE-PPT for agencies, you are hereby encouraged to apply for the said Career Service Examination if you have not obtain such eligibility.
2. Interested personnel shall inform in writing the Office of the Schools Division Superintendent and comply with the requirements provided by the Civil Service Commission as it shall be needed in transmitting your documents to the Civil Service Commission Davao del Sur Field Office for inclusion in the list of takers.
3. For immediate dissemination and strict compliance.

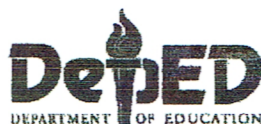

WINNIE E. BATON, Ed. D.
Officer in Charge
Office of the Schools Division Superintendent



Encls: as stated
References: Memorandum dated August 7, 2018
To be indicated in the Perpetual Index under the following subjects:
SUBJECT: CONDUCT OF SPECIAL CSE-PPT

admin5: Conduct of Special Career Service Examination-Paper and Pencil Test.
8 August 2018

RECORDS FILE



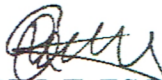
Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
Rehiyon XI
Lungsod ng Davao
Tanggapang Panrehiyon



Address: F. Torres Street, Davao City (8000)
Telefax No. (082) 225-0816

MEMORANDUM

TO : Schools Division Superintendents/ OIC-SDS
Regional Office Division Chiefs/Section Heads

FROM :  **ATTY. ALBERTO T. ESCOBARTE, CESO III**
Regional Director

SUBJECT : CSC Advisory on the Conduct of Special CSE-PPT for Agencies on
October 14, 2018

DATE : August 7, 2018

This has reference to the Civil Service Commission Regional Office XI Advisory on the Conduct of Special CSE-PPT for Agencies on October 14, 2018.

Anent to this, you are hereby directed to inform interested applicant/s in your respective divisions/sections and comply with the attached requirements.

For immediate dissemination and compliance.

Incl: as stated

ROA5/PS/jtg

DEPARTMENT OF EDUCATION
REGIONAL OFFICE XI
RECEIVED
JUL 18 2018
1803-4568
8/6/18
B:57 A)



DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION

RECEIVED

8-1-18 11:08 - 1804
4:28

Advisory on the Conduct of Special CSE-PPT for Agencies on
October 14, 2018

Department of Education ROXI
ADMINISTRATIVE SERVICES DIVISION

RECEIVED

8-6-18

Date: 8-6-18 2:2

Signature

A number of government agencies have requested a special conduct of the CSE-PPT in the light of CSC-
COA-DBM Joint Circular No. 01 s. 2017.

In view of this, the Commission through its Examination Recruitment and Placement Office, has approved
the conduct of a special CSE-PPT for requesting agencies on October 14, 2018.

Acceptance and Processing

Acceptance of applications shall be based on official, written request by government agencies.
Requesting agencies shall submit an official List of Examinees (by level of examination – Professional
or Sub-Professional) to be used in accepting and processing applications, using the attached template.
Strictly, individuals not included in the agency-submitted list of examinees shall not be accepted.

Interested applicants shall be given a two-week application period, from August 13 to 24, 2018 to file their
application at this Regional Office with address at Ecoland Drive, Matina, Davao City and may be reached
through telephone numbers (082) 299-1724/25/27. The following field offices may also accept
applications at:

1. CSCFO-Davao City – (082) 221-5551
Palma Gil Elementary School Compound, Quirino Avenue, Davao City
2. CSCFO-Davao del Sur – (082) 553-4671
DPWH Compound, Lapu-Lapu St., Digos City
3. CSCFO-Davao del Norte - (084) 216-3674
Government Center, Mankilam, Tagum City
4. CSCFO-Compostela Valley Province - (0935) 2414461
Nabunturan, Compostela Valley Province
5. CSCFO-Davao Oriental - (087) 388-4681
Dahican, Davao Oriental

Moreover, in the light of the August 12, 2018 CSE-PPT, applicants shall be required to accomplish and
submit the attached Declaration Form on non-taking of the same level of the CSE-PPT within three
months prior to the scheduled examination. The accomplished Declaration Form shall be attached to and
form part of the Application Form.

Bawat Kawani, Lingkod Bayani

DECLARATION

I declare that I did not take the same level of Career Service Examination being applied for either through the Pen and Paper Test (PPT) mode or Computerized Examination (COMEX) mode within the last three (3) months.

Further, I declare that the above statement is true. I, therefore, agree that any misrepresentation made in this statement may cause the disapproval of my application, forfeiture of my payment, invalidation of my examination result, or revocation of eligibility granted, without prejudice to the filing of administrative and/or criminal case/s against me.

Signature over Printed Full Name

Date : _____



Right Thumbmark

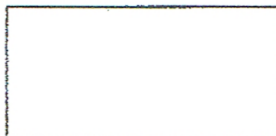
DECLARATION

I declare that I did not take the same level of Career Service Examination being applied for either through the Pen and Paper Test (PPT) mode or Computerized Examination (COMEX) mode within the last three (3) months.

Further, I declare that the above statement is true. I, therefore, agree that any misrepresentation made in this statement may cause the disapproval of my application, forfeiture of my payment, invalidation of my examination result, or revocation of eligibility granted, without prejudice to the filing of administrative and/or criminal case/s against me.

Signature over Printed Full Name

Date : _____



Right Thumbmark