



Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



Tel. (082) 553-8375 |
553-8376 | 553-8396
Fax. (082) 553-8376

March 17, 2018

DIVISION MEMORANDUM

No. 253, series of 2018

**ATTENDANCE TO THE REGION AND DIVISION DRRM COORDINATORS MEETING AND
VALIDATION OF SCHOOLS AFFECTED BY 6.4 MAGNITUDE EARTHQUAKE**

TO: Chief Education Supervisor – SGOD

Attention: **REYZEN O. MONSERATE, RN, MAN**
Project Development Officer II/Division DRRM Coordinator

1. In reference to unnumbered Regional Memorandum entitled "Region and Division DRRM Coordinators Meeting and Validation of Schools Affected by 6.4 Magnitude Earthquake" dated September 13, 2018, the Division DRRM Coordinator is hereby directed to attend the said activity on September 25-26, 2018 at Pearl Room, RELC-NEAP, Quirino Avenue, Davao City and Davao Oriental Division.

2. In preparation for the meeting, the following must be prepared:

- a. Updates 2018 Division DRRM Accomplishment Report
- b. Status of Utilization of DRRMS Downloaded Funds

3. Accommodation which includes board and lodging will be charged against Region DRRM Downloaded Funds while transportation and other allowable expenses will be charged to local funds subject to the existing accounting and auditing rules and regulations.

4. For your information and compliance.


WINNIE E. BATON, EdD
Officer-In-Charge

Office of the Schools Division Superintendent

DepEd Schools Division Office

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Date: **SEP 17 2018** Time: **11:57**

Encls:

References: As stated

To be indicated in the Perpetual Index under the following subjects:

GOVERNANCE DRRM MEETING

ROM: Attendance to the Region and Division DRRM Coordinators Meeting and Validation of Schools Affected by 6.4 Magnitude Earthquake
17 September 2018

Records



Republika ng Pilipinas
**KAGAWARAN NG EDUKASYON
TANGGAPANG PANREHIYON XI**
Lungsod ng Dabaw



Telephone No.: (082) 291-1665

Fax No.: (082) 221-6147

Website: www.depedroxiph

MEMORANDUM

TO : Schools Division Superintendents
ATTENTION: Division DRRM Coordinator

SUBJECT : Region and Division DRRM Coordinators Meeting and
Validation of Schools Affected by 6.4 Magnitude Earthquake

DATE : September 13, 2018

1. Herewith is the Unnumbered Memorandum dated August 31, 2018 from Usec. Alain Del B. Pascua, Undersecretary, Department of Education, entitled "Synchronized Regional DRRM Field Visit" on September 24-26, 2018.
2. Anent this, the Region and Division DRRM Coordinators are requested to attend the said activity on the following dates.

Date	Activity	Venue
September 25, 2018	DRRM Coordinators Meeting	Pearl Room, RELC-NEAP, Quirino Avenue, Davao City
September 26, 2018	Validation of Selected Schools Affected by 6.4 Magnitude Earthquake	Davao Oriental Division Taragona NHS and CES Manay NHS, Ronquillo- Dayanghirang CES, Lingayao ES

3. Further, in preparation for the meeting, the following must be prepared.
 - a. Updates 2018 Regional/Division DRRM Accomplishment Report.
 - b. Status of Utilization of DRRMS Downloaded Funds.
4. Accommodation of participants which includes board and lodging will be charged against Region DRRM Downloaded funds. Transportation and other allowable expenses will be charged to local funds subject to the existing accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

OK
ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

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DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION

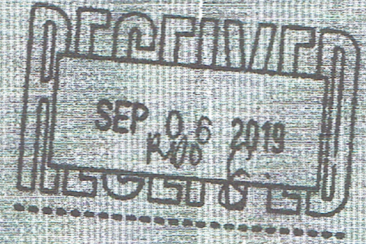
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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihum



MEMORANDUM
31 August 2018

For: ARRM Regional Secretary
Regional Directors
School Division Superintendents
Regional DRRM Coordinators
Division DRRM Coordinators

Subject: SYNCHRONIZED REGIONAL DRRM FIELD VISIT

To ensure the full implementation of all DRRM programs, projects and activities, the Disaster Risk Reduction and Management Service shall conduct a **SYNCHRONIZED REGIONAL DRRM FIELD VISIT** to all regions this coming September and October 2018.

The following are the agenda of the said activity:

1. Lay down the significant updates on the 2018 Regional DRRM accomplishments and plans;
2. Provide the status on the utilization of DRRMS downloaded funds;
3. Present the Regional DRRM Team;
4. Discuss the major issues and challenges;
5. Other matters

With this, all Regional and Division DRRM Coordinators are instructed to attend the said event. Furthermore, they are requested to prepare the following data for submission:

- Annex C: Monitoring templates for budget utilization
- Annex D: List of local partners

Attached to this Memorandum are the templates for your reference. Food, venue, and accommodation shall be charged to the DRRMS downloaded funds for planning, monitoring, and evaluation while travel and other allowable expenses to be incurred by the DRRM coordinators in attendance to the coordination meeting and field visits shall be charged against respective local funds. Inquiries and clarifications may be directed to the designated DRRMS focal person for your respective regions.

For immediate and appropriate action.

ALAIN DEL ROSARIO
Undersecretary



Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health,
Youth Empowerment, Basic Teachers' Camp, Education Business School Buildings)
Department of Education, Central Office, Mercedes Avenue, Pasig City

Annex A: Specific Dates of Coordination Meetings and Field Visits

REGION	Date
I	September 28
II	September 19-23*
III	September 12, 17, 20
IV-A	September 14
IV-B	October 2 nd week*
V	September 24
VI	September 17-21
VII	September 24-28
VIII	September 24-28
IX	September 6-7*
X	September 6-7
XI	September 24-26
XII	TBD
ARMM	3 rd Week of October*
CAR	September 25-27
CARAGA	September 4-8
NCR	September 5

*Tentative dates

TBD = To be determined



ANNEX B: Recommended Program for the Coordination Meeting

1. Preliminaries
2. Kumustahan
3. Presentation of DRRMS on: a. DRRMS Updates b. Orientation on the Revised Contingency Planning Template c. Regional DRRM Team Formation d. Other Announcements
4. Presentation of Region and Divisions on: a. Updates on the Plans and Activities from August to December b. Status of Utilization of Downloaded Funds (Capacity Building, Contingency Planning, Planning, Monitoring and Evaluation, TLS, Clean-Up and Minor Repair, etc.) c. Status of the installation of radios from JICS d. Initiatives/ Good Practices
5. Challenges and Concerns
6. Ways Forward

NOTE: This program is for the one day coordination meeting, a separate schedule of activities for school visits shall be designed by the respective regions.

