



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



September 7, 2018

DIVISION MEMORANDUM
No. 829, s. 2018

POST BENCHMARKING CONFERENCE

To: CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Division Office Unit Heads
Elementary and Secondary School Heads

1. In reference to the conduct of the Benchmarking Activity done in other Divisions on September 4-6, 2018, a Post Benchmarking Conference shall be done on September 13, 2018 at the Ramon Magsaysay Central Elementary School Library.
2. The objectives of the said conference are as follows:
 - a. To share observations on best practices done by other Divisions in areas such as School Feeding Program, Brigada Eskwela, Senior High School, Partnerships, Duaw Tulunghaan, Reading Program, SBM, SPED, Project Watch, and Gulayan sa Paaralan;
 - b. To identify best practices that are applicable in the context of Digos City Division; and
 - c. To prepare an Action Plan which conceptualizes the improvement of the implementation of the different DepEd PAPs in consideration to Benchmarking Results and other possible initiatives.
3. Each participant is required to bring his/her filled-up Benchmarking Tool.
4. The Matrix of Activity for the said Post Benchmarking Conference is hereto attached.
5. This is a BYOB activity, thus all are expected to bring their BAON for AM & PM snacks and lunch.
6. Travel expenses of participants shall be charged to School/Division MOOE subject to the usual accounting and auditing rules and regulations.
7. For compliance.


WINNIE E. BATON, EdD
Officer in Charge
Office of the Schools Division Superintendent

Encls: as stated
References: DEDP
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE POST BENCHMARKING CONFERENCE
BSD: Post Benchmarking Activity
9 September 2018

Schools Division Office of Digos City

RELEASED
17214
11 SEP 2018
Time: 5:14

Post Benchmarking Conference
Ramon Magsaysay Central Elementary School
September 13, 2018

MATRIX OF ACTIVITIES

Time	Activity	Program Involved	Facilitator/ In-Charge
7:30 – 7:59	Registration		CECILE UY
8:00 – 8:15	Preliminaries a. Invocation b. Pambansang Awit Digos City Hymn c. Roll Call		JESSICA LUCERO JOY BAULETE SOLLIE OLIVER
8:15 – 8:45	SDS Time		
8:45 – 10:30	- Group Activity: a. Sharing of Best Practices Observed b. Identification of Best Practices applicable in the context of Digos City Division c. Sharing of plans how one's learning from the Benchmarking Activity be translated into actions as to improvement of certain DepEd PAPs implementation d. Reporting	School Feeding Program Bigada Eskwela Senior High School Partnerships Duaw Tulunghaan Reading Program SBM SPED Project Watch Gulayan sa Paaralan	BEVERLY S. DAUGDAUG, EdD EVANGELINE A. HERNAN with PSDS, EPS and other Program Holder assigned in each program during the Benchmarking Activity
10:30 – 12:00	- Action Planning a. PSDS/EPS Level and Other Program Holder b. School Head Level		
1:00 – 4:30	- Presentation/Critiquing of Action Plan - Submission of Action Plan		Reactors: SOLLIE B. OLIVER BEVERLY S. DAUGDAUG IDA I. JUEZAN EVANGELINE A. HERNAN LUZMINDA B. JASMIN CONCERNED PSDS IN-CHARGE
4:30 – 5:00	- Closing Prayer - Distribution of Cert. of Appearance		JULIETO TRAZO CECILE UY

EMCEE: REYZEN O. MONSERATE
PDO II



POST BENCHMARKING CONFERENCE
September 13, 2018

GROUP ACTIVITY: Using your accomplished Benchmarking Tool, discuss the following among yourselves for the program assigned to your group and come up with a unified output. Aside from it, each group has to add discussing 2 other programs of its choice. Choose somebody to report your 1st assigned program to the big group.

Program	Steps/Processes Observed (in the implementation of the program)	Steps/Processes Applicable in the Context of Your School	Major Steps/Strategies to Implement the Program in Your School

Prepared: _____



SCHOOL ACTION PLAN
(3 Programs to Improve as an Output of the Benchmarking Activity)

Program #1: _____

Focal Person: _____

Desired Outcome	Major Tasks/Strategies	Partner (internal/external stakeholder)	Assistance Needed from Partner	Time Frame	Budget	
					Cost	Source

Prepared by: _____
School Head

Reviewed by: _____
PSDS In-Charge



DIVISION ACTION PLAN
(Program Improvement as an Output of Benchmarking Activity)

Program : _____ **Focal Person:** _____

Desired Outcome	Major Tasks/Strategies	Partner (internal/external stakeholder)	Assistance Needed from Partner	Time Frame	Budget	
					Cost	Source

Prepared by: _____ Program Holder

Reviewed by: _____ Division Chief