



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



February 6, 2019

DIVISION MEMORANDUM
No. 143, s. 2019

**3 –Day Workshop on the Preparation of the Budget Proposal
For CY 2020 Basic Education Facilities Fund (BEFF)**

TO : HELEN N. FRANCONAS
Division Engineer

Pursuant to the OUA MEMO 13-0119-0063 from the Office of the Undersecretary for Administration dated January 2019, you are hereby directed to attend the 3 – Day Workshop on the Preparation of the Budget Proposal for CY 2020 Basic Educational Facilities Fund (BEFF) Programs and Projects on February 14-18, 2019 (inclusive of travel time) to be held at Subic Bay Travelers Hotel Corner Aguinaldo and Raymundo Streets, Subic, Zambales.

Traveling expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For your information, guidance and compliance.

FOR AND IN THE ABSENCE OF:

WINNIE E. BATON, Ed.D.
Officer in Charge
Office of the Schools Division Superintendent

Melanie P. Estacio
MELANIE P. ESTACIO, Ph.D.
OFFICER IN CHARGE
OFFICE OF THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED 28784
DATE: FEB 15 2019 TIME: 9:59
BY: *f*

Encls: List Enclosures
References: OUA MEMO 13-0119-0063 dated January 2019
To be indicated in the Perpetual Index under the following subjects:
SUBJECT 3-Day Workshop on the Preparation of the Budget Proposal for CY 2020 Basic Education Facilities Fund (BEFF) Programs and Projects



Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 13-0119-0063

MEMORANDUM

09 January 2019

For: **Regional Directors
School Division Superintendents
Regional/Division Engineers
DepEd Project Engineers/Architects
All Others Concerned**

Subject: **3-DAY WORKSHOP ON THE PREPARATION OF THE
BUDGET PROPOSAL FOR CY 2020 BASIC
EDUCATIONAL FACILITIES FUND (BEFF) PROGRAMS
AND PROJECTS**

The Education Facilities Division (EFD) will conduct a 3-Day Workshop on the Preparation of the Budget Proposal for CY 2020 Basic Educational Facilities Fund (BEFF) Programs and Projects on 14-18 February 2019 (inclusive of travel time) to be held at Subic Bay Travelers Hotel Corner Aguinaldo and Raymundo Streets, Subic, Zambales.

The workshop aims to discuss the composition of the budget proposal for BEFF 2020 and prepare the necessary Program of Works for the implementation of various BEFF programs and projects

The participants are DepEd Engineers/Architects and selected staff of EFD/OUA offices. Travelling expenses of DepEd Project Engineers and EFD/OUA staff shall be charged against BEFF EAO CY 2018 Funds and Regional and Division Engineers shall be charged against their Local Funds, subject to the usual auditing and accounting rules and regulations. Attached is the details of the program of works in Annex A and list of participants in Annex B.

For dissemination and compliance.


ALAIN DEL B. PASCUA
Undersecretary

Office of the Undersecretary for Administration

(Education Facilities, Information and Communication Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Administrative Services)

Department of Education, Central Office, Meralco Avenue, Pasig City

Room 519, Mabini Building; Mobile: 09260320762; Landline: 6337203, 6376207

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Annex A

Details of the program of activities:

Date	Time	Activities	Meals
February 14	2:00pm-7:00pm	Check-in/ Registration	Dinner
February 15	8:30am - 10:00am 10:00am - 8:00pm	Opening Program Workshop	Breakfast, am/pm snacks, lunch, and dinner
February 16	8:00am - 8:00pm	Workshop	
February 17	8:00am - 5:00pm 5:00pm	Cont. of the Workshop Closing Program	
February 18	8:00am	Check-out	Breakfast

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Region	Division	REGION/DIVISION ENGINEER	Design Project Engineers (as of September 14, 2018)
Region		Rene Agbayani	James M. G. Bland Jr., Mark Ryan A. Tambo, ...
	Region City	Ngel Martin S. Briga	...
	Region Del Norte	...	...
	Compostela Valley	Manolo Delumpinas	Mark Dora T. Samonte
	Digos City	Helen Francisco	
	Region Oriental	Jayar Obena	
	Panabo City	Edo S. Valencia	
	Idad City	Dominic M. Malabayabas	
	Tuguegarao City	Roque D. Malanguis III	
	Region Del Sur	Ariel D. Duro	
	Region Occidental		Rafael M. Cayanar
	IGAD-08		Wilmer G. Ortiz

or
 FE with 1 or more area of assignments (Division)