



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 199, s.2019

March 5, 2019

**NOMINATION OF PARTICIPANTS FOR THE REGULAR COURSES OF SEAMEO
REGIONAL CENTRE FOR QITEP IN MATHEMATICS FISCAL YEAR 2019**

To: Public Schools District Supervisors
Elementary & Secondary/SHS School Heads including the SICs/OICs of
Extension and Annexes Classes
Primary School Teachers, Junior High School Mathematics Teachers, Senior High
School Mathematics Teachers/Vocational School

1. Attached are the copies of 1st Indorsement signed by Atty. Alberto T. Escobarte, CESO IV, Regional Director dated February 14, 2019 and Memorandum DM-CI-2019-00-131 signed by Lorna Dig Dino, Ph.D., Undersecretary dated February 7, 2019, re: **Nomination of Participants for the Regular Courses of SEAMEO Regional Centre for QITEP in Mathematics Fiscal Year 2019.**
2. The details of the said scholarship program are found in the enclosures.
3. Wide and immediate dissemination of this Memorandum is earnestly desired.

Wep
WINNIE E. BATON, EdD

Officer in Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
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1st Indorsement and Memorandum DM-CI-2019-00-131
March 5, 2019 Nomination of Participants for the Regular Courses of SEAMEO Regional Center for QITEP in Mathematics Fiscal
Year 2019



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION XI
Davao City



Address: F. Torres St., Davao City (8000)
Contact/Telefax Numbers: (082) 291-1665 / (082) 221-6147

Email: region11@deped.gov.ph
Website: www.depedregion11.ph

DepEd Schools Division of Digos City
RECORDS SECTION



RECEIVED 29894

1st Indorsement
February 14, 2019

DATE MAR 04 2019 TIME: 3:29 PM
BY:

Respectfully referred to the Schools Division Superintendent, this Region, the attached Memorandum from USEC Lorna Dig Dino, Undersecretary for Curriculum and Instruction, Department of Education, DepED Complex, Meralco Avenue, Pasig City.

It is advised that three (3) scanned copies of documents be submitted for screening on February 26, 2019 and interview on February 27, 2019, attention: Ms. Lorna F. Mapinogos, Chief, HRDD, E. Quirino Ave., Davao City.

For appropriate action.

ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director

ROH5/mtb

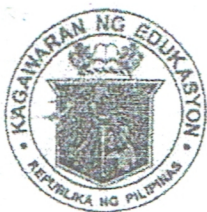
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Empowerment Adaptability Goal-oriented Leadership Excellence

Page 1 of 1

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Undersecretary for Curriculum and Instruction

MEMORANDUM

DM-CI-2019-00-03

TO : Regional Directors
Schools Division Superintendents
Heads of Public Elementary and Secondary Schools

FROM : *Lorna A. Dino*
LORNA DIG DINO, Ph.D.
Undersecretary

SUBJECT : NOMINATION OF PARTICIPANTS FOR THE REGULAR COURSES
OF SEAMEO REGIONAL CENTRE FOR QITEP IN MATHEMATICS
FISCAL YEAR 2019

DATE : 07 February 2019

The Southeast Asian Ministers of Education Organization - Regional Center for QITEP in Mathematics will hold five (5) regular courses for teachers. SEAMEO- Regional Center for QITEP in Mathematics is allocating one (1) scholarship slots for DepEd which will run from March to October 2019.

The program is designed for Primary School Teachers, Junior High School Mathematics Teachers, Senior High School Mathematics Teachers/Vocational School. The details are listed in the following table.

No	Course Title	Course Schedule	Specification of Participant	Number of Participant	Application Deadline
1.	Course on Teacher-made Teaching Aids	15-28 March 2019 14 March: Arrival 29 March: Departure	Junior High School Mathematics Teacher	1	11 February 2019
2.	Course on Southeast Asia Realistic-Mathematics Education	18 April- 1 May 2019 17 April: Arrival 2 May: Departure	Primary School Teachers	1	4 March 2019
3.	Course on Integrating ICT in Mathematics Education	19 July-1 August 2019 18 July: Arrival 2 August: Departure	Primary School Teacher	1	5 June 2019
4.	Course in Integrating ICT in Mathematics Education	21 August- 3 September 2019 20 August: Arrival 4 September: Departure	Senior High School/ Vocational Mathematics Teachers	1	5 July 2019
5.	Course on Joyful Learning in Mathematics Education	9-22 October 2019 9 October: Arrival 23 October: Departure	Junior High School Mathematics Teacher	1	26 August 2019

The program allocates one (1) slot per course for the Philippines with the following qualifications and the corresponding documentary requirements:

Qualification	Documentary Requirement
a. Filipino citizen	1. Personal Data Sheet
b. Not more than 50 years old	
c. Minimum of 3 years teaching experience	2. Service record
d. Must have no pending administrative and/or criminal case	3. Certification of no pending administrative and/or criminal case signed by the applicant's respective legal / administrative officer
e. Medically fit as certified by a licensed physician	4. Medical certificate of physical fitness issued by a physician from a recognized accredited health institution
f. Able to understand, speak and write in English	5. With the minimum score of 450 for TOEFL or 5 for IELTS
g. Able to utilize course learning as well as share them with other school heads upon return to their work station	6. Draft work application project/action plan focused on mathematics
h. Computer literate and have access to Internet connection to enable them to participate in online interactions	6. endorsement from the Schools Division Office through the Office of the SDS 7. Nomination Letter from the Regional Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)

SEAMEO will cover all training-related costs including round trip economy airfare, accommodations at twin-sharing basis and food. The other details of the program are enclosed in the attached Terms and Conditions of Program Participation

Regional nominees should accomplish the online registration found in <http://deped.in/QITEPMATH> and email the required documents to scholarships@deped.gov.ph on or before deadline.

For further inquiries and clarifications, you may contact the DepED Scholarship Secretariat at (02) 633-9455 or through the given email above.

Immediate dissemination of and appropriate action for this memorandum is desired.



Southeast Asian Ministers of Education Organization (SEAMEO)
Regional Centre for Quality Improvement of Teachers
and Education Personnel (QITEP) in Mathematics
Jl. Kaliurang Km. 6 Sambisari, Condongcatur, Depok, Sleman, Yogyakarta, Indonesia.
Phone: +62274889955, Fax: +62274887222, Email: secretariat@qitepinmath.org
Website: www.qitepinmath.org

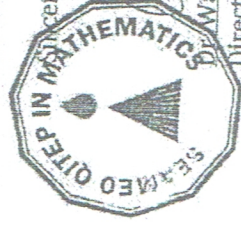


SEAMEO Regional Centre for QITEP in Mathematics' Schedule of Regular Courses 2019

No	Course Title	Course Schedule	Specification of Participant	Number of Participant	Application Deadline
1.	Course on Teacher-made Teaching Aids	15 - 28 March 2019 14 March: Arrival 29 March: Departure	Junior High School Mathematics Teachers	1	15 February 2019
2.	Course on Southeast Asia Realistic Mathematics Education	18 April - 1 May 2019 17 April: Arrival 2 May: Departure	Primary School Teachers	1	18 March 2019
3.	Course on Developing Lesson Study in Mathematics Education	19 July - 1 August 2019 18 July: Arrival 2 August: Departure	Primary School Teachers	1	19 June 2019
4.	Course on Integrating ICT in Mathematics Education	21 August - 3 September 2019 20 August: Arrival 4 September: Departure	Senior High School/ Vocational Mathematics Teachers	1	21 July 2019
5.	Course on Joyful Learning in Mathematics Education	9 - 22 October 2019 9 October: Arrival 23 October: Departure	Junior High School Mathematics Teachers	1	9 September 2019

Sincerely Yours,

Dr. Wahyudi
Director





Southeast Asian Ministers of Education Organization (SEAMEO)
 Regional Centre for Quality Improvement of Teachers
 and Education Personnel (QITEP) in Mathematics
 Jl. Kaliurang Km. 6 Sambisari, Condongcatur, Depok, Sleman, Yogyakarta, Indonesia.
 Phone: +62274889955, Fax: +62274887222, Email: secretariat@qitepinmath.org
 Website: www.qitepinmath.org



General Information
 SEAMEO Regional Centre for QITEP in Mathematics' Regular Courses
 Fiscal Year 2019

1. Participant Requirements :
 - a. Mathematics teachers and classroom teachers (primary school);
 - b. Should not be more than 50 years old;
 - c. Minimum of 3 years teaching experience;
 - d. Proficient in English (proven by a scan of original certificate) with the minimum score of 450 for TOEFL or 5 for IELTS;
 - e. Excellent in health condition for two-week course (proven by a scan of original medical certificate issued by hospital/doctor); and
 - f. Should not be currently pregnant during the course (female participant)

2. Rights & Obligation

- a. Course materials
 All participants are given course materials and stationery under conditions applied by the Centre.
- b. Accommodation and food
 The Centre will provide all participants with twin sharing rooms, meals and snacks during the course.
- c. Transportation & Reimbursement
 The centre will refund the **economy** air-fare from the capital city or nearest International Airport from participant's school to Yogyakarta and vice versa. For the reimbursement purposes, please submit the following documents

- roundtrip tickets
- invoice of the ticket payment; the centre has right to check the ticket authenticity with the following maximum ticket price :

Country	Max Ticket Price (USD)	Country	Max Ticket Price (USD)
Brunei Darussalam	\$ 660	Philippines	\$ 662
Cambodia	\$ 796	Singapore	\$ 263
Lao PDR	\$ 817	Thailand	\$ 474
Malaysia	\$ 585	Timor Leste	\$ 288
Myanmar	\$ 606	Vietnam	\$ 742

- Boarding passes; airport tax
 - Nomination letter/ official endorsement from the participants institution/government; and
 - official trip form (attached)
- d. All participants are expected to:
 - Bring laptop.
 - Bring casual outfit for daily exercise.
 - Prepare specifically needed medicine in case of emergency.

3. Arrival

Participants are expected to arrive at Yogyakarta one (1) day before the course starts and to depart one (1) day after the course ends. The centre will provide pick up service from Adisutjipto International Airport to the Centre and vice versa.

4. Passport and Visa

The centre will send the Letter of Acceptance (LoA) to help expediting the visa on arrival (participants from Timor Leste)

5. Inquiries

SEAMEO Regional Centre for QITEP in Mathematics (SEAQiM)

Jalan Kaliurang Km. 6, Sambisari, Condongcatur, Depok, Sleman, Yogyakarta, Indonesia 55281

Phone : +62 274 889955

Whatsapp : +62 8112577072

Facebook : seameo qitepinmathematics

LINE : seameo qitepinmath



COURSE DESCRIPTION 2019

1. Teacher-made Teaching Aids in Mathematics Education (TMTA)
Mathematics is often seen as an abstract subject by students. Certain mediums, such as mathematics teaching aids, are needed in mathematics education to bridge mathematics concepts that are abstract to students more easily understood. Therefore, developing teaching aids is important for learning mathematics in class.
2. Southeast Asia Realistic Mathematics Education (SEA RME)
Realistic mathematics education uses real context both as a route into mathematics and as a means of developing students' understanding. Through this approach, students are led to reinvent the mathematics for themselves. In response to this, SEAQIM has designed a realistic mathematics education inspired programme, the Southeast Asia Realistic Mathematics Education (SEA-RME) which is developed based on Southeast Asian values.
3. Developing Lesson Study in Mathematics Education (LS)
Lesson study is a world-wide known approach for mathematics teacher-led action research in class which is originated from Japan. It is an effective model for teachers to actively join in with activities which improve their teaching skills. Lesson study activity incorporates three steps. The "Plan" step begins with developing a lesson plan in which a group of teachers pose, analyse, and solve problems from student's perspectives. In the second step, "Do", a model teacher implements the lesson while other teachers observe the lesson. The last step, "See" is reflection of the lesson.
4. Differentiated Instructions in Mathematics Education (DI)
A single class is likely to contain students with different characteristics, such as levels of understanding, readiness, learning styles, and interest. Therefore, teachers are expected to be able to accommodate these different characteristics to minimize the gap of students' knowledge in each class. A teacher who is capable of designing teaching strategies that accommodate all learning styles and abilities will not only improve students' mathematical thinking and reasoning skills, but also nurture a positive attitude toward mathematics.
5. Joyful Learning in Mathematics Education (JL)
Some students tend to be unmotivated and scared of mathematics. To overcome this problem, joyful learning in mathematics education is needed. Mathematics teachers

should be able to develop ideas in motivating students by using interesting joyful activities. These activities may include discovering, exploring, constructing, designing, setting strategy, and solving problems wrapped in mathematics games, puzzles, and hands on activities.

6. Integrating ICT in Mathematics Education

The ability of utilizing and developing Information and Technology (IT) applications to display texts, pictures, sounds, graphics, animations, and videos will allow teachers to create interactive materials for students. Learning mathematics may also be adapted to suit each students' speed of understanding. It is expected that IT in mathematics education has the capacity to increase the quality of people's life.

For more detail please visit: www.qitepinmath.org



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Jalan Kaliurang Km. 6, Sambisari, Condongcatur, Depok, Sleman, D.I.Y. 55281

Telepon: (0274) 889955, Faksimile: (0274) 887222

Laman: www.qitepinmath.org, E-mail: secretariat@qitepinmath.org

(name of the Course)

Name : _____

Date and Place of Birth : _____

Designation : _____

House Address : _____

Mobile Number / Whatsapp : _____

Email : _____

Institution

Institution Address : _____

Institution phone number : _____

Institution Email : _____

Contact in case of emergency

Name : _____

Relationship : _____

Phone /Whatsapp number : _____

Email : _____

_____, 2019

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