



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



February 19, 2019

DIVISION MEMORANDUM

No. 172, s. 2019

Work Engagement of Schools Division Librarians in the Establishment of the Regional Library

To : **Chief, Curriculum Implementation Division**

Attention: Juvy A. Comaingking
Librarian II

1. In pursuance to an Unnumbered Regional Memorandum dated February 14, 2019, re: **"Work Engagement of Schools Division Librarians in the Establishment of the Regional Library"**, Mrs. Comaingking is hereby directed to report to LRMD Office, DepEd Region XI, F. Torres St., Davao City, on February 26, 2019.
2. The activity aims to:
 - a. Engage Schools Division Librarians in the Establishment of the Regional Library.
3. Food of the participants shall be charged against ROP Funds, while travelling expenses shall be charged against the local funds, all subject to the usual accounting and auditing rules and regulations.


WINNIE E. BATON, Ed. D.
Officer-in-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED 29010
DATE: FEB 22 2019 TIME: 9:59
BY: 

Encls: Unnumbered Regional Memorandum dated February 14, 2019
References: Unnumbered Regional Memorandum dated February 14, 2019
To be included in the Perpetual Index under the following subjects:
Curriculum LRMDS Work Engagement
jac: Work Engagement of Schools Division Librarians in the Establishment of the Regional Library
date: February 19, 2019



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION XI
Davao City



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DATE: FEB 19 2019 TIME: 11:10

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MEMORANDUM

TO : Schools Division Superintendents

SUBJECT : **WORK ENGAGEMENT OF SCHOOLS DIVISION LIBRARIANS
IN THE ESTABLISHMENT OF THE REGIONAL LIBRARY**

DATE : February 14, 2019

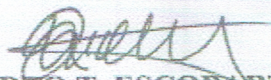
Relative to the mandate of the Curriculum and Learning Management Division (CLMD) on the full implementation of the articulated basic education curriculum, the Learning Resource Management and Development Center (LRMDC) will establish the Regional Library.

This Office directs the Schools Division Librarians to assist the LRMDC Staff in setting-up the library, to wit:

Nature of Work	Schedule	Librarians Involved
1. Cataloguing of published LR's in the LR Portal	Feb 20	Davao Occidental, Davao del Sur and Digos City Divisions
	Feb 19	Davao City (2) and Island Garden City of Samal Divisions
2. Cataloguing of LR's found in the Library	Feb 21	Panabo City, Davao del Norte and Tagum City Divisions
	Feb 22	Davao Oriental, Mati City and Compostela Valley Divisions
3. Classify LR's for display	Feb 26	Davao Occidental, Davao del Sur and Digos City Divisions
	Feb 27	Davao City (2) and Island Garden City of Samal Divisions
4. Arrange the classified and catalogued LR's in the shelves	Feb 28	Panabo City, Davao del Norte, Tagum City, Davao Oriental, Mati City and Compostela Valley Divisions

Food of the SDO Librarians shall be charged against ROP Funds, while travelling expenses shall be charged against the local funds, all subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum to the concerned is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

DEPARTMENT OF EDUCATION ROXI
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By: 9

Date: 2/19/19 Time: 9:26

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Empowerment Adaptability Goal-oriented Leadership Excellence

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