



18-24159

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



December 6, 2018

DIVISION MEMORANDUM
No. 1207 s. 2018

**SUBMISSION OF DATA OF TEACHERS SENT TO TRAININGS
UNDER THE CURRICULUM IMPLEMENTATION DIVISION (CID)**

To: CID Chief
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Principals

1. In pursuance to DepEd Memorandum DM-CI-2018-00456, re: Program Implementation Review and Sharing of Best Practices, this Office requires all Division CID Program Holders and Subject Area Focal Persons to submit data of teachers sent to trainings within the national, regional and division levels, with deadline not later than December 14, 2018.
2. Data Submission Template Nos. 1 and 2 are hereto attached for the aforementioned data submission. Moreover, it is emphasized that data reflected in said templates shall still be encoded in the electronic template provided by the Central Office, which is posted in the CID chat group. Once completed, the said data/report shall be forwarded by the CID Office to the Central Office.
3. Each Division CID Program Holder or Subject Area Focal Person is expected to have all of these data filed by them, which shall be considered when identifying participants in coming trainings. The purpose of this is to ensure that attendance to training is prorated among teachers, and that, if possible, not the same teachers shall be sent to different trainings. Thus, these data serve as trackers as to "WHO or WHO ARE NOT" sent to trainings yet.
4. The following are the titles of programs/activities initiated by DepEd Central Office. This would also serve as guide of all EPS/PSDS concerned in the preparation of the above-required reports.

Key Stage	Program/Title of Training
Key Stage I - K to 3	Early Language Literacy and Numeracy Program (ELLN)
	Seven-Day DAP - ELLN - 2016
	Enhancement for Kindergarten 2017
	Enhancement for Grade 1 Teachers on Teaching Reading in the Mother Tongue and Bridging - 2017
	Enhancement for Grade 2 Teachers on Teaching Reading in English and the Bridging Process - 2018
Key Stage 2 - Grades 4 -6	Pedagogical Retooling for Mathematics, Languages (Eng. & Fil. And Science (PRIMALS) - 2017
	Enhancement on PRIMALS - 2018
	Pedagogical Retooling for Other Learning Areas - 2018
Key Stage 3 - Grades 7 to 10	Pedagogical Retooling for Mathematics, Languages (Ang. & Fil.) and Science (PRIMALS) JHS - 2018
Key Stage 4 - SHS	Competency - Based Learning
	Alternative Instructional Delivery
	School-Based Research

Other National or Regional Trainings attended by teachers not included in the above list shall be included in the report.

5. It is emphasized that ALL CID DIVISION TRAININGS conducted must be included in the report, aligned or not aligned to the above-listed trainings.
6. School Heads and Teachers involved are expected to cooperate with the Program Holder/Subject Area Focal Person in the preparation of the aforementioned report to ensure its completion on or before December 14, 2018.
7. For information and immediate compliance.


WINNIE E. BATON, EdD
Officer in Charge

Office of the Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED 24159

DATE: DEC 07 2018 TIME: 9:40

BY: 

Encls: Data Submission Template No. 1 & 2

References: DepEd Memorandum DM- CI-2018-00456

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM ALL SUBJECT AREAS/CID PROGRAMS Report

BSD: SUBMISSION OF DATA OF TEACHERS SENT TO TRAININGS UNDER THE CURRICULUM IMPLEMENTATION DIVISION (CID)

6 December 2018

DATA SUBMISSION TEMPLATE NO. 1 – NUMBER OF TEACHERS SENT TO TRAININGS

(CID Training Data Submission Report)

Subject Area: _____

Level	Calendar Year	Training Attended/Conducted	No. of Teachers Attending
National	2016		
	2017		
	2016		
Regional	2016		
	2017		
	2018		
Divisional	2016		
	2017		
	2018		

NOTE: Add cells if lacking.

Prepared:

_____ Focal Person _____

DATA SUBMISSION TEMPLATE NO. 2 – LIST AND DATA OF TEACHERS SENT TO TRAININGS

Subject Area: _____

National Level

CY: 2016

No.: 1		Program:		Key Stage:		Title of Training:					
Last Name	First Name	MI	Sex	Position Title	Gr. Level Handled	Learning Area Handled	Subject Specialization	School	School ID	Name of School Head	District

NOTES: 1. Follow/Add tables if more than 1 training attended in CY 2016 and so on; follow tables for CY 2017 and CY 2018

Regional Level

CY: 2016

No.: 1		Program:	Key Stage:		Title of Training:						
Last Name	First Name	MI	Sex	Position Title	Gr. Level Handled	Learning Area Handled	Subject Specialization	School	School ID	Name of School Head	District

Division Level

CY 2016

No.: 1		Program:	Key Stage:		Title of Training:						
Last Name	First Name	MI	Sex	Position Title	Gr. Level Handled	Learning Area Handled	Subject Specialization	School	School ID	Name of School Head	District

NOTE: The data reflected in this template shall still be encoded in the electronic template required by the Central Office.

Submitted by: _____

Division Focal Person _____