



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 1140, s. 2018

November 21, 2018

DESIGNATION ORDER

To: **MS. ALELI M. CHIONG – ADMINISTRATIVE OFFICER IV – Primary**
MR. STEPHEN R. PASCUAL – INFORMATION TECHNOLOGY OFFICER I -
Alternate

1. In the exigency of the service, you are hereby **DESIGNATED** as the **AUTHORIZED ADMINISTRATIVE OFFICERS (AAOs)** of the **GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS)** of this Office.
2. As such, you shall perform the duties and responsibilities enshrined in the Agency Authorized Officer (AAO) Commitment Form.
3. It is understood that you shall be given additional assignments/tasks of the Schools Division of Digos City in the exigency of the service.
4. This **Designation Order** shall take effect immediately and remains valid until revoked by a subsequent memorandum from the Office of the Schools Division Superintendent.
5. For compliance.

WINNIE E. BATON, Ed. D.
Officer-in-Charge
Office of the Schools Division Superintendent

Conforme:

11/22/2018
Date

DepEd Schools Division of Digos City
RECORDS SECTION

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BY:



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