



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 1221, S. 2018

7 December 2018

**ATTENDANCE IN THE REGIONAL ORIENTATION ON THE POLICY
AND GUIDELINES ON COMPREHENSIVE TOBACCO CONTROL**

TO: BEVERLY S. DAUGDAUG, EdD CID Chief
ATTY. GLEIN MARK L. BODIONGAN Legal Officer
JOEL B. GOMITO Nurse II

1. This has reference to the attached unnumbered Regional Memo, dated December 5, 2018 and signed by the Regional Director, Atty. Alberto T. Escobarte, CESO III, entitled "*Regional Orientation on the Policy and Guidelines on Comprehensive Tobacco Control*", scheduled on December 13-15, 2018 at a venue to be identified in a separate memorandum.
2. The orientation, which is conducted pursuant to DepEd Order No. 48, s.2016 entitled "Policy and Guidelines on Comprehensive Tobacco Control", and through the Education Support Services Division (ESSD), aims to:
 - a) educate and inform all participants on the hazards of tobacco use and exposure to second-hand smoke, adverse socio-economic and environmental consequences of tobacco production and consumption, and tobacco control policies and tactics of the tobacco industry;
 - b) facilitate enforcement of tobacco control policies in schools and offices such as absolute smoking bans, access restrictions, ban on sponsorships, including Corporate Social Responsibility (CSR) of the tobacco industry, outdoor advertising ban, the ban on promotional items for minors, and sampling restrictions, as well as protection against tobacco industry interference; and
 - c) ensure strict implementation of policies on the protection against tobacco industry interference in the Department.
3. Relative to this, you are hereby directed to attend the said activity. You are expected to be at the venue before 9:00 AM of December 13, 2018; first meal is lunch. Check-out time is after breakfast of December 16, 2018.
4. You are entitled to a two-day compensatory time-off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
5. Travel expenses shall be reimbursed during the orientation in the amount not exceeding one thousand pesos (P1,000.00) per participant, upon the presentation of complete travel documents (i.e., ATT, bus/taxi tickets, and others). Food and accommodation shall be charged to the downloaded funds from the Central Office.
6. For your guidance and compliance.

WINNIE E. BATOON, EdD
Office-In-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED
24335

DATE: 10 DEC 2018 TIME: 10:47

BY: f

For and in the absence of the SDS:


FRANCIS-JUEL D. ALCOMENDIA
ADMINISTRATIVE OFFICER IV

Encl: As stated

To be indicated in the Perpetual Index under the following subjects: SGOD; HEALTH; ORIENTATION; TOBACCO CONTROL
CUY-HRD: 7 Dec. 2018: Attendance in the Regional Orientation on the Policy and Guidelines on Comprehensive Tobacco Control

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Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION XI
Davao City



REGIONAL MEMORANDUM

TO : Schools Division Superintendents /
OIC-SDS/
ASDS/OIC-ASDS

SUBJECT : **FINAL VENUE FOR THE REGIONAL ORIENTATION ON
THE POLICY AND GUIDELINES ON COMPREHENSIVE
TOBACCO CONTROL**

DATE : December 7, 2018

DepEd Schools Division of Digos City



RECORDS SECTION

RECEIVED 24335

DATE: **DEC 07 2018** TIME: 4:22

BY:

1. Pursuant to Regional Memorandum dated 05 December 2018 entitled "Regional Orientation on the Policy and Guidelines on Comprehensive Tobacco Control", the final venue shall be at **The Ritz Hotel at Garden Oases, Porras St. corner Villamor St., Barrio Obrero, Davao City on December 13-15, 2018.**
2. Participants in this training are the following:
 - 1) one (1) SGOD Chief or Health Personnel
 - 2) one (1) CID Chief or Education Program Supervisor in Science or MAPEH
 - 3) one (1) Legal Officer
3. Participants are expected to be at the venue before 9:00 in the morning on December 13, 2018. First meal is lunch of December 13 and last meal is breakfast of December 16, 2018. Check-out time is after breakfast of December 16.
4. Participants shall be entitled to two (2) days service credits in accordance with DepEd Order No. 53 s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. Likewise, non-teaching personnel, including management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
5. Food and accommodation shall be charged to the downloaded funds from the Central Office while the travelling expenses shall be reimbursed during the orientation in the amount not exceeding to One Thousand Pesos (P1, 000.00) only per participant upon the presentation of the complete travel documents like approved authority to travel, bus and taxi tickets and others.
6. Immediate and wide dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO III

Regional Director

ROEXI-RM-00-IF006

Empowerment Adaptability Goal-oriented Leadership Excellence

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RELEASED

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By:
Date: 12/7/18 Time: 3:56
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