



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



August 29, 2018

**DIVISION MEMORANDUM**  
 No. 779, s. 2018

**BENCHMARKING IN OTHER DIVISIONS**

To: Assistant Schools Division Superintendent  
 CID and SGOD Chiefs  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Division Office Unit/Section Heads  
 Elementary and Secondary School Heads  
 DICNHS Department Heads

1. In relevance to the implementation of the Division Education Development Plan (DEDP), Digos City Division shall hold a Benchmarking Activity in Comval Division, Davao del Norte Division, Tagum City Division and Davao del Sur Division on September 4-6, 2018.
2. The conduct of such activity is aimed at providing the Leadership Team of this Division the opportunity to be exposed to other Divisions' best practices as to the implementation of different DedEd projects/programs/activities for learning and assimilation purposes, which are expected to be instrumental in polishing directions towards improvement.
3. The participants of the said Benchmarking Activity are enumerated in the attached list.
4. Further, for smooth flow of the aforementioned activity, strict observance of the following is enjoined:
  - a) Following the prescribed "Itinerary of Travel" as attached hereto;
  - b) Staying at the Billeting School "Mag-ugpo Pilot Imelda Elementary School (MPIES)", except those permitted to stay outside due to health/personal reasons;
  - c) Wearing of denim pants in any color except white/presentable attire and big IDs;
  - d) Wearing of Red T-Shirt for Day 1, Lavander T-Shrt for Day 2, and Green T-Shirt for Day 3; and
  - e) Reporting to the Assembly Area (Division Office) on specified time

**NOTES:** - It is emphasized that the Departure Time on September 4, 2018 is 4:00 A.M sharp, Philippine Standard Time (PST)-based.  
 - Complete set of bedding shall be provided by the billeting school.

5. As to transportation, the DICNHS bus shall be used by the DICNHS and Division Office concerned personnel, while school heads shall organize themselves through the leadership of their respective District Supervisors for the hiring of a van.
6. To express our gratitude to involved Divisions and Schools, assignment on giving of token is stipulated below.

| In-Charge                 | Division/School to Cater                                   | Token to Give                                                                                |
|---------------------------|------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| Digos Oriental District   | Nuevo Iloco ES and Manat National HS                       | Roda's Durian Delicacies (but for DavSur & its schools, any delicacies from other divisions) |
| Digos Occidental District | Tagum National Trade School, Kapalong National High School |                                                                                              |
| Digos South District      | Maniki CES, Tuban ES                                       |                                                                                              |
| Mt. Apo District          | Bala ES, Sta Cruz CES                                      |                                                                                              |
| Division Office Personnel | All 4 Division Offices                                     |                                                                                              |

7. The Benchmarking Tool shall be provided on the start of the Activity on September 4, 2018 through the SGOD Personnel.
8. Meals shall be borne by every participant.
9. Meals, travel and other incidental expenses shall be charged against local funds or school/division MOOE subject to the usual accounting and auditing rules and regulations.
10. For guidance and compliance.

  
**WINNIE E. BATON, EdD**  
Officer in Charge  
Office of the Schools Division Superintendent

DepEd Schools Division Office  
**RELEASED**  
16255  
Date: 30 AUG 2018 Time: 4:20  
By: 

Encls: List of Participants and Itinerary of Travel

References: DEDP

To be indicated in the Perpetual Index under the following subjects:

SUBJECT GOVERNANCE BENCHMARKING

BSD: Benchmarking in Other Divisions

August 29, 2018



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**BENCHMARKING IN OTHER DIVISIONS**

September 4-6, 2018

**ITINERARY OF TRAVEL**

| DATE              | TIME                                | ACTIVITY                                                                    | DIVISION           | SCHOOL                                                                | AREAS OF CONCERN                                                         |
|-------------------|-------------------------------------|-----------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------|--------------------------------------------------------------------------|
| September 4, 2018 | 4:00 a.m.                           | Jump Off Time (Assembly Area: Division Office)                              |                    |                                                                       |                                                                          |
|                   | 4:00 – 6:00                         | Travelling to Tagum City                                                    |                    |                                                                       |                                                                          |
|                   | 6:00 – 6:45                         | Breakfast at Tagum City                                                     |                    |                                                                       |                                                                          |
|                   | 6:45 – 8:00                         | Travelling to Compostella Valley Division Office                            |                    |                                                                       |                                                                          |
|                   | 8:00 – 8:30                         | Courtesy Call - Compostella Valley Division Office                          |                    |                                                                       |                                                                          |
|                   | 8:30 – 10:45<br>(with travel time)  | School Visit                                                                | Compostella Valley | Nuevo Iloco Elementary School                                         | a. School-Based Feeding Program                                          |
|                   | 10:45 – 1:30<br>(with travel time)  |                                                                             |                    | Manat National High School                                            | a. Brigada Eskwela                                                       |
|                   | 12:00                               | Lunch Break                                                                 |                    |                                                                       |                                                                          |
|                   | 1:30 – 2:00                         | Travelling to Tagum City Division Office                                    |                    |                                                                       |                                                                          |
|                   | 2:00 – 2:30                         | Courtesy Call - Tagum City Division Office                                  |                    |                                                                       |                                                                          |
|                   | 2:30 – 4:30                         | School Visit                                                                | Tagum City         | Tagum National Trade School                                           | a. Senior High School<br>b. Partnerships                                 |
|                   | Overnight                           | Billeting School: Mag-ugpo Pilot Imelda ES, Tagum City Division             |                    |                                                                       |                                                                          |
|                   |                                     |                                                                             |                    |                                                                       |                                                                          |
| September 5, 2018 | 5:30 – 6:30                         | Preparation Time                                                            |                    |                                                                       |                                                                          |
|                   | 6:30 – 7:30                         | Breakfast                                                                   |                    |                                                                       |                                                                          |
|                   | 7:30 – 8:00                         | Travelling to Davao del Norte Division Office                               |                    |                                                                       |                                                                          |
|                   | 8:00 – 8:30                         | Courtesy Call – Davao del Norte Division Office                             |                    |                                                                       |                                                                          |
|                   | 8:30 – 3:30<br>(with travel time)   | School Visit                                                                | Davao del Norte    | Maniki Central Elementary School<br><br>Kapalong National High School | a. Duaw Tulunghaan<br>b. Reading Program<br>c. SBM<br>d. SPED<br>e. SBFP |
|                   | 3:30 – 6:30                         | Travelling to Digos City                                                    |                    |                                                                       |                                                                          |
|                   |                                     |                                                                             |                    |                                                                       |                                                                          |
| September 6, 2018 | 7:30 – 7:45                         | Travelling from Digos City Division Office to Davao del Sur Division Office |                    |                                                                       |                                                                          |
|                   | 8:00 – 8:30                         | Courtesy Call – Davao del Sur Division Office                               |                    |                                                                       |                                                                          |
|                   | 8:30 – 9:00                         | Travelling to Sta. Cruz                                                     |                    |                                                                       |                                                                          |
|                   | 9:00 – 10:00                        | School Visit                                                                | Davao del Sur      | Tuban Elementary School School                                        | a. SBFP                                                                  |
|                   | 10:00 – 12:00<br>(with travel time) |                                                                             |                    | Sta. Cruz Central Elementary School                                   | a. Brigada Eskwela<br>b. Project WATCH                                   |
|                   | 12:00 – 1:00                        | Lunch Break                                                                 |                    |                                                                       |                                                                          |
|                   | 1:00 – 2:30                         | Travelling to Bala Elementary School                                        |                    |                                                                       |                                                                          |
|                   | 2:30 – 4:00                         | School Visit                                                                | Davao del Sur      | Bala Elementary School                                                | a. Gulayan sa Paaralan                                                   |
|                   | 4:00 – 5:30                         | Travelling to Digos City                                                    |                    |                                                                       |                                                                          |

**PARTICIPANTS FOR THE BENCHMARKING ACTIVITY**  
**September 4-6, 2018**

| <b>ELEMENTARY SCHOOL HEADS</b> |                              |
|--------------------------------|------------------------------|
| 1                              | MARIO M. ANDALES             |
| 2                              | LIBERTY SOSAS                |
| 3                              | JOY R. BAULETE               |
| 4                              | ROBERTO P. JALALON           |
| 5                              | ANTONIA S. JUMAWAN           |
| 6                              | JACQUELINE A. JAUM           |
| 7                              | ZANDRIA SY                   |
| 8                              | ELECEL B. ADAM               |
| 9                              | MERILYN T. SALBORO           |
| 10                             | JOEL A. CARTAGENA            |
| 11                             | CELEDONIA ALABADO            |
| 12                             | JESSICA G. LUCERO            |
| 13                             | ALLEN JOSEPH R. MALAHAY      |
| 14                             | WILSON D. CATINGUB SR.       |
| 15                             | MARY JOY B. FORTUN           |
| 16                             | ELEGIO L. PLANAS             |
| 17                             | JULIETO C. TRAZO             |
| 18                             | JONATHAN C. ALMACIN          |
| 19                             | TITA T. HERAMIZ              |
| 20                             | ROWELEM V. ROSIMA            |
| 21                             | INDA D. NACUA                |
| 22                             | ALDIN J. BARSALOTE, JR.      |
| 23                             | CESAR M. GEVERA, JR.         |
| 24                             | JUVY B. SALISE               |
| 25                             | DANN BECAMON                 |
| 26                             | EDSEL F. NACUA               |
| 27                             | RAQUEL S. RAMOS              |
| 28                             | NELSON E. LUCERO             |
| 29                             | CHERRIE ANNE B. BOHOL        |
| 30                             | RENATO D. CALIPAYAN          |
| 31                             | PETER PAUL V. DEIPARINE      |
| 32                             | REBECCA LORELIE P. DEIPARINE |
| 33                             | MYLENE G. SAMONTE            |
| 34                             | FELZEV LLOYD C. SAYSON       |
| 35                             | JONATHAN E. RELLON           |
| 36                             | ANGELITO M. VILLAGONZALO     |
| <b>SECONDARY SCHOOL HEADS</b>  |                              |
| 37                             | REXIE I. PANCHO              |
| 38                             | EFREN DURANO                 |
| 39                             | EUGENE C. SAYSON             |
| 40                             | ROGAN G. ADANZA              |
| 41                             | EDBERTO A. REAL              |
| 42                             | ALLAN B. TIZON               |
| 43                             | FELIPE DEGAMO, JR.           |
| 44                             | ROGER A. MANAPOL             |
| 45                             | AIMEE AMOR C. PORTO- SHS     |
| 46                             | RAQUEL L. CEDEÑO-SHS         |
| 47                             | ELIZABETH BUERON- SHS        |

**DICNHS DEPARTMENT HEADS**

|    |                      |
|----|----------------------|
| 48 | MARIA BASILIA FLORES |
| 49 | JANELY PANTINOPE     |
| 50 | IGNACIA TRONDILLO    |
| 51 | ROLDAN ENTERO        |
| 52 | ROSARIO APEROCHO     |
| 53 | RENEDINA LABURADA    |
| 54 | ALEX RENDON          |
| 55 | GEMMA SALANGA        |

**DIVISION OFFICE PERSONNEL**

|    |                             |
|----|-----------------------------|
| 56 | WINNIE E. BATOON            |
| 57 | MELANIE P. ESTACIO          |
| 58 | GLEIN MARK L. BODIONGAN     |
| 59 | NORELIZA A. MISAL           |
| 60 | STEPHEN R. PASCUAL          |
| 61 | FRANCIS JUDE D. ALCOMENDRAS |
| 62 | NEPTUNE L. TAMBILAWAN       |
| 63 | MARCELINO E. RANOLLO        |
| 64 | ALELI M. CHIONG             |
| 65 | MYHRRA FAYE L. BONTIA       |
| 66 | ROSARIO B. DIAMANTE         |
| 67 | BEVERLY S. DAUGDAUG         |
| 68 | TITO M. ENDRINA             |
| 69 | VALERIANO Y. DELOS REYES    |
| 70 | MARYGLOR D. TABANAO         |
| 71 | VICENTE C. LABURADA         |
| 72 | LUZMINDA B. JASMIN          |
| 73 | ANALIZA C. ALMAZAN          |
| 74 | IMELDA T. CARDINES          |
| 75 | JOAN M. NIONES              |
| 76 | RONILYN P. NIEVES           |
| 77 | ZENAIDA G. GUYA             |
| 78 | ELY G. CATALUNA             |
| 79 | PATRIOTISO O. PENAS         |
| 80 | ROSALINDA C. ADLAON         |
| 81 | IDA I. JUEZAN               |
| 82 | NEIL D BONGCAYAO            |
| 83 | ARLENE P. BARBA             |
| 84 | FERNA RENIRA T. ALDE        |
| 85 | CHERRY ROSSETTE E. OLIVA    |
| 86 | SOLLIE B. OLIVER            |
| 87 | EVANGELINE A. HERNAN        |
| 88 | HELEN N. FRANCONAS          |
| 89 | AIRON M. ALEJANDRO          |
| 90 | PETER JASON C. SENARILLOS   |
| 91 | CECILE C. UY                |
| 92 | REYZEN O. MONSERATE         |
| 93 | JASMINE A. ASARAK           |
| 94 | ERLITO T. DAMO              |
| 95 | JULIE ANN N. POSADAS        |