



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City
Telefax No.: 0825538396; 0825538376



December 11, 2018

Division Memorandum
No. 1224, series of 2018

**PARTICIPATION TO THE REGIONAL ORIENTATION ON THE POLICY
AND GUIDELINES ON COMPREHENSIVE TOBACCO CONTROL**

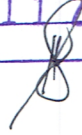
TO : DATU ROGER A. MANAPOL, Ed.D.
Secondary School Principal IV

Attention: **MERIAN E. ESTRADA**
Teacher, Digos City National High School

1. Attached is an Unnumbered Regional Memorandum, dated December 5, 2018, concerning the conduct of the **Regional Orientation on the Policy and Guidelines on Comprehensive Tobacco Control** on December 13-15, 2018 of which the venue shall be identified in a separate Memorandum.
2. In view thereof, Mrs. Merian E. Estrada is advised to attend in the said activity to represent Digos City Division in lieu of Mrs. Eppie Grace E. Presto, Education Program Supervisor in MAPEH.
3. She is further advised to be at the venue before 9AM of December 13, 2018 and shall be entitled to two (2) days service credits in accordance with DepEd Order No. 53 s. 2003 entitled Guidelines on the Grant of Vacation Service Credits to Teachers. Likewise, non-teaching personnel, including management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02 s. 2004 on Non-Monetary Remuneration for Overtime Service rendered.
4. Food and accommodation shall be charged to the downloaded funds from the Central Office while travelling expenses shall be reimbursed during the orientation in the amount not exceeding to One Thousand Pesos (P1,000.00) per participant upon the presentation of the complete travel documents like approved authority to travel, bus and taxi tickets and others.
5. Immediate dissemination of this Memorandum is desired.


WINNIE E. BATOON, Ed.D.
Officer In-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
18-24121
DATE: DEC 11 2018 TIME: 2:22 PM
BY: 

Enclosure: Unnumbered Regional Memorandum dated December 5, 2018

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM

MAPEH

TRAINING

presto: memorandum title: Attendance to the Regional Orientation on the Policy and Guidelines on Comprehensive Tobacco Control
12/11/2018



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION XI
Davao City



REGIONAL MEMORANDUM

Lepos Schools Division of Digos City
RECORDS SECTION



RECEIVED

24/21

DATE: **DEC 06 2018**

TIME: **3:25**

BY:

TO : Schools Division Superintendents /
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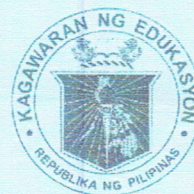
SUBJECT : **REGIONAL ORIENTATION ON THE POLICY AND
GUIDELINES ON COMPREHENSIVE TOBACCO CONTROL**

DATE : December 5, 2018

1. Pursuant to DepEd Order No. 48, series 2016 entitled "Policy and Guidelines on Comprehensive Tobacco Control", this Office through the Education Support Services Division (ESSD) shall conduct the **Regional Orientation on the Policy and Guidelines on Comprehensive Tobacco Control** on **December 13-15, 2018** (specific venue shall be identified in a separate Memorandum).
2. This Orientation aims to:
 - a) educate and inform all participants on the hazards of tobacco use and exposure to second-hand smoke, adverse socio-economic and environmental consequences of tobacco production and consumption, and tobacco control policies and tactics of the tobacco industry;
 - b) facilitate enforcement of tobacco control policies in schools and offices such as absolute smoking bans, access restrictions, ban on sponsorships, including so-Corporate Social Responsibility (CSR) of the tobacco industry, outdoor advertising ban, the ban on promotional items for minors, and sampling restrictions, as well as protection against tobacco industry interference; and,
 - c) ensure strict implementation of policies on the protection against tobacco industry interference in the Department.
3. Participants in this training are the following;
 - 1) one (1) SGOD Chief or Health Personnel
 - 2) one (1) CID Chief or Education Program Supervisor in Science or MAPEH
 - 3) one (1) Legal Officer
4. Participants are expected to be at the venue before 9:00 in the morning of December 13, 2018. First meal is lunch of December 13 and last meal is breakfast of December 16, 2018. Check-out time is after breakfast of December 16.
5. Participants shall be entitled to two (2) days service credits in accordance with DepEd Order No. 53 s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. Likewise, non-teaching personnel, including management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM)

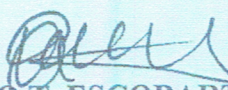


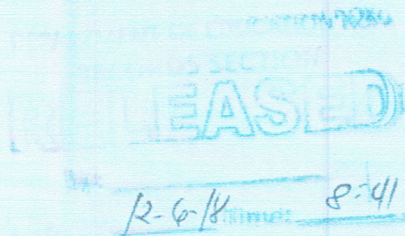
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Joint Circular No. 02 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

6. Food and accommodation shall be charged to the downloaded funds from the Central Office while the travelling expenses shall be reimbursed during the orientation in the amount not exceeding to One Thousand Pesos (P1, 000.00) only per participant upon the presentation of the complete travel documents like approved authority to travel, bus and taxi tickets and others.
7. Immediate and wide dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director



ROEXI-RM-00-IF-006

Empowerment Adaptability Goal-oriented Leadership Excellence