



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 1064, s. 2018

November 4, 2018

SUBMISSION OF QUARTERLY ASSESSMENT RESULTS

To: CID Chief
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads

1. Relative to DepEd Order No. 8, s. 2015, re: Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program, this Office hereby reiterates the important items on submission of quarterly assessment results discussed during the 3rd Rolling Conference at J. Alberca Elementary School, to wit:

- a. November 9, 2018 – is the deadline on the submission of School Assessment Report in electronic form to the Cluster PSDS In-Charge through the email addresses below, and cc: stephen.pascual@deped.gov.ph (Division ICTO):

Name	Email Address
Patritiso Penas	patriotiso.penas@deped.gov.ph
Cherry Rossette Oliva	cherry.oliva@deped.gov.ph
Zenaida Guya	librazeny@yahoo.com
Rosalinda Adlaon	ddv_ad2008@yahoo.com
Helen Casimiro	helencasimiro@yahoo.com
Ferna Renira Alde	ferna.alde@deped.gov.ph
Ely Cataluna	blueeyes00747@yahoo.com
Arlene Barba	arlene.barba@deped.gov.ph
Ida Juezan	ida_juezan67@yahoo.com.ph
Neil Bongcayao	neil.bongcayao@deped.gov.ph

NOTE: PSDS with no deped email ad is required to create a deped email ad with Mr. Pascual to be used in the next quarterly assessment results submission.

- b. The electronic templates for School Report and Cluster Report is uploaded in the Digos City Division Website. There's no electronic template yet for Senior High School (SHS). Thus, SHSs are expected to submit report using annex D format as described in item D below.
- c. November 16, 2018 – is the deadline for the submission of Cluster Report to the CID Office through the CID Secretary and cc: stephen.pascual@deped.gov.ph (Division ICTO). Printable sheet in the Cluster Report must also be printed in two (2) copies by each PSDS for his/her file and for CID Office file.
- d. Attached hereto are suggested templates in hard copy to be prepared in the school level:

Template Attached	Title	Use
Annex A	Teacher's Individual Report on MPS and Frequency of Correct Response	- It shall be the basis for encoding of data in Annex C for multiple sections, or in the electronic template for one section only. - This will not be submitted to the Division Office. - Teacher must leave a copy of it in her custody for interpretation and intervention purposes.

Template Attached	Title	Use
Annex B	Teacher's Report on Least-Learned Competencies with Corresponding Plan of Intervention	- Suggested template for teacher's use for plan on intervention - Plan on intervention must be monitored by the principal and PSDS/EPS. - This will not be submitted to the Division Office. This shall remain in the custody of the teachers.
Annex C	School Report on Frequency of Correct Response by Grade Level and by Subject Area	- It's a suggested template to use if each grade level has more than one section. - The consolidated results will be the one to be encoded in the electronic template for School Report.
Annex D	School Report on Performance of Students in Terms of MPS per Quarterly Assessment	- Aside from the School Report in Electronic Form, each school is required to have a copy of Annex D report filed in the Guidance/ Principal's Office as basis for interpretation and intervention purposes in the school level. - This has to be monitored by the PSDS In-Charge.

- Submission of First Quarter Assessment Results from the School to the PSDS In-Charge in the Cluster, then to the CID Office is strictly required. Since there was no electronic template yet during the First Quarter Assessment, the field is expected to submit reports using Annex D template only.
- As explained by Mr. Pascual during the 3rd Rolling Conference, the templates to be used by the Education Program Supervisors (EPS) for consolidation of division results as to % of correct response and MPS will be later finalized in consideration to the actual manipulation of submitted results. Once finalized, it will be presented to the EPS.
- The following timelines are to be observed in the succeeding submission of Quarterly Assessment Results:

Timeline	Flow
Within one week after the conduct of the test	From the School to the Cluster/PSDS In-Charge
Within one week from the deadline on school submission to the cluster	From the Cluster/PSDS to the CID Secretary
Within one week from the deadline on cluster submission/from CID Secretary	From the EPS to the CID Secretary
Within one week from the deadline on EPS submission	From CID Office to the ASDS/SDS Office

- For guidance and compliance.


WINNIE E. BATON, EdD
 Officer in Charge
 Office of the Schools Division Superintendent

DepEd Schools Division Office

RELEASED
18-21/184

Date: 06 NOV 2018 Time: 9:20 AM

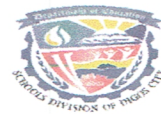
By: 

SUBMISSION OF RESULTS

Encls: Annexes A, B, C & D
 References: DepEd Order 8, s. 2015
 To be indicated in the Perpetual Index under the following subjects:
 CURRICULUM QUARTERLY ASSESSMENT
 BSD: Submission of Quarterly Assessment Results
 4 November 2018



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Name of School

TEACHER'S INDIVIDUAL REPORT ON MPS AND FREQUENCY OF CORRECT RESPONSE

Quarter Examinations

Grade Level: _____ Section: _____ Subject: _____
Name of Teacher: _____ Date of Exam: _____
No. of Takers: _____ No. of Items: _____ MPS: _____

Item No.	No. of Students with Correct Response	% of Students with Correct Response		Item No.	No. of Students with Correct Response	% of Students with Correct Response
1				31		
2				32		
3				33		
4				34		
5				35		
6				36		
7				37		
8				38		
9				39		
10				40		
11				41		
12				42		
13				43		
14				44		
15				45		
16				46		
17				47		
18				48		
19				49		
20				50		
21				51		
22				52		
23				53		
24				54		
25				55		
26				56		
27				57		
28				58		
29				59		
30				60		

Prepared by:

Teacher
(Signature Over Printed Name)



Republic of the Philippines
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Name of School

**TEACHER'S REPORT ON LEAST-LEARNED COMPETENCIES
WITH CORRESPONDING PLAN OF INTERVENTION**

Quarter Examinations

Grade Level: _____ Section: _____
Name of Teacher: _____
No. of Students: _____ 50

Subject: _____
Date of Exam: _____
MPS: _____

Learning Competency	Item Placement	No. of Students with Correct Response	% of Students with Correct Response
1. Differentiating odd and even numbers	1	40	80%
	15	44	88%
	20	47	94%
		Average	87%
2) Solving word problems involving two operations	2	35	70%
	9	30	60%
	38	20	40%
		Average	57%
(NOTE: Add cells if lacking)			

LIST OF FIRST FIVE (5) LEAST-LEARNED COMPETENCIES (Arranged from least-learned no. 1, then least-learned no. 2, and so on):

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

SPECIFIC LIST OF PLANS FOR INTERVENTIONS FOR MASTERY:

INTERVENTION	DATE OF IMPLEMENTATION

Prepared by:

Teacher
(Signature Over Printed Name)



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ANNEX C
Sample Template

SCHOOL REPORT ON FREQUENCY OF CORRECT RESPONSE BY GRADE LEVEL AND BY SUBJECT AREA

____ Quarter Exam

Name of School: _____ Grade Level: _____ Subject: _____ Date of Exam: _____

Item No.	Section/No. of Students with Correct Response										Total No. of Cases 484	Total No. of Correct Response	% of Correct Response
	Dahlia 43	Rose 45	Santan 41	Daisy 45	Anthorium 43	Gumamela 43	Rosal 45	Orchid 43	Cactus 45	Camia 45	Bombil 46		
1	40	41	35	30	38	38	40	35	33	36	39	405	83.68
2												0	0.00
3												0	0.00
4												0	0.00
5												0	0.00
6												0	0.00
7												0	0.00
8												0	0.00
9												0	0.00
10												0	0.00
11												0	0.00
12												0	0.00
13												0	0.00
14												0	0.00
15												0	0.00
16												0	0.00
17												0	0.00
18												0	0.00
19												0	0.00
20												0	0.00
21												0	0.00
22												0	0.00

(Note: Add cells if lacking)

Prepared by: _____

Grade Level Head
(Signature Over Printed Name)



Name of School

Quarter Examinations

SCHOOL REPORT ON PERFORMANCE OF STUDENTS IN TERMS OF MPS PER QUARTERLY ASSESSMENT

Grade Level	Section	MPS PER SUBJECT AREA													MPS	
		Mother Tongue	Filipino	English	Science	Mathematics	EPP/TLE	Araling Panlipunan	MAPEH				Esp			
									Music	Arts	P.E.	Health				
I	Santan															
	Rose															
	Average															
II																
	Average															
III																
	Average															
IV																
	Average															
V																
	Average															
VI																
	Average															
Average (Over-all)																

Prepared by:

Attested by:

Noted by:

School Guidance Coordinator
(Signature Over Printed Name)

School Principal
(Signature Over Printed Name)

PSDS In-Charge
(Signature Over Printed Name)