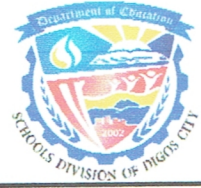




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



September 19, 2018

DIVISION MEMORANDUM

No. 889, s. 2018

**Attendance to the Pre-Implementation Workshop
for the Various Projects Under 2019 Basic Education Facilities Funds (BEFF)**

To : **Dr. Melanie P. Estacio, CESE**
BAC Chairperson

Vicente C. Laburada, Jr.
BAC Vice-Chairperson

Analiza C. Almazan
BAC Secretariat Head

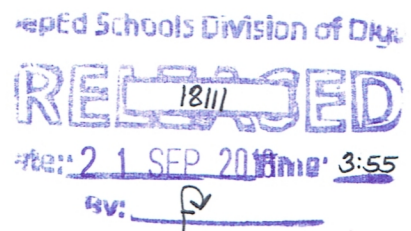
Engr. Helen N. Franconas
Division Engineer

1. Pursuant to an Unnumbered Regional Memorandum dated September 14, 2018, re: "Pre-Implementation Workshop for the Various Projects Under 2019 Basic Education Facilities Funds (BEFF)", you are hereby directed to attend the said workshop on October 2-5, 2018 (inclusive of travel time) at Ritz Hotel, Bo. Obrero, Davao City.
2. The workshop aims to:
 - a. orient the participants in the projects involved in the 2019 BEFF and the Cash Budgeting System that will be implemented starting 2019;
 - b. update the participants on the necessary Procurement and Contract Management processes under RA 9184 for Goods and Infrastructure Projects; and
 - c. determine readiness of the different procurement entities in the conduct of procurement for all BEFF projects.
3. Travelling and other incidental expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.


WINNIE E. BATON, Ed. D., CESE
Officer-in-Charge

Office of the Schools Division Superintendent

Encls: Unnumbered Regional Memorandum dated September 14, 2018
References: Unnumbered Regional Memorandum dated September 14, 2018
To be included in the Perpetual Index under the following subjects:
Bids and Awards Committee Procurement Workshop
aca: Attendance to the Pre-Implementation Workshop for the Various Projects Under 2019
Basic Education Facilities Funds (BEFF)
date: September 19, 2018



RECEIVED 18111

19 SEP 2018 Time 10:44 AM



Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
REHIYON XI
Lungsod ng Dabaw



MEMORANDUM

TO : Schools Division Superintendents

Attention: BAC Chairperson - Dr. Espino
BAC Vice Chairperson - Mr. Labrador
BAC Secretariat - Mr. Aragon
Division Engineers - Engr. Francisco
DepEd Project Engineers (DPEs)

9/19
Please attend this workshop
Rep

SUBJECT : PRE-IMPLEMENTATION WORKSHOP FOR THE VARIOUS PROJECTS UNDER 2019 BASIC EDUCATION FACILITIES FUNDS (BEFF)

DATE : September 14, 2018

Enclosed herewith is an unnumbered memorandum from Usec. Alain Del B. Pascua, Undersecretary for Administration, Department of Education dated September 6, 2018 on the above-captioned subject.

The Education Facilities Division (EFD) of the Central Office will conduct a Two (2) – Day Pre-Implementation Workshop for various projects under the 2019 Basic Education Facilities Funds (BEFF) on October 2-5, 2018 (inclusive of travel time) at Ritz Hotel, Bo. Obrero, Davao City.

Participants in this activity are the BAC Chairperson, BAC Vice Chairperson, one (1) BAC Secretariat member, Division Engineer and DepEd Project Engineers.

Travelling expenses shall be charged against local funds and for DepEd COS Engineers shall be charged to the EFD operations funds of the Central Office, all subject to the usual government accounting rules and regulations.

For information and guidance.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

ROB4

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED
By: 1609-5549
Date: 9/14/18 Time: 7:51 PM



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

MEMORANDUM
06 September 2018

For: **Regional Directors**
Schools Division Superintendents
Regional/Division Bids and Awards Committee
Regional/Division Engineers
DepEd Project Engineers

Subject: **CONDUCT OF PRE-IMPLEMENTATION WORKSHOP FOR
THE VARIOUS PROJECTS UNDER 2019 BASIC EDUCATION
FACILITIES FUNDS (BEFF)**

The Education Facilities Division (EFD) of the Central Office will conduct a series of **Two (2) – Day Pre-Implementation Workshops for various projects under the 2019 Basic Education Facilities Funds (BEFF)**. This will be conducted in four (4) clusters as follows:

Cluster	Regions	Inclusive Dates (including travel time)	Venue
1	IX, X, XI, XII and CARAGA	October 2-5, 2018	Ritz Hotel, Davao City
2	VI, VII and VIII	October 9-12, 2018	EON Centennial Resort Hotel and Waterpark, Iloilo City
3	I, II, III and CAR	October 22-25, 2018	Great Eastern Hotel, Quezon City
4	IV-A, IV-B, V and NCR	October 24-27, 2018	Great Eastern Hotel, Quezon City

Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health,
Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)
Department of Education, Central Office, Meralco Avenue, Pasig City
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

The objectives of this activity are as follows:

1. To orient the participants in the projects involved in the 2019 BEFF and the Cash Budgeting System that will be implemented starting 2019;
2. To update the participants on the necessary Procurement and Contract Management processes under RA9184 for Goods and Infrastructure Projects;
3. To determine readiness of the different procurement entities in the conduct of procurement for all BEFF projects.

The participants to this activity are the BAC Chairperson, BAC Vice Chairperson, 1 Secretariat and DepEd Engineers/Architects (Plantilla and Contract of Service) of the Regional and Division Offices. Only the participants identified herein shall be provided with accommodations.

Accommodations will be provided to the participants in the following manner:

Cluster	Check In Date/Time	Check Out Date/Time
1	October 2, 2018 2:00 PM onwards	October 5, 2018 12:00 NN
2	October 9, 2018 2:00 PM onwards	October 12, 2018 12:00 NN
3	October 22, 2018 2:00 PM onwards	October 25, 2018 12:00 NN
4	October 25, 2018 2:00 PM onwards	October 27, 2018 12:00 NN

Travelling and other incidental expenses of the participants shall be charged to local funds except for DepEd COS Engineers/Architects which shall be charged to the EFD operations funds maintained at the Central Office, all subject to the usual government accounting and auditing rules and regulations.

Attached is a copy of the Program of Activities for your reference.

For strict attendance of all concerned.


ALAIN DEL B. PASCUA
Undersecretary

BEFF 2019 Pre-Implementation Workshop
Cluster 1 (Mindanao Area- Regions 9, 10,11,12, CARAGA)
October 2-5, 2018
Ritz Hotel, Davao City

Date/Time	Activity	Resource Person
October 2, 2018 (Day 0)		
2:00 PM onwards	Arrival of Participants and Secretariat	EFD Secretariat
5:00 PM to 6:00 PM	Registration of Participants	EFD Secretariat
6:00 PM	Dinner	
October 3, 2018 (Day 1)		
Opening Program		
8:00-8:30 AM	Invocation/National Anthem	EFD Facilitator
	Welcome Remarks	Dr. Albert Escobarte Regional Director, Region 11
	Message	Use. Alain Del B. Pascua Undersecretary for Administration
Session Proper		
8:30-9:00 AM	Objectives of the Conference and 2019 BEFF Projects	Engr. Annabelle R. Pangan Chief, Education Facilities Division
9:00-10:30 AM	BEFF Performance Report and the Impact of the Cash Budgeting System in the Implementation of 2019 BEFF Projects	Undersecretary Annalyn Sevilla Undersecretary for Budget and Procurement and Performance Monitoring
10:30 – 11: 15AM	Strategic Directions on Procurement	Assistant Secretary Ramon Abcede Assistant Secretary for Budget and Procurement
11:15-12:00 NN	Open Forum	Facilitator
12:00 -1:30 PM	Lunch Break	
1:30-3:00 PM	General Procurement Processes for Goods and Infrastructure Projects using RA1984	Mr. Adonis Barraquias Chief, BAC Secretariat DepEd Procurement Service
3:00-4:00 PM	Contract Implementation Procedures Using RA 9184 (For Infrastructure and Goods)	Engr. Luis Purisima Jr. Assistant Chief, Education Facilities Division
4:00-4:30 PM	Standards Implementation Forms	Engr. Nehru Sarmiento Engineer IV, Education Facilities Division
4:30-5:00 PM	Open Forum	Facilitator
October 4, 2018 (Day 2)		
7:00-8:00 AM	Breakfast	
8:00-8:30 AM	Briefing for Workshop 1	
8:30-10:00 AM	Workshop 1: Procurement Readiness Assessment	Group Discussion by Region
10:00 -10:15 AM	AM Snack	
10:15-12:00 NN	Presentation of WS1 Outputs and Plenary Discussions	

4V

Date/Time	Activity	Resource Person
12:00-1:00 PM	Lunch Break	
1:00-1:30 PM	Briefing for Workshop 2	
1:30-3:00 PM	Workshop 2: Preparation and Finalization of Procurement Timelines	Discussions by Division
3:00 -4:00 PM	Presentation of WS2 Outputs and Plenary Discussions	
4:00-5:00 PM	Wrap Up and Closing Program	Facilitator
October 5, 2015 (Day 2)		
6:00 -10:00 AM	Breakfast	
6:00AM-12:00 NN	Checkout of Participants	

92